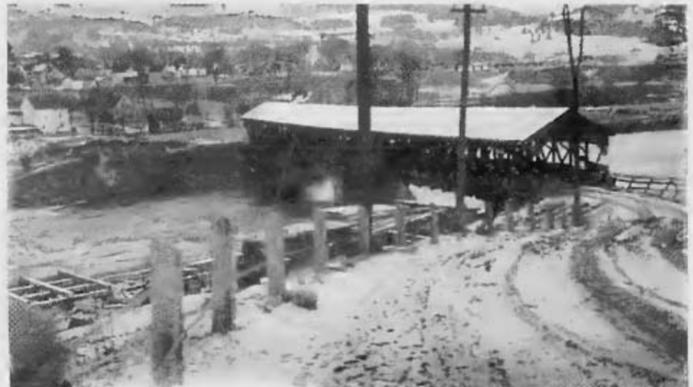


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2003



**TOWN OF MONROE  
NEW HAMPSHIRE  
150<sup>TH</sup> ANNIVERSARY  
1854 - 2004**



**ANNUAL REPORT  
OF THE TOWN OFFICERS  
For the year ending December 31  
2003**

Anniversary Promenade

---

TOWN OF MONROE

1854 - 1954

---

Town Hall = Monroe, N. H.  
Friday Evening, August 27, 1954

---

Prompter  
B. L. Thompson

---

Music by the  
Green Mountain Volunteers

*Photos courtesy of Edith Ann Emery- Front Page 1. Town Hall, 2. Hadley House (the Hotel stood on site of the present Town Hall and was torn down in April, 1936), 3. Covered bridge between Monroe and McIndoes Falls, Vt.*

44  
M69  
2003

## Town of Monroe 100<sup>th</sup> Anniversary Celebration 1954



## Monroe Store & War Monument 1935



## TABLE OF CONTENTS

	Page
Dedication	1
Monroe Town Officers	2
Minutes of Town Meeting	4
Town Clerks Report	9
2003 Appropriations In Detail	10
Schedule of Town Property	11
Highway Inventory of Equipment	11
Inventory of Fire Equipment	11
Inventory of Evaluations	12
DRA 2003 Tax Rate Calculation	13
Comparative Statement of Appropriations & Expenditures	14
Statement of Receipts	15
Balance Sheet	17
Statement of Expenditures	18
Monroe Water Dept. Report	20
Treasurer's Report	21
NH Deposit Investment Pool Summary	22
Tax Collectors Report	23
Statement of Payments	29
Monroe Public Library Report	43
Monroe Librarians Report	44
Report of Trust Funds	45
Auditors Report	49
Monroe Police Department Report	51
Monroe Fire Department Report	52
Forest Fire Warden & State Forest Ranger Report	53
Monroe Fast Squard Report	54
Monroe Clinic Report	55
Woodsville Rescue Ambulance	56
District One Report by Raymond Burton	58
Grafton County Commissioners Report	59
UNH Cooperative Extension Report	61
North Country Council	65
Tri-Community Action Report	67
American Red Cross	68
Cottage Hospital	70
Connecticut River Joint Commissions Report	71
Senior Citizens Council	73
West Barnet Senior Mealsite	77
Hospice of Littleton	78
White Mountain Mental Health	81
North Country Home Health	84
Littleton Regoinal Hospital Report	86
Woodsville Area Fourth of July Celebration	87
Marriages	89
Births	90
Deaths	91

## TOWN REPORT DEDICATION



This year's Annual Report is dedicated to Donald Hall a long time resident of Monroe and a very out-going person known for his many volunteer efforts and contributions to the community. Donald, his wife Elsie and his mother Luzina, moved to Monroe in 1943 to Hillandale Farm. Donald and Elsie operated a retail milk route for many years in Monroe, Barnet and McIndoe Falls, Vt.

Donald served as a Monroe Selectman for fourteen years from 1954 to 1968, he served on the Monroe Budget Committee from 1969 to 1986, served as Trustee of the Trust Funds and on the Board of Adjustment from 1970 to 2000. He was on the Planning Committee of the North Monroe Fire Station and was instrumental in getting the first fire engine for North Monroe. He was a member of the Monroe Volunteer Fire Department for many years.

Donald was a very active member of the Monroe Grange, Pomona, State, and National Grange, serving as Master and other offices, as well as State Deputy. He was active in the Masons for many years. Donald served on committees for the North Monroe Methodist Church, as well as on the first planning committee for the Annual Lord's Acre Auction. He also dedicated some of his time to the Grafton County Soil Conservation District when he served on their Board.

Donald was one of the founding members of the Monroe Men's Club and enjoyed the Basketball Tournaments they sponsored.

As a local Republican Party supporter he always had signs on his front lawn and would drive voters to and from the local polls at election time.



MONROE TOWN OFFICERS  
2003

<u>POSITION</u>		<u>TERM EXPIRES</u>
MODERATOR	TWO YEAR TERM	
Denis Ward		2005
TOWN CLERK	ONE YEAR TERM	
Marilyn S. Bedell		2004
TOWN TREASURER	ONE YEAR TERM	
Monica Jaynes		2004
TAX COLLECTOR	THREE YEAR TERM	
Keith Merchand		2006
SELECTPERSON	THREE YEAR TERMS	
Donna Mitton		2004
Gerard LaFlamme		2005
Robert Wormer		2006
ROAD AGENT		
Paul Gibson		Appointed
SUPERVISORS OF CHECKLIST	SIX YEAR TERMS	
Cindy Frazer (appointed to Lee D'Elia's term)		2004
Todd Chace		2006
Joyce Cate		2008
TRUSTEES OF TRUST FUNDS	THREE YEAR TERMS	
Elizabeth J. Ward		2004
Caryn Bonosevich		2005
Kevin Eckerman		2006
LIBRARY TRUSTEES	THREE YEAR TERM	
Cathy Thomas		2004
Maria Blanchard		2005
Cindy Frazer		2006
POLICE CHIEF		
Maynard Farr		Appointed
SEXTON: ONE YEAR TERMS		
MONROE VILLAGE: Louis Thomas, Jr.		2004
N.MONROE: Larry Thomas		2004

PLANNING BOARD	THREE YEAR TERMS	
Denis Ward		2004
Merle Jones, Jr.		2005
Charles Hammer		2005
Nathan LaFlamme		2006
Donna Mitton, Selectperson's Representative		

BOARD OF ADJUSTMENT	FIVE YEAR TERMS	
Thomas E. Bedell		2004
John Lang		2005
Stanley Mathews		2006
Dan Powers		2007
Peter Stanton		2008

BUDGET COMMITTEE	THREE YEAR TERMS	
Russell Brown		2004
Joyce Cate		2004
Dan Powers		2004
Denis Ward		2004
Thomas Bedell		2005
Bruce Frazer		2005
Merle Jones, Jr.		2005
John Mead		2005
James Dewitt		2006
John Lang		2006
Lothar Riba		2006
Elizabeth J. Ward		2006

CLINIC COMMITTEE	FIVE YEAR TERMS	
Suzanne Bedell		2004
Marilyn Bedell		2005
Elizabeth Ward		2006
Keith Merchand		2007

MINUTES OF MONROE TOWN MEETING  
MONROE, NEW HAMPSHIRE

MARCH 11,2003.

Meeting called to order by Moderator Merle Jones, Jr. at  
9:20 p.m..

ARTICLE 1: To choose all necessary Town Officers  
for the year ensuing. (By Ballot)

OFFICE		<u>VOTES</u>
TOWN MODERATOR	TWO YEAR TERM	
John H. Mead		69
Denis Ward		141
TOWN CLERK	ONE YEAR TERM	
Marilyn S. Bedell		202
TAX COLLECTOR	THREE YEAR TERM	
Merle Jones, Jr.		72
Keith Merchand		138
SELECTMAN	THREE YEAR TERM	
Robert M. Wormer		180
TREASURER	ONE YEAR TERM	
Monica N. Jaynes		157
Elizabeth J. Ward		55
TRUSTEE OF TRUST FUNDS	THREE YEAR TERM	
Kevin T. Eckerman		188
LIBRARY TRUSTEE	THREE YEAR TERM	
Cindy Frazer		196
CLINIC COMMITTEE	FIVE YEAR TERM	
Keith Merchand		180
SEXTON, MONROE VILLAGE	ONE YEAR TERM	
Louis Thomas, Jr.		195
SEXTON, N. MONROE	ONE YEAR TERM	
Larry Thomas		200
PLANNING BOARD	THREE YEAR TERM	
WRITE-IN		
Nathan LaFlamme		38

BOARD OF ADJUSTMENT FIVE YEAR TERM  
Peter Stanton 198

BOARD OF ADJUSTMENT TWO YEAR TERM  
John Lang 188

BUDGET COMMITTEE VOTE FOR FOUR (4) THREE YEAR TERM  
James Dewitt 186  
John Lang 183  
Lothar Riba 125  
Elizabeth J. Ward 162

Are you in favor of changing the one (1) year term for TOWN CLERK to a three (3) year term?

YES: 139 NO: 59

WARRANT ARTICLE 2 BALLOT RESULTS:

Are you in favor of the adoption of Ammendments as proposed by the Planning Board for the town zoning ordinance as follows: (Yes means to adopt each of the proposals)

#1. Section 402.1A Any building constructed for business purposes requires a special permit approved by majority vote of the Planning Board. Such construction and use approval will have to meet conditions so as to not change the character of a neighborhood. Definitions: Home Occupation/Business - Any activity carried out for gain and conducted as a customary, incidental, and accessory use in the resident's dwelling unit by resident(s) of that dwelling.

Commercial Business (Use) - Business involving the sale of goods and services carried out for profit.

YES: 118 NO: 82

#2 Section 309 - Junk Yards - shall not be permitted in the town of Monroe in Zone A,B, or C.

YES: 154 NO: 43

#3 Section 310 - Telecommunication Towers to be added and allowed in Zones A, B, & C With Tower Fall Zones and Abandonment or Discontinuation of Use requirements. The Planning Board may adjust allowable height of tower above the tree line, twenty feet or more if need is shown.

YES: 159 NO: 36

#4To be added in Zones A,B,& C as a permitted use, Elderly housing units designed for senior citizen housing in all

MINUTES OF MONROE TOWN MEETING MARCH 11,2003 cont.

zones. Unit containing one or more rooms with private bath and kitchen facilities.

YES: 150 NO: 50

#5 Establish a Public Water Supply Aquifer Protection Zone - Set back requirement of 400 feet from the Monroe Water Department Wells in Zone A.

YES: 145 NO: 44

Moderator Merle Jones read the results, declaring the winners.

ARTICLE 2: Ballot results read previously.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000.) to be added to the Highway Department Truck Capital Reserve Fund previously established. (Majority vote required) The Selectmen & Budget Committee recommend this appropriation. Motion made by Kevin Eckerman to accept as written, seconded by Carole Jackson. No discussion. Voice vote in the affirmative, motion passes, article passed.

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000.) to be added to the Fire Truck Capital Reserve Fund previously established. (Majority vote required) The Selectmen recommend this appropriation. Motion made by Kevin Eckerman, seconded by P.J.Blanchard. No discussion. Voice vote in the affirmative, motion passes, article passed.

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of four thousand dollars (\$4,000.) to be added to the Civil Defense Capital Reserve Fund previously established and name the Selectmen as agents to expend from this fund. The Selectmen recommend this appropriation. Motion made by Kevin Eckerman, seconded by Richard Cinnamon. Vickie Giella asked what this was to be spent on? Bob Wormer explained that the money would be used to purchase a generator, a portable one, that can be used to run the well pumps of the school or the town hall. He also informed the people that there are matching funds, due to the fact that Maynard Farr applied for a grant that we were awarded from the Federal Government.

MINUTES OF MONROE TOWN MEETING MARCH 11, 2003 cont.  
Voice vote in the affirmative, motion passes, article passed.

ARTICLE 6: To see if the Town will vote to discontinue plowing driveways in the Town of Monroe. (Majority vote required). Motion made by Alice Frazer to Pass Over this article, seconded by Bruce Craig. Voice vote in the affirmative, article passed over.

ARTICLE 7: To see if the Town is in favor of directing the Selectmen to investigate the feasibility of selling, or privatizing the Monroe Water Department. If said vote is in the affirmative, then the Selectmen will set up an ad hoc committee to study this issue, which committee would be made up of members of the Selectboard and members of the public. Such findings to be acted on at the 2004 Town Meeting. Motion made by Alice Frazer to Pass Over, seconded by Rocky Bunnell. Voice vote in the affirmative, article passed over.

ARTICLE 8: To see if the Town will adopt the provisions of RSA 72:70 for an exemption from the assessed value, for property tax purposes, of real property equipped with a wood heating energy system which exemption shall be in an amount of \$100.00. (By petition) The Selectmen recommend this article. Motion made by Denis Ward to Pass Over, seconded by Alice Frazer. Voice vote in the affirmative, article passed over.

ARTICLE 9: To see if the Town will vote to support the following resolution. The Health Care of New Hampshire Resolution - That we, the citizens of Monroe shall call on our elected officials from all levels of government, and thoses seeking office, to work with consumers, businesses, and health care providers to ensure that: \*Everyone, including the self-employed, unemployed, un-and under insured, and small business owners has access to an affordable basic health plan similar to what federal employees receive; \*Everyone, including employers, consumers, and the state, local, and federal government makes a responsible and fair contribution to finance the health care system; \*Everyone receives high quality care that is cost efficient and medically effective; and that these efforts help control the skyrocketing cost of health care. This resolution is non-binding and represents no

MINUTES OF MONROE TOWN MEETING MARCH 11, 2003 CONT.

FISCAL IMPACT ON THE Town of Monroe. (By Petition)  
Motion made by Shirley Wagner, seconded by Tom Bedell.  
Discussion. Voice vote held, a show of hands called for.  
YES: 38 NO: 34 Motion passes, article passed.

ARTICLE 10: To hear all reports of committees and officers heretofore chosen and pass any vote relating thereto. Motion made by Keith Merchand to Pass Over this article, seconded by Sally Dimick. Voice vote in the affirmative, article passed over.

ARTICLE 11: To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations for the same. This money includes all warrant articles. Motion made by Bob Wormer, seconded by Gerry LaFlamme. "To raise \$662,601.58 to defray charges for the ensuing year." Denis Ward asked about the County Commissioners report and how we send more and more money to the county each year. Voice vote in the affirmative, motion passes, article passed.

Gerry LaFlamme gave a short explanation of Article #7 and why it was presented.

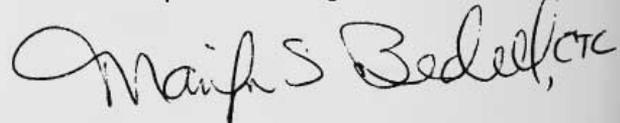
The Moderator thanked the Ballot Clerks, counters, etc. who helped at the polls today.

Joyce Cate thanked the Town for the nice dedication of the Town Report.

Keith Merchand mentioned that over 6 street lights are out, asking why? We pay for the electricity, could someone please look into why they are not lit?

Motion made by Maynard Farr to adjourn, seconded by Tom Bedell, voice vote in the affirmative, meeting adjourned at 9:20 p.m..

Respectfully Submitted:

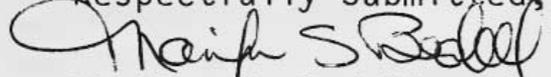


Marilyn S. Bedell, C.T.C.  
Monroe Town Clerk

TOWN CLERK'S REPORT

Received from		
2003 Motor Vehicle Permits		\$150,846.50
Received from		
2003 Dog Licenses & Penalties		1,434.00
Received from		
2003 Marriage Licenses		45.00
Received from		
2003 Vital Statistics Copies		113.00
Received from		
2003 Pistol Permits		220.00
Received from		
2003 <u>Monroe Town History</u> Purchases		140.00
Received from		
2003 Filing Fees		10.00
Received from		
2003 Votor Checklist Purchases		96.00

Respectfully Submitted,



Marilyn S. Bedell, C.T.C.  
Monroe Town Clerk

TOWN CLERK HOURS:

MONDAY: 8:30a.m.-12Noon & 4:00p.m.-6:00p.m.

TUESDAY: 6:00p.m.-9:00p.m.

FRIDAY: 8:30a.m.-12Noon

And also by Appointment.

The town of Monroe will once again be offering a Rabies Clinic with Dr. Jill Skochdopole of the Ryegate Small Animal Clinic. The date has not been set yet, but will probably be one of the first Saturdays in April. Watch for flyers, this service is open to anyone, the Town Clerk will also be on hand to do licenses for Monroe dogs.

## 2003 APPROPRIATIONS IN DETAIL

**General Government:**

4130 Executive	20,275.00
4140 Election, Reg.	11,540.00
4150 Financial Admin.	39,935.00
4152 Revaluation of Property	2,000.00
4153 Legal Expense	15,000.00
4155 Employee Benefits	17,000.00
4191 Planning and Zoning	600.00
4194 General Government Building	31,581.25
4195 Cemeteries	7,850.00
4196 Insurance	16,000.00
4197 Advertising & Regional Assoc	3,227.15
4199 Town Building Expenses	20,103.42

**Public Safety:**

4210 Police	9,000.00
4215 Ambulance	10,170.60
4220 Fire	21,300.00

**Highways, Streets & Street Lighting:**

4312 Highways & Streets	278,741.65
4316 Street Lighting	15,000.00

**Sanitation:**

4323 Solid Waste Collection	27,000.00
4324 Solid Waste Disposal	40,000.00
Hazardous Waste Disp.	755.00

**Water Distribution:**

4332 Water Services	100.00
---------------------	--------

**Health:**

4415 Health Agencies and Hospitals	11,522.20
4442 Direct Assistance	1,500.00

**Culture & Recreation:**

4520 Parks & Recreation	6,237.00
4550 Library	35,263.31
4551 Patriotic	1,000.00

**Capital Outlay:**

4915 Capital Reserve Fund	19,000.00
4915 History Fund	0.00
4723 Interest on TAN	900.00

<b>TOTAL APPROPRIATIONS</b>	<b><u>\$662,601.58</u></b>
-----------------------------	----------------------------

## SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	\$360,000.00
Furniture & Equipment	\$12,000.00
Library, Land & Buildings	\$106,800.00
Furniture & Equipment	\$3,500.00
Post Office Building & Land	\$101,800.00
Parks, Playgrounds & Commons	\$2,400.00
Land & Right Of Ways	\$20,300.00
Water Supply Facilities	\$113,700.00
School, Land & Buildings	\$826,600.00
Equipment	\$20,000.00
Clinic Land & Buildings	\$149,500.00
Fire Dept. & Highway Building & Land	\$358,100.00
Fire Equipment	\$245,000.00
Highway Equipment	\$94,000.00
North Monroe Fire Station & Land	\$95,100.00

## HIGHWAY INVENTORY OF EQUIPMENT

1998 Ford Dump Truck	1 Chainsaw
1991 Chev Dump Truck	2 Bushsaws
1997 Caterpillar Loader	1 Welder
1 Husky Grader	1 York Rake
2 Hopper Sanders	1 Steam Thawer
2 Viking Plows	1 Air Compressor
1972 Eastern Trailer	

## INVENTORY OF FIRE EQUIPMENT

2002 HME Central States Fire Engine	1 Caterpillar Diesel Generator/ Trailer Mounted - 20 KW
1981 International Fire Engine	
1979 GMC Tank Truck	
1973 Chevrolet Fire Engine	
2 Generators	
2 Portable Pumps	
1 Chainsaw	
1991 Ford Rescue Vehicle	
Forest Fire Truck	

## INVENTORY OF EVALUATION

Land-Improved and Unimproved	\$13,978,200.00
Buildings	\$32,764,100.00
Public Utilities - Electric	\$128,147,771.00

## ELECTRIC COMPANIES

Granite State Electric	\$1,192,045.00
NH Electric Coop Inc.	\$604,086.00
Vermont Power Company	\$544,518.00
New England Electric Transmission Corp	\$14,477,341.00
New England Electric Hydro-Transmission	\$23,853,117.00
US Generating	\$75,314,500.00
New England Power	\$12,262,164.00

## MONROE TAX RATE FOR 2003

Municipal	\$2.58
School	\$5.87
County	\$1.25
State School Tax	\$4.03

## INVENTORIES

Number of Inventories Distributed in 2003	413
Date 2003 Inventories were mailed -	March 1, 2003
Number of Inventories Returned	190

## CERTIFICATION FROM MONROE SELECTMEN

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

Donna Mitton  
Gerard LaFlamme  
Robert Wormer

**DEPARTMENT OF REVENUE ADMINISTRATION**  
**Municipal Finance Bureau**  
**2003 Tax Rate Calculation**

**TOWN/CITY: MONROE**

Gross Appropriations	662,602
Less: Revenues	223,269
Less: Shared Revenues	4,313
Add: Overlay	10,653
War Service Credits	9,850

*1/20/03*  
*11/3/03*

Net Town Appropriation	455,523
Special Adjustment	0

Approved Town/City Tax Effort	455,523
-------------------------------	---------

**TOWN RATE**  
**2.58**

**SCHOOL PORTION**

Net Local School Budget (Gross Approp. - Revenue)	1,641,567
Regional School Apportionment	0
Less: Adequate Education Grant	(409,555)
State Education Taxes	(195,235)

Approved School(s) Tax Effort	1,036,777
-------------------------------	-----------

**LOCAL SCHOOL RATE**  
**5.87**

**STATE EDUCATION TAXES**

Equalized Valuation(no utilities) x	\$4.92	
39,681,925		195,235
Divide by Local Assessed Valuation (no utilities)		
48,400,347		
Excess State Education Taxes to be Remitted to State		
Pay to State →		0

**STATE SCHOOL RATE**  
**4.03**

**COUNTY PORTION**

Due to County	220,721
Less: Shared Revenues	(687)

Approved County Tax Effort	220,034
----------------------------	---------

**COUNTY RATE**  
**1.25**

**TOTAL RATE**  
**13.73**

Total Property Taxes Assessed	1,907,569
Less: War Service Credits	(9,850)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>1,897,719</b>

**PROOF OF RATE**

Net Assessed Valuation		Tax Rate	Assessment
State Education Tax	(no utilities) 48,400,347	4.03	195,235
All Other Taxes	176,548,118	9.70	1,712,334
			1,907,569

**TRC#**  
**167**

**TRC#**  
**167**

**COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES**  
December 31, 2003

TITLE OF APPROPRIATION	APPROP.	EXPENDITURES	UNEXPENDED BALANCE	OVER DRAFT
4130 Executive	20,275.00	20,909.51		634.51
4140 Election, Reg.	11,540.00	12,736.53		1,196.53
4150 Financial Admin.	39,935.00	90,118.44		50,183.44
4152 Revaluation of Property	2,000.00	12,842.50		10,842.50
4153 Legal Expense	15,000.00	9,549.17	5,450.83	
4155 Employee Benefits	17,000.00	16,953.97	46.03	
4191 Planning and Zoning	600.00	299.46	300.54	
4194 General Government Building	31,581.25	26,544.31	5,036.94	
4195 Cemeteries	7,850.00	7,474.26	375.74	
4196 Insurance	16,000.00	17,296.43		1,296.43
4197 Advertising & Regional Assoc	3,227.15	3,227.15		
4199 Town Building Expenses	20,103.42	21,557.02	0.00	1,453.60
4200 Post Office (Maintenance)	0.00	1,740.48		1,740.48
4210 Police	9,000.00	9,026.94		26.94
4215 Ambulance	10,170.60	10,170.60		
4220 Fire	21,300.00	21,348.50	0.00	48.50
4312 Highways & Streets	278,741.65	178,846.73	99,894.92	
4316 Street Lighting	15,000.00	12,648.95	2,351.05	
4323 Solid Waste Collection	27,000.00	23,195.85	3,804.15	
4324 Solid Waste Disposal	40,000.00	43,387.95		3,387.95
Hazardous Waste Disp.	755.00	500.20	254.80	
4332 Water Services	100.00		100.00	
4415 Health Agencies and Hospitals	11,522.20	11,098.50	423.70	
4442 Direct Assistance	1,500.00	5,464.87		3,964.87
4520 Parks & Recreation	6,237.00	6,810.40		573.40
4550 Library	35,263.31	34,062.20	1,201.11	
4551 Patriotic	1,000.00	54.32	945.68	
4915 Capital Reserve Fund	19,000.00	19,000.00		
4915 History Fund	0.00			
4723 Interest	900.00		900.00	
4151 Bank Fees		126.00		126.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$662,601.58</b>	<b>\$616,991.24</b>	<b>\$121,085.49</b>	<b>\$75,475.15</b>

STATEMENT OF RECEIPTS  
FOR THE YEAR ENDED DECEMBER 31, 2003

CURRENT REVENUE FROM LOCAL TAXES:

Property Taxes for 2003	\$ 1,873,447.15
Yield Taxes for 2003	6,672.58
Interest on Property Taxes	695.46
Interest on Yield Taxes	1.26
Property Tax Fee	24.00
Overpayments	1,984.89
Land Use Change	1,875.00

PREVIOUS YEARS PROPERTY & YIELD TAXES

Property Taxes 2002	17,576.42
Property & Yield Tax Interest 2002	1,199.57
Fees & Penalties for 2002	670.50
2002 Property Converted to Lien	17,342.63
2002 Interest after Lien	902.96
2002 Property Tax Lien	10,020.99
2002 Fees & Penalties	386.00
2002 Overpayment	126.17
2001 Property Tax Lien	7,966.59
2001 Interest after Lien	1,422.41
2001 Fees after Lien	311.30
2000 Property Tax Lien	2,468.60
2000 Interest after Lien	550.51
2000 Fees after Lien	93.50

FROM STATE

State Revenue Sharing	8,594.00
Highway Block Grant	27,144.21
Rooms & Meals	23,080.93
State Grant, Fire Dept.	4,072.00
Generator Grant	12,985.00

FROM LOCAL SOURCES

Motor Vehicle Permits	150,846.50
Dog Licenses	1,434.00
Marriage License Fees	69.00
Vital Statistics Copies	97.00
Filing Fees	10.00
Pistol Permits	220.00

RECEIPTS FOR 2003--CONT.

Town Histories	\$	140.00
Town Checklists		96.00
Rent of Town Property--Post Office		2,914.98
Rent of Town Property--Monroe Clinic		2,400.00
Income From Departments		485.50

ALL OTHER RECEIPTS

NHMA Insurance Dividend		2,157.87
Primex		1,662.97
NH Retirement System		94.29
Briteside, Deposit Refund		100.00
WSI Of Vermont-Refund		990.50
Miscellaneous		2,179.48
Verizon-Pay Phone Commission		15.81
Town of Bath for Fire Dept.		219.10
State of NH, Refund for Fire Dept.		84.87
Interest Income		2,347.37

TOTAL RECEIPTS FOR 2003	\$	2,190,179.87
-------------------------	----	--------------

BALANCE SHEET AS OF  
DECEMBER 31, 2003

ASSETS

Cash in hands of Treasurer	64,387.62
Water Department	<u>62,375.07</u>
	126,762.69
Capital Reserve Funds	
Highway Dump Truck Fund	40,881.25
Fire Truck Fund	20,948.35
Civil Defense Fund	<u>6,029.47</u>
	67,859.07
Town History	17,352.94
Uncollected Taxes 2003	24,185.79
Uncollected Taxes 2002	7,917.83
Uncollected Taxes 2001	<u>1,489.29</u>
	33,592.91
GRAND TOTAL	245,567.61

LIABILITIES

Capital Reserve Funds	67,859.07
Trustees of Trust Fund	<u>17,352.94</u>
TOTAL LIABILITIES	85,212.01
Surplus	<u>160,355.60</u>
GRAND TOTAL	245,576.61
Current Surplus December 31, 2002	198,894.91
Current Surplus December 31, 2003	160,355.60

**STATEMENT OF EXPENDITURES FOR THE  
YEAR ENDED DECEMBER 31, 2003**

**GENERAL GOVERNMENT:**

4130 Executive	\$20,909.51
4140 Election, Reg.	12,736.53
4150 Financial Admin.	90,118.44
4152 Revaluation of Property	12,842.50
4153 Legal Expense	9,549.17
4155 Employee Benefits (Payroll Expenses)	16,953.97
4191 Planning and Zoning	299.46
4194 General Government Building	26,544.31
4195 Cemeteries	7,474.26
4196 Insurance	17,296.43
4197 Advertising & Regional Assoc	3,227.15
4199 Town Building Expenses	21,557.02
4200 Post Office Maintenance	1,740.48

**PUBLIC SAFETY:**

4210 Police	9,026.94
4215 Ambulance	10,170.60
4220 Fire	21,348.50

**HIGHWAYS, STREETS & STREET LIGHTING:**

4312 Highways & Streets	178,846.73
4316 Street Lighting	12,648.95

**SANITATION:**

4323 Solid Waste Collection	23,195.85
4324 Solid Waste Disposal	43,387.95
Hazardous Waste Disp.	500.20

**HEALTH:**

4415 Health Agencies and Hospitals	11,098.50
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**WELFARE:**

4442 Direct Assistance	5,464.87
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**RECREATION & CULTURE:**

4520 Parks & Recreation	6,810.40
4550 Library	34,062.20
4551 Patriotic	54.32

**UNCLASSIFIED:**

<b>4915 Capital Reserve Fund</b>	<b>19,000.00</b>
<b>4396 Refunds &amp; Rebates</b>	<b>2,747.24</b>
<b>4039 Tax Liens</b>	<b>18,798.66</b>
<b>4151 Misc. Bank Fees</b>	<b>126.00</b>
<b>Fire Department Grant</b>	<b>4,072.00</b>

**PAYMENTS TO OTHER GOVERNMENTAL DIVISIONS:**

<b>4931 Grafton County Tax</b>	<b>220,962.88</b>
<b>4933 Payment to Monroe School District</b>	<b>1,244,240.00</b>

**TOTAL PAYMENTS FOR ALL PURPOSES: \$2,107,812.02**

**TREASURER'S REPORT FOR THE  
MONROE WATER DEPARTMENT  
2003**

Balance in checkbook	January 01, 2003	\$ 712.22
Balance in N.H. PDIP	January 01, 2003	49,068.30
<b>TOTAL CASH ON HAND</b>	<b>January 01, 2003</b>	<b>\$49,780.52</b>

Water Receipts for 2003	\$22,689.77
Interest earned – W.G.S.B.	6.38
Interest earned – N.H. PDIP	428.93
<b>TOTAL (CASH ON HAND AND 2003 NEW MONEY)</b>	<b>\$23,125.08</b>

**PAYMENTS/TRANSFERS 2003**

Caledonian Record	\$ 234.00
Gibson, Paul (reimburse mileage)	689.86
Granite State Electric	3,076.49
Hach Company	36.00
Merchand, Delta (billing & collection)	1,000.00
Merchand, Delta (reimburse postage)	17.00
Monroe Logging & Excavating	240.00
N.H. Dept of Environmental Services	100.00
N.H. PDIP	12,300.00
Northeast Rural Water Association	150.00
Sci-Test	650.00
Treasurer, State of N.H.	1,404.00
U.S. Postal Service	111.00
Gibson, Paul	1,699.91
Jaynes, Monica	491.25
S.S., Medicare & Withholding	631.02
<b>TOTAL PAYMENTS/TRANSFERS FOR 2003</b>	<b>\$22,830.53</b>

Balance in checkbook December 31, 2003	\$ 577.84
Balance in N.H. PDIP December 31, 2003	61,797.23
<b>TOTAL MONEY IN WATER DEPT. December 31, 2003</b>	<b>\$62,375.07</b>

Uncollected Water Rents for 2003	0.00
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Respectfully Submitted,

Monica N. Jaynes  
Town Treasurer

W.G.S.B.	= Woodsville Guaranty Saving Bank
N.H. PDIP	= New Hampshire Public Deposit Investment Pool

## TREASURER'S REPORT FOR 2003

Cash on Hand W.G.S.B. – January 01, 2003	\$ 103,520.08
Receipts/Transfers for 2003	\$3,541,473.30
Interest Earned in Checking Account	\$ 418.05
<b>TOTAL</b>	<b>\$3,645,411.43</b>
Payments/Transfers for 2003	\$3,477,503.73
<b>CASH ON HAND DECEMBER 31, 2003</b>	<b>\$ 64,387.62</b>

Respectfully Submitted,

Monica N. Jaynes  
Town Treasurer

Balance in Checkbook W.G.S.B. 12/31/03	\$ 64,387.62
Woodsville Guaranty Savings Bank	
Balance in NH PDIP 12/31/03	\$777,435.71
New Hampshire Public Deposit Investment Pool	

**NEW HAMPSHIRE PUBLIC DEPOSIT INVESTMENT POOL (N.H. PDIP)  
Activity Report for 2003**

	Wire transfer to W.G.S.B.	Wire transfer into N.H. PDIP	Interest Earned
01/10/03	\$ 310,000.00		
01/31/03			\$ 235.04
02/28/03	75,000.00		
02/28/03			247.41
03/28/03	95,000.00		
03/31/03			214.74
04/27/03	90,000.00		
04/30/03			131.34
05/30/03	65,000.00		
05/31/03			70.33
06/30/03			14.43
07/31/03			12.15
08/08/03		\$ 700,000.00	
08/31/03			347.65
09/01/03	50,000.00		
09/08/03	300,000.00		
09/30/03			281.74
10/10/03	25,000.00		
10/22/03	50,000.00		
10/30/03	75,000.00		
10/31/03			186.43
11/20/03	65,000.00		
11/30/03			112.35
12/12/03	50,000.00		
12/31/03		670,000.00	
12/31/03			75.71
<b>TOTAL</b>	<b>\$1,250,000.00</b>	<b>\$1,370,000.00</b>	<b>\$1,929.32</b>

Respectfully Submitted,

Monica N. Jaynes  
Town Treasurer

**REPORT OF  
TOWN OF MONROE  
TAX COLLECTOR  
FOR THE YEAR  
2003**

SUMMARY OF WARRANTS FOR 2003

DEBIT

Tax Committed To Collector:		
Property Tax	1,897,632.94	
Yield Tax	6,672.58	
Land Use Change	1,875.00	
TOTAL WARRANTS		1,906,180.52
PROPERTY TAX INTEREST		695.46
PROPERTY TAX FEES		24.00
YIELD TAX INTEREST		1.26
OVERPAYMENT		1,984.89
<b>TOTAL DEBITS</b>		<b>\$1,908,886.13</b>

CREDIT

Remittance To Treasurer:		
Property Tax	1,873,447.15	
Property Tax Interest	695.46	
Property Tax Fees	24.00	
Yield Tax	6,672.58	
Yield Tax Interest	1.26	
Land Use Change	1,875.00	
Overpayment	1,984.89	
Total Remitted To Treasurer		1,884,700.34
Uncollected 2002 Property Tax as of 12-31-2002		24,185.79
<b>TOTAL CREDITS</b>		<b>\$1,908,886.13</b>

**UNCOLLECTED 2003 TAXES AS OF 12-31-2003**

David and Dawn Boulanger	617.78
Teresa Brady	653.58
Stanley Brinkman	11.62
William and Sarah Dimick	1,837.06
Todd Fenoff	237.20
William and Deborah Harland	966.59
Richard Johnson	2,353.32
Paul & Kathleen Kaminski	219.33
Robert Kimball	586.27
Phyllis Knights	925.40

2003 UNCOLLECTED CONTINUED

Raymond Lapete	288.33
Jon Leonard	396.32
Scott & Lorraine Leonard	529.97
Bradley and Kathy McClintock	1,577.57
James and Kelly Meckes	504.85
Joe & Michelle Norko	444.85
Gary and Maime Ramback	45.05
Irma Sanchez	275.97
Francis & Kendra Strout	1,415.56
Margaret Van Vliet	160.12
Philip Vielleux	243.96
Glen & Sandra Wagner	1,492.93
Gordon and Jennifer Webber	878.68
Howard & Barbara Ward	3,247.13
Barrington & Delia Ward	833.41
Harlow and Joan Ward	978.95
Harlow Ward, Jr.	1,457.59
Joanne & Jericho Ward	203.20
Kermit Ward	687.87
Kermit Ward, et al	115.33

**Total to Collect as of 12-31-2003**

**\$24,185.79**

**SUMMARY OF WARRANTS FOR 2002**

DEBIT

Tax Committed To Collector:		
Property Tax	34,919.05	
TOTAL WARRANTS		34,919.05
PROPERTY TAX INTEREST		1,199.57
FEES AND PENALTIES		670.50
REDEMPTION AFTER LIEN		10,020.99
INTEREST AFTER LIEN		902.96
FEES AFTER LIEN		386.00
OVERPAYMENT		126.17
<b>TOTAL DEBIT</b>		<b>\$48,225.24</b>

CREDIT

Remittance To Treasurer:		
Property Tax		17,576.42
Property Tax Interest		1,199.57
Excavation Tax		0.00
Fees and Penalties		670.50
Property Convert to Lien		17,342.63
Property Tax Lien		10,020.99
Interest After Lien		902.96
Fees After Lien		386.00
Overpayment		126.17
<b>TOTAL CREDIT</b>		<b>\$48,225.24</b>

**UNCOLLECTED 2002 LIENS  
AS OF 12-31-2003**

William and Sarah Dimick	501.27
William and Sarah Dimick	734.87
Robert Kimball	634.60
Scott and Lorraine Leonard	655.39
Francis and Kendra Strout	706.30
Barbara & Howard Ward	2,142.47
Barbara Ward	1,353.07
Barrington & Delia Ward	1,189.86
<b>TOTAL UNCOLLECTED LIENS AS OF 12-31-2003</b>	<b>\$7,917.83</b>

SUMMARY OF WARRANTS FOR 2001

DEBIT

Tax Committed To Collector:		
Property Tax Lien	9,455.88	
TOTAL WARRANTS		9,455.88
INTEREST AFTER LIEN		1,422.41
FEES AFTER LIEN		311.30
<b>TOTAL DEBIT</b>		<b>\$11,189.59</b>

CREDIT

Remittance To Treasurer:		
Property Tax Lien	7,966.59	
Interest After Lien	1,422.41	
Fees After Lien	311.30	
Total Remittance to Treasurer		9,700.30
Uncollected Property & Yield Lien as of 12/31/2003		1,489.29
<b>TOTAL CREDIT</b>		<b>\$11,189.59</b>

**UNCOLLECTED 2001 LIENS**  
AS OF 12-31-2003

Robert Kimball	574.55
Barrington & Delia Ward	914.74
<b>TOTAL UNCOLLECTED</b>	<b>\$1,489.29</b>

The above properties may be deeded to the Town of Monroe if taxes not paid on or before 03-05-2004

SUMMARY OF WARRANTS FOR 2000

DEBIT

Tax Committed To Collector:		
Property Tax Lien	2,468.60	
Yield Tax Lien		
<b>TOTAL WARRANTS</b>		2,468.60
<b>INTEREST AFTER LIEN</b>		550.51
<b>FEES AFTER LIEN</b>		93.50
<b>TOTAL DEBIT</b>		<b>\$3,112.61</b>

CREDIT

Remittance To Treasurer:		
Property Tax Lien	2,468.60	
Yield Tax Lien		
Interest After Lien	550.51	
Fees After Lien	93.50	
<b>Total Remittance To Treasurer</b>		<b>3,112.61</b>
<b>Total Uncollected</b>		<b>0.00</b>
<b>TOTAL CREDIT</b>		<b>\$3,112.61</b>

## 4130-Executive

Kathy McClintock	\$14,909.51
Robert Wormer	\$2,000.00
Gerry LaFlamme	\$2,000.00
Donna Mitton	\$2,000.00
	<hr/>
	\$20,909.51

## 4140-Election, Reg & Vital Statistics

Marilyn Bedell	\$10,274.36
Joyce Cate	\$352.50
Tuck Press	\$144.00
Treasurer State of NH	\$483.00
Nellie Choate	\$55.00
Merle Jones	\$100.00
Priscilla Powers	\$55.00
Lynda Mower	\$30.00
West Group	\$42.00
NH City & Town	\$45.00
NHCTCA	\$50.00
The Mtn. Washington	\$280.00
IDS-Identification	\$166.90
Primedia Business	\$353.80
Todd Chace	\$90.00
Cindy Frazer	\$102.00
Marilyn Reimbursement	\$112.97
	<hr/>
	\$12,736.53

## 4150-Financial Administration

Monica Jaynes	8,315.66
Keith Merchand	5,000.00
Ross Business	331.15
Lyndonville Office Equip	1,841.56
NH Municipal Assoc.	822.76
NH Assoc.	30.00
George Sansoucy	54,571.59
Tuck Press	485.00
Registry	315.42
Acct. Connections	663.00
US Postmaster	754.52
Delta Merchand	1,682.10
Sherwin Dodge	1,850.00
Cartographics	3,261.80
Keith Merchand	721.41
Marilyn Bedell Reimb.	88.24
Kathy McClintock Reimb.	531.47
Francis Dineen	4,300.00
Donna Mitton Reimb.	12.06
NH Tax Collectors Assoc.	20.00
Nancy Murray	315.00
Northeast Resource	50.00
Registry Review	283.00
Quinlan Publishing	110.81
Eric & Kierstin	168.12
NH Retirement	9.69

Lexis Publishing	316.66
Tom Bedell Reimb.	28.35
Chamberlin's Greenhouse	50.00
Intuit (Tax Forms)	123.98
Briteside	1,200.00
Visa	1,822.59
WGSB	42.50
	<hr/>
	90,118.44

#### 4152-Revaluation of Property

Nyberg & Purvis	12,842.50
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#### 4153-Legal Expenses

Kevin Bruno	783.70
Town of Littleton	488.91
Upton & Hatfield	3,276.56
Gallagher Evelious	5,000.00
	<hr/>
	9,549.17

#### 4191-Planning & Zoning

Merle Jones Reimb.	61.39
Tuck Press	192.00
Marilyn Bedell Reimb.	5.57
US Postmaster	40.50
	<hr/>
	299.46

## 4194-General Government

Bruce Frazer	18,102.13
Bruce Frazer Mileage	201.36
Northern Petroleum	485.62
Foggs True Value	145.76
Verizon	737.64
AT&T	465.17
Keith Merchand	200.10
Empire Janitorial	995.80
Bixby Power Equip.	9.56
T & S Siding	2,275.00
Yankee Electric	98.71
Walter Jock	25.00
B & B Septic	600.00
Blackmount Equipment	39.45
Powers Plumbing	1,314.70
St. J Paper	443.36
Joe Mueller	150.00
Webber Access.	90.00
Treasurer State of NH	50.00
No. Haverhill Agway	114.95
	<hr/>
	26,544.31

## 4195-Cemeteries

Louis Thomas, Jr.	2,850.00
Larry Thomas	2,850.00

Foggs Hardware	45.94
Blackmount Equipment	9.31
Bixby's Power Equipment	655.31
PJ Blanchard	45.00
Railway Farm & Garden	42.40
Waynes Sales & Service	49.30
Littleton Monument	860.00
Louis Thomas, Jr. Mileage	67.00
	<hr/>
	7,474.26

#### 4196-Insurance

Primex	4,811.00
Francis Berwick	2,048.00
NH Municipal Assoc.	10,437.43
	<hr/>
	17,296.43

#### 4197-Advertising & Regional Assoc.

North Country Council	747.15
Tri County Community Action	1,300.00
Grafton County Seniors	680.00
Woodsville 4th of July	500.00
	<hr/>
	3,227.15

## 4199-Municipal Building Expenses

Total all Buildings \$21,557.02

### Town Hall

Jock Oil 5,785.04

Granite State Electric 1,217.86

Monroe Water Dept. 72.25

\$7,075.15

### Municipal Building

Jock Oil 10,058.34

Granite State Electric 1,137.89

Monroe Water Dept. 45.75

\$11,241.98

### Post Office

Jock Oil 882.51

Granite State Electric 600.53

Monroe Water Dept. 54.25

\$1,537.29

### North Monroe Fire Station

Jock Oil 1,434.19

N.H. Electric 268.41

\$1,702.60

## 4200-Post Office

Duane Moyse 1,212.50

Fogg's True Value 1.98

Peter Stimson 526.00

1,740.48

## 4210-Police Department

Maynard Farr	\$5,819.00
Poulsen's General	9.99
Motorola Communications	2,503.00
NH Dept. of Law	21.00
Maynard Farr Mileage	563.38
Ossipee Mount.	110.57
	<hr/>
	\$9,026.94

## 4215-Ambulance

Woodsville Ambulance	\$10,170.60
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## 4220-Fire Department

Verizon	\$1,115.19
AT&T	467.91
Russell Brown Reimb.	278.42
Grafton County	1,424.00
Foggs Hardware	502.31
Galls Inc.	243.92
Treasurer State of NH	1,251.60
Salmon Press	39.00
Poulsen's General Store	82.01
Reed Supply	328.76
Fire Tech & Safety	3,605.83
NFPA	366.20
Inland Divers	80.00

Lakes Region Fire	346.95
Fedco Truck & Equip.	241.99
Bond Auto	11.93
Twin State Mutual Aide	1,357.80
Radio North	1,698.92
Arnolds Automotive	5.63
Frontline Fire	279.80
Achilles Auto Repair	70.00
Caledonia Record	100.00
Tuck Press	55.00
Fastenal Industrial	41.45
Maynard Farr Reimb.	745.47
Greg Moore Reimb.	168.11
TAC 2 Communication	238.70
Kipp Alarm	240.00
Gordon's Auto	424.68
Central Supply	9.79
ATD	80.10
Greg Moore	274.56
Michael Valcourt	145.03
Russell Brown Reimt	427.10
The Fire Barn	1,059.35
Caledonia Supply	110.10
Bergeron Protection	1,366.30
Richard Cinnamond	220.26
Maynard Farr	636.60
Scott Leonard	65.00
Robert Regis	76.00

Jeff Greer	140.53
Lee Smith	179.02
Ricky Ames	94.53
Ryan Chace	64.53
Raymond LaPete	48.53
Jeremy McBey	38.53
Jericho Ward	48.53
Paul Regis	93.53
Nick Blanchard	29.00
PJ Blanchard	118.00
Richard Blanchard	41.00
Glenn Wagner	89.00
Terrill Wheeler	48.00
Nathan LaFlamme	34.00
	<hr/>
	\$21,348.50

### 4312-Highways & Streets

Paul Gibson	\$33,572.42
James Nelson	29,070.92
Paul Gibson Mileage	20.38
Federal Licensing	89.00
New England Barricade	559.08
G & P Construction	4,374.00
NHOHA	74.00
Atco International	868.00
Merriam Graves	150.00
Zim International	658.00

Pike Industries	13,716.23
Bailey Spring	486.49
Sabil & Sons	111.00
Carbee Valley Farm	2,160.00
Allan White	1,000.00
Arthur Whitcomb	87.86
Blacktop, Inc.	389.76
Internal Revue Service	177.36
Theodore & Fa	30.00
Bixby Power Equipment	418.55
Howard Ward	848.00
No. American Salt Co.	4,064.74
C & C Bunnell	625.00
Gateway Motors	360.45
William Minot	1,650.00
Teresa Gibson	200.00
Cargill Salt	5,442.06
Rhomar Industries	533.91
Gordon's Auto	140.00
C.H. Dana	74.95
Calco Inc.	6,701.55
Poulsen Lumber Co.	125.18
Chief Logging & Co.	750.00
Mills Transport	23,897.00
Monroe Construction	10,475.00
Cody Chevrolet	774.36
Poulsen's General Store	44.00
Howard Fairfield	324.65

New England Truck	448.50
AT&T	117.34
Southworth Milton	212.09
Kelly McKenzie	1,621.15
Ward & Son	4,732.00
Verizon	383.22
Shawn Goss	477.50
AC Chace Trucking	96.25
Lawson Products	1,063.88
Foggs True Value	25.32
NHMA	22,914.32
NH Retirement	14.20
Bond Auto	463.77
Arnolds Automotive	321.00
NH Municipal Trucks	912.29
	<hr/>
	\$178,846.73

#### 4316-Street Lighting

N.H. Electric Coop.	\$5,701.35
Granite State Electric	6,947.60
	<hr/>
	\$12,648.95

#### 4323-Solid Waste Collection

Casella	\$22,354.80
Paul Gibson	459.90
James Nelson	381.15
	<hr/>
	\$23,195.85

## 4324-Solid Waste Disposal

Casella	\$34,880.25
WSI of Vermont	8,507.70
	<hr/>
	\$43,387.95

Pemi Baker Solid Waste	\$500.20
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## 4414-Health Agencies & Hospitals

No. Country Home Health	\$2,004.20
White Mtn. Mental Health	1,054.00
Littleton Hospital	2,000.00
Monroe Clinic	4,576.30
American Red Cross	302.00
Hospice of Littleton Area	462.00
Barnet Senior Meals	500.00
Town Health Officer	200.00
	<hr/>
	\$11,098.50

## 4520-Parks & Playgrounds

Bruce Frazer	\$1,517.25
Calkins Portable Toilets	714.00
Bruce Frazer Mileage	86.95
Frank Leafe	500.00
JPI Transportation	760.00
St. Johnsbury Academy	1,968.00
Conn Valley Little League	170.00
Littleton Athletic	1,094.20
	<hr/>
	\$6,810.40

### 4550-Library

Beverly Everett	17,968.25
Theresa Gibson	1,622.25
Bruce Frazer	477.13
Books	8,415.22
Periodicals	429.81
Audio, Video	133.83
Utilities	2,879.12
Supplies	773.13
Postage	167.38
Repairs	89.57
Dues & Trustee Expense	129.00
Programs	782.51
Contract Services	195.00
	<hr/>
	\$34,062.20

### 4583-Patriotic Purposes

North Country Flags	\$54.32
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### 4915-Transfer to Capital Reserve

Highway Dept. Truck Fund	\$5,000.00
Fire Truck Fund	10,000.00
Civil Defense Fund	4,000.00
	<hr/>
	\$19,000.00

### 4931-Grafton County Tax

\$220,962.88

**4933-Payments to Monroe School District**

**\$1,244,240.00**

**4936-Rebates & Refunds**

**\$2,747.24**

**4939-Tax Liens**

**\$18,798.66**

**4442-Direct Assistance**

**\$5,464.87**

**6560-Payroll Expenses**

**\$16,953.97**

**Fire Department Grant**

**\$4,072.00**

MONROE PUBLIC LIBRARY  
REPORT FOR 2003

RECEIPTS

CASH ON HAND Jan 1,2003	82.58
RECEIVED FROM TOWN APPROP.	34062.20
INTEREST	7.92
BOOKS, REBATES & SALES	821.92
DONATIONS	224.74
GRANT	500.00
<hr/>	
TOTAL	35699.36

EXPENDITURES

SALERIES	20067.63
WATER RENT	16.50
BOOKS	10030.52
PERIODICALS	429.81
VIDEOS	133.83
TELEPHONE	1028.92
ELECTRICTY	498.67
FUEL	1335.03
SUPPLIES	773.13
REPAIRS	89.57
DUES/TRAVEL	129.00
PROGRAMS	782.51
POSTAGE	167.38
MISC.	
CONTRACTS	195.00
PAINTING	
<hr/>	
TOTAL EXPEDDITURES	35,677.50
BALANCE ON HAND	21.86
	<hr/>
	35,699.36

The 500.00 Grant was used for books, videos and programs.

## LIBRARIAN'S REPORT

LIBRARY VISITS AND CIRCULATION NUMBERS HAVE INCREASED ONCE AGAIN! THANKS TO YOU - OUR PATRONS - WE HAVE A VERY ACTIVE LIBRARY.

THE STORY TIME, WHILE SMALL, IS GOING QUITE WELL. THE TODDLERS ESPECIALLY ENJOY SINGING, CRAFTING, AND SUGGESTING WHAT STORIES SHOULD BE READ. THE CHILDREN ARE AN ABSOLUTE DELIGHT AND MAKE MONDAY MORNINGS SO MUCH FUN! IF YOU AND YOUR BABY/TODDLER ARE INTERESTED IN PARTICIPATING, PLEASE CALL OR STOP BY THE LIBRARY. WE'D LOVE TO HAVE YOU JOIN US.

THE 2003 SUMMER READING PROGRAM WAS ENTITLED "READING ROCKS THE GRANITE STATE." FORTY-ONE CHILDREN ENROLLED AND READ 598 BOOKS. TERRIFIC! WE CERTAINLY APPRECIATE THE DONATIONS MADE BY SHAWS, PRICE CHOPPER, LITTLETON PETS, AND WAL-MART. I WOULD ALSO LIKE TO THANK THE VOLUNTEERS, PARENTS AND CHILDREN. WITHOUT YOUR SUPPORT, THERE WOULD BE NO PROGRAM.

WHITE'S MARKET ALSO JOINED THE LIST OF CONTRIBUTORS BY DONATING \$100. THIS DONATION ENABLED US TO "OPEN" THE YA CAFE TO YOUNG ADULTS. HEIDI SCOTT DID A FANTASTIC JOB PLANNING AND IMPLEMENTING THE CRAFTS, GAMES, AND SNACKS FOR THIS PROGRAM. THANK YOU SO MUCH, HEIDI!

THE LIBRARY APPLIED FOR AND RECEIVED A \$500 CHECK FROM WAL-MART THROUGH THE "WORDS ARE YOUR WHEELS" LITERACY PROGRAM. WE WERE ABLE TO ENHANCE OUR LARGE PRINT, BOOKS-ON-CASSETTE, JUVENILE, AND VIDEO COLLECTIONS.

THE LIBRARY, IN COLLABORATION WITH MCS, PARTICIPATED IN THE 2003 LADYBUG PICTURE BOOK AWARD. 12 BOOKS WERE READ TO CHILDREN AGED PRESCHOOL THROUGH GRADE TWO. THE CHILDREN THEN VOTED ON THEIR FAVORITE BOOK. THIS AWARD WAS DESIGNED TO PROMOTE EARLY LITERACY AND TO HONOR THE BEST IN RECENT PICTURE BOOKS. THIS IS A PROJECT OF THE CENTER FOR THE BOOK AT THE STATE LIBRARY. WE ALL HAD A GREAT TIME AND HOPE TO PARTICIPATE AGAIN NEXT YEAR.

AS YOU CAN SEE, WE ENJOYED A VERY BUSY YEAR. PLEASE KEEP THOSE ATTENDANCE AND CIRCULATION STATISTICS GROWING! VISIT, VISIT, VISIT! READ, READ, READ! WE LOOK FORWARD TO SEEING AND TALKING WITH YOU.

BEV EVERETT  
LIBRARIAN

Town of Monroe  
 Nonexpendable Trust Fund Summary  
 For the Year Ended December 31, 2003

Nonexpendable trust funds

	Principal			Income			Yearend Total				
	Beginning of Year	New Funds	Transfers to (from) Other Investments	Withdrawals	End of Year	Beginning of Year		Investment Earnings	Transfers to (from) Other Investments	Withdrawals	End of Year
School trust fund - Fairbanks C.U.	50.00	-	-	-	50.00	3.54	-	-	-	3.54	53.54
Cemetery trust funds - Fairbanks C.U.	5.44	-	-	-	5.44	-	-	-	-	-	5.44
Cemetery trust funds - NHPDIP	10,185.25	-	-	-	10,185.25	88.97	88.97	-	-	925.33	11,110.58
Total cemetery trust funds	10,190.69	-	-	-	10,190.69	88.97	88.97	-	-	925.33	11,116.02
Buffam cemetery - Fairbanks C.U.	1,500.00	-	-	-	1,500.00	66.72	3.89	-	-	70.61	1,570.61
Esther Frazer cemetery - Fairbanks C.U.	1,000.00	-	-	-	1,000.00	26.85	2.58	-	-	29.43	1,029.43
Buffam fund - stock	46,000.00	-	-	-	46,000.00	12,500.00	9,321.20	(9,321.20)	-	12,500.00	58,500.00
Buffam fund - WGSB savings	-	-	-	-	-	15,387.03	145.26	-	-	15,532.29	15,532.29
Buffam fund - WGSB MMF	-	-	-	-	-	23,913.67	572.73	4,660.60	-	29,147.00	29,147.00
Buffam fund - NHPDIP	-	-	-	-	-	113,397.45	916.14	-	-	114,313.59	114,313.59
Total Buffam fund (at cost *)	46,000.00	-	-	-	46,000.00	165,198.15	10,955.33	(4,660.60)	-	171,492.88	217,492.88
Total nonexpendable trust funds	58,740.69	-	-	-	58,740.69	166,131.62	11,050.77	(4,660.60)	-	172,521.79	231,262.48

\* Buffam fund stock at market value, 12/31/03:

	Per share	Value	Principal	Income
6658 shares of Fleet	43.6500	290,622		
12500 shares of Woodville Guaranty	25.0000	312,500	491,000	112,122
		603,122		

*Town of Montrose*  
 Expendable and Capital Reserve Trust Fund Summary  
 For the Year Ended December 31, 2003

	Beginning of Year	Transfers from General Fund	Investment Earnings	Transfers to (from) Other Investments	Transfers to General Fund	End of Year
<i>Capital Reserve Funds</i>						
Fire truck - NHPDIP	10,830.58	10,000.00	117.77	-	-	20,948.35
Fire truck - total	10,830.58	10,000.00	117.77	-	-	20,948.35
Civil Defense Fund - NHPDIP	2,001.17	4,000.00	28.30	-	-	6,029.47
Highway truck - Fairbanks C.U.	24,405.94	-	456.11	-	-	24,862.05
Highway truck - NHPDIP	10,915.97	5,000.00	103.23	-	-	16,019.20
Highway truck - total	35,321.91	5,000.00	559.34	-	-	40,881.25
Property revaluation - NHPDIP	10,002.62	-	141.75	-	(10,144.37)	-
Total capital reserve funds	58,156.28	19,000.00	847.16	-	(10,144.37)	67,859.07
<i>Expendable Trust Funds</i>						
Town History - Citizens Bank CD	10,873.74	-	224.04	-	-	11,097.78
Town History - WGSB savings	6,196.67	-	58.49	-	-	6,255.16
Town history total	17,070.41	-	282.53	-	-	17,352.94
School Building Maintenance - NHPDIP	-	20,000.00	4.65	-	-	20,004.65
High School Tuition	-	20,000.00	4.65	-	-	20,004.65
Total expendable trust funds	17,070.41	40,000.00	291.83	-	-	57,362.24

Town of Monroe  
For the Year Ending 31-DEC-03

Date of Creation	Name	Purpose	How Invested	Beginning Balance	Percent age	Beginning of Year	Investment Earnings	Expenses	Ending Balance
1916	AD Mason	Cemetery	NHPDIP	\$400.00	3.93%	\$32.85	\$3.49	\$0.00	\$436.34
1916	JA Bffum	Cemetery	NHPDIP	\$300.00	2.95%	\$24.63	\$2.62	\$0.00	\$327.26
1916	Ford, Mason, Paddleton	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1916	Isabel Day	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1916	Nellie H. Dickinson	Cemetery	NHPDIP	\$150.00	1.47%	\$12.32	\$1.31	\$0.00	\$163.63
1916	R A Moore	Cemetery	NHPDIP	\$50.00	0.49%	\$4.11	\$0.44	\$0.00	\$54.54
1916	Genevieve Tilton	Cemetery	NHPDIP	\$50.00	0.49%	\$4.11	\$0.44	\$0.00	\$54.54
1918	Stanley & Way	Cemetery	NHPDIP	\$59.00	0.58%	\$4.84	\$0.52	\$0.00	\$64.36
1919	Mrs. W S Smith	Cemetery	NHPDIP	\$50.00	0.49%	\$4.11	\$0.44	\$0.00	\$54.54
1920	A M Farmsworth/ MM Bowram	Cemetery	NHPDIP	\$25.00	0.25%	\$2.05	\$0.22	\$0.00	\$27.27
1921	L Turner's Children	Cemetery	NHPDIP	\$50.00	0.49%	\$4.11	\$0.44	\$0.00	\$54.54
1921	Mrs. J Whitcomb	Cemetery	NHPDIP	\$40.00	0.39%	\$3.28	\$0.35	\$0.00	\$43.63
1922	G F Furgeson	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1923	Philipp & Abigail Mason	Cemetery	NHPDIP	\$50.00	0.49%	\$4.11	\$0.44	\$0.00	\$54.54
1924	Issac S Moore	Cemetery	NHPDIP	\$150.00	1.47%	\$12.32	\$1.31	\$0.00	\$163.63
1926	O S Warden	Cemetery	NHPDIP	\$200.00	1.96%	\$16.42	\$1.75	\$0.00	\$218.17
1927	N A Jones	Cemetery	NHPDIP	\$50.00	0.49%	\$4.11	\$0.44	\$0.00	\$54.54
1927	J W Smith	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1927	Moore & Hunt	Cemetery	NHPDIP	\$235.00	2.31%	\$19.30	\$2.05	\$0.00	\$256.35
1927	L Paddleton	Cemetery	NHPDIP	\$50.00	0.49%	\$4.11	\$0.44	\$0.00	\$54.54
1928	Luke & Carrie Cross	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1929	Julia Emery	Cemetery	NHPDIP	\$71.25	0.70%	\$5.85	\$0.62	\$0.00	\$77.72
1930	Hanna Frazier	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1930	Mrs. N F McIay	Cemetery	NHPDIP	\$30.00	0.29%	\$2.46	\$0.26	\$0.00	\$32.73
1934	Mrs. Belle Kibby	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1935	Frank Sullivan/Mrs. James	Cemetery	NHPDIP	\$50.00	0.49%	\$4.11	\$0.44	\$0.00	\$54.54
1937	George Placey	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1942	Robert S Ward	Cemetery	NHPDIP	\$125.00	1.23%	\$10.26	\$1.09	\$0.00	\$136.36

Date of Creation	Name	Purpose	How Invested	Beginning Balance	Percent age	Beginning of Year	Investment Earnings	Expenses	Ending Balance
1945	Erma Shaw	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1945	Harold J & Robert F Ward	Cemetery	NHPDIP	\$200.00	1.96%	\$16.42	\$1.75	\$0.00	\$218.17
1945	Frank K Williams	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1954	Issac Jacobs	Cemetery	NHPDIP	\$500.00	4.91%	\$41.06	\$4.37	\$0.00	\$545.43
1964	William Mathews	Cemetery	NHPDIP	\$50.00	0.49%	\$4.11	\$0.44	\$0.00	\$54.54
1965	William & Robert Frazier	Cemetery	NHPDIP	\$200.00	1.96%	\$16.42	\$1.75	\$0.00	\$218.17
1966	James & Louise A Riel	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1966	Edward H Chapney	Cemetery	NHPDIP	\$400.00	3.93%	\$32.85	\$3.49	\$0.00	\$436.34
1969	Maude Colby	Cemetery	NHPDIP	\$100.00	0.98%	\$8.21	\$0.87	\$0.00	\$109.09
1973	Marie Treadwell	Cemetery	NHPDIP	\$500.00	4.91%	\$41.06	\$4.37	\$0.00	\$545.43
1977	Laura Guganig	Cemetery	NHPDIP	\$200.00	1.96%	\$16.42	\$1.75	\$0.00	\$218.17
1977	Cecile & Harriet W Hinman	Cemetery	NHPDIP	\$200.00	1.96%	\$16.42	\$1.75	\$0.00	\$218.17
1978	Harrold Griffin	Cemetery	NHPDIP	\$300.00	2.95%	\$24.63	\$2.62	\$0.00	\$327.26
1980	Arthur Lang	Cemetery	NHPDIP	\$200.00	1.96%	\$16.42	\$1.75	\$0.00	\$218.17
1981	D C Ashton	Cemetery	NHPDIP	\$50.00	0.49%	\$4.11	\$0.44	\$0.00	\$54.54
1986	Lyle & Ruth Lang	Cemetery	NHPDIP	\$200.00	1.96%	\$16.42	\$1.75	\$0.00	\$218.17
1988	Gilbert & Martha Lang	Cemetery	NHPDIP	\$200.00	1.96%	\$16.42	\$1.75	\$0.00	\$218.17
1988	Katherine and Howard Boomhower	Cemetery	NHPDIP	\$300.00	2.95%	\$24.63	\$2.62	\$0.00	\$327.26
1991	Lawrence Moore	Cemetery	NHPDIP	\$1,000.00	9.82%	\$82.11	\$8.74	\$0.00	\$1,090.85
1992	Forest & Ruth Parker	Cemetery	NHPDIP	\$250.00	2.45%	\$20.53	\$2.18	\$0.00	\$272.71
1992	Russell Kelso & Helena Parker	Cemetery	NHPDIP	\$250.00	2.45%	\$20.53	\$2.18	\$0.00	\$272.71
1993	R Linfield Ward	Cemetery	NHPDIP	\$500.00	4.91%	\$41.06	\$4.37	\$0.00	\$545.43
1994	Harold J Griffin	Cemetery	NHPDIP	\$400.00	3.93%	\$32.85	\$3.49	\$0.00	\$436.34
1997	Eisie Hall	Cemetery	NHPDIP	\$200.00	1.96%	\$16.42	\$1.75	\$0.00	\$218.17
1997	Henry & Arlene Stuart	Cemetery	NHPDIP	\$500.00	4.91%	\$41.06	\$4.37	\$0.00	\$545.43
2000	Desmond & Arlene Stuart	Cemetery	NHPDIP	\$200.00	1.96%	\$16.42	\$1.75	\$0.00	\$218.17
				\$10,185.25		\$836.36	\$88.97	\$0.00	\$11,110.58

# FRANCIS J. DINEEN & Co.

CERTIFIED PUBLIC ACCOUNTANTS

5 MIDDLE STREET • LANCASTER, N.H. 03584

## TRANSMITTAL AND COMMENTARY LETTER

To the Board of Selectmen,  
Monroe, New Hampshire:

In planning and performing our audit of the financial statements of the Town of Monroe, New Hampshire for the year ended December 31, 2002, we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of the following conditions that should be corrected in order to strengthen internal controls and operating efficiency. This letter does not affect our report dated May 21, 2003, on the Town's financial statements.

Our following remarks are being made in the hope that they will improve existing procedures and are not a criticism of Town personnel.

1. *John A. and Edith D. Buffam Fund*

As of December 31, 2002, this fund's investments consisted of:

	<u>Market Value</u>
6658 shares of FleetBoston Financial	\$ 161,789
12500 shares of Guaranty Savings Bancorp (Woodsville)	325,000
Short-term interest-bearing investments	<u>167,156</u>
Fund total	<u>\$ 653,945</u>

The value of the Fleet stock dropped about \$81,000 during 2002, while Woodsville stock increased in value about \$88,000.

### *Recommendation*

This fund is a substantial resource for the Town and its school district, yet the way it is invested is precarious. Of the fund's total yearend value, 74% was held in bank stock, spread between only two financial institutions. Prudent investment management would call for diversification of these investments with the objective of optimizing growth in principal and generation of income. Any portfolio invested the way the Buffam fund is subjects itself to a substantial risk of loss should one or both of the securities held decline in value, for whatever reason. In addition, the large holding of Guaranty Savings Bancorp is not readily marketable on an organized stock exchange, making disposal of it at its current market value challenging, or perhaps impossible.

We recommend, for the third consecutive year, that the Trustees hire an investment manager for these funds. The Trustees, of course, would set the objectives that the professional managers would be expected to achieve, and the Trustees would be responsible for monitoring performance and making changes to those objectives as needed. However, a qualified investment manager would be able to develop a strategy to reduce the concentration of the existing two investments in an orderly way, moving the portfolio into a well-diversified mix of investments designed to achieve growth in principal and generation of income.

2. *Disuse of Buffam Fund Income*

During the past four years, the Buffam fund has generated income from interest and dividends of about \$66,000, yet has distributed only about \$12,000 for the purposes intended by the trust. The rest of the income has continued to accumulate, such that the market value of income available to be spent as of December 31, 2002, was about \$258,000.

*Recommendation*

The Buffam trust was established in perpetuity, "the income thereof only to be used to aid in the support of the Common Schools of [Monroe] and for the purpose of securing the admission of any aged and respectable person, who has been a resident of said town for the period of twenty-five years, to a suitable and proper Home for such person."

Mr. Buffam's will appoints the Selectmen to decide on the use of the income from this fund. We recommend that the Selectmen develop a long-term plan for the use of funds available from the Buffam trust. Such a plan does not necessarily require immediate expenditure of available income – it may call for continued accumulation for a major capital expenditure – but it would demonstrate that the bequest is fulfilling its original purpose.

3. *Uninsured, Uncollateralized Cash Balances at Banks*

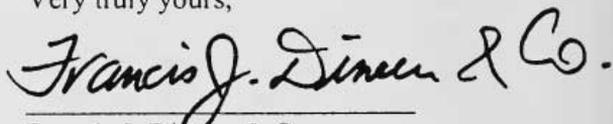
Especially during the month or two immediately after the mailing of tax bills, the Town accumulates the substantial cash balances it needs to operate during the rest of the year, as well as funds it is required to remit to the school district, county, and state. As a result, balances on hand in the Town's checking account and other bank accounts often significantly exceed the FDIC insurance limit of \$100,000.

*Recommendation*

We recommend that the Town enter into a collateralization agreement with its bank to mitigate the risk of loss in the unlikely event of bank failure.

We commend the Town's administration for the substantial progress made in implementing QuickBooks software and ensuring that the underlying accounting records are properly reconciled to the Treasurer's records regularly. We also extend our thanks to all of the Town officials who made our visit enjoyable and productive.

Very truly yours,

  
Francis J. Dineen & Co.

May 21, 2003

ANNUAL REPORT FOR THE  
MONROE POLICE DEPARTMENT  
FOR 2003

	2002	2003
Complaints	365	334
Dog Complaints	33	21
Thefts-Burglaries	2	2
Summons Issued	14	12
Warnings	235	185
Motor Vehicle Accidents	8	10
Domestic Disturbances	7	3
ATV Complaints	6	9
Lifeline Calls	5	3
Burglar Alarm Activations	9	5
911 Hangups	14	12
Assisted Other Departments	8	6

Respectfully Submitted

Maynard S. Farr  
Police Chief

ANNUAL REPORT FOR THE  
MONROE VOLUNTEER FIRE DEPARTMENT  
FOR 2003

During 2003 Monroe Volunteer Fire Department responded to the following calls:

Structure Fire	1
Chimney Fire	3
Motor Vehicle Accidents	4
Motor Vehicle Fires	1
Alarm Activations	2
Brush/Grass Fires	1
Mutual Aid:	
Bath	4
Barnet	5
Littleton	2
Ryegate	2
Woodsville	1

Once again the fire department has had a busy and productive year. In the spring we met with different apparel suppliers and have since purchased the structural personal protective gear, wildland fire personal protective gear and EMS protective gear using the \$25,350.00 from our FEMA Grant IN October of 2003 we finally took delivery of the 20KV Diesel Generator with the grant money from N.H. Emergency Management.

This year we received a grant from Homeland Security and used this money to purchase Voice enhancement equipment and two new air bottles for our self contained breathing equipment and also a new digital portable radio

We also received a grant from N.H. Forest Service which was used to purchase 1" forestry hose.

We are pleased that we have had some new members join the department this year and have also had four Junior Firefighters (age 16-18) join. In the fall of 2003 we had a emergency defensive driving course put on by the NH Municipal Assoc. and in February 2004 are doing a CDL class also put on by NH Municipal Assoc. (NH law states that you must have a CDL to drive a Fire truck returning from a fire)

Respectfully Submitted

Maynard S. Farr

Fire Chief

## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdfl.org](http://www.nhdfl.org) or 271-2217 for wildland fire safety information.

### 2003 FIRE STATISTICS

(All fires Reported thru November 03, 2003)

#### TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

#### CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
Misc*	67

(\*Misc: powerlines, fireworks, electric fences, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
<b>2003</b>	374	100
<b>2002</b>	540	187
<b>2001</b>	942	428
<b>2000</b>	516	149

**ONLY YOU CAN PREVENT WILDLAND FIRES**

# Annual Report of the Monroe *F.A.S.T.* Squad

01/01/2003 - 12/31/2003

The Monroe F.A.S.T. Squad responded to 24 calls in 2003, of the following types:

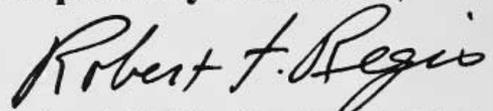
- 8 Medical Emergencies
- 9 Trauma Calls
- 4 Motor Vehicle Accidents
- 3 Mutual Aid or Assist to Fire Department

With funds awarded through a 2002 Fire Act grant, we purchased protective EMS jackets for all of our members this year.

The entire squad will begin biannual recertification activities later in 2004.

At the 2003 New Hampshire EMS Conference, The Monroe F.A.S.T. Squad was presented New Hampshire's "EMS Unit of the Year" Award. The award, sponsored by Bound Tree Medical, is given to one New Hampshire EMS squad annually for exceptional service to its community. We want to thank Woodsville Emergency Services, who submitted the nomination. We realize that our success is largely the result of their talent and the excellent working relationship we've developed over the past ten years.

Respectfully submitted,



Robert T. Regis, *Squad Chief*

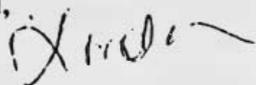
Town Report 2004

The Monroe Clinic has 1.5 employees and a part time board certified family physician. Connie Montgomery is the receptionist and office manager and she is full time. Vicki Mathews is our LPN and she is available part time. We accept most insurance plans. We are open business hours Monday through Thursday and closed Friday. The Dr. Linda DeFrahm sees patients Monday 9-1, Tuesday 8-12, Wednesday 1-6 and Thursday 8-12. We had 2202 patient visits in 2003. Monroe Clinic is welcoming new patients of any age. Dr. DeFrahm is available to anyone to discuss any clinic concerns.

We, and the patients, love the new carpet!!

Respectfully Submitted,

Linda DeFrahm, D.O.



# Woodsville Rescue Ambulance

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PO Box 191  
Woodsville, NH 03785-0191

Business Telephone 603-747-3311

January 16, 2004

Selectmen  
Town of Monroe  
PO Box 63  
Monroe, NH 03771

Dear Selectboard,

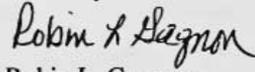
For your budget purposes we are sending you our annual budget report. We are happy to advise you that we will be able to keep our annual request at the same level as last year. The per capita rate will remain at \$13.40. This will result in a total of \$10,465.40 based on your population of 781. As for the town guaranties, you may wish to budget the amount that was billed for the year 2003.

You may notice on our report that our payroll was \$40,000 more than budgeted. This was due mostly to our taking a more active role in providing patient transports between hospitals. In addition to meeting a need for the area's patients, we brought in an additional \$94,000 in revenue to offset this payroll increase and to subsidize other expenses.

We continue to strive toward Paramedic level care on our responses. This year we are very excited to be moving to an advanced 12-lead heart monitoring system. This will assist us in providing cardiac patients with the best care possible and will enable them to have access to a cardiac catheterization unit that much quicker.

We look forward to serving you and as always, we appreciate your continued support. If you have any questions or concerns, feel free to contact me at 603-747-3311.

Sincerely,



Robin L. Gagnon  
EMS Director

- Proudly Serving -  
- Bath, Benton, Haverhill and Monroe, New Hampshire -  
- Corinth, Groton, Newbury and Ryegate, Vermont -

**WOODSVILLE AMBULANCE BUDGET REPORT**

	Budget 2003	Actual 2003	Budget 2004
<b>Income:</b>			
Balance Forward	\$34,645.53	\$34,645.53	\$68,029.23
Ambulance Sale		\$7,000.00	\$0.00
Donations		\$405.00	
Interest		\$141.90	
Patient Fees	\$252,000.00	\$346,239.27	\$330,000.00
Special Events	\$2,500.00	\$3,000.00	\$3,000.00
Meeting Room		\$50.00	
Town Assessments	\$157,302.00	\$138,649.80	\$139,000.00
Town Guarantees	<u>\$5,000.00</u>	<u>\$7,006.95</u>	
<b>Total:</b>	<b>\$451,447.53</b>	<b>\$537,138.45</b>	<b>\$540,029.23</b>
<b>Expenses:</b>			
Ambulance Payments	\$40,000.00	\$40,000.00	\$40,000.00
Building Payments	\$18,000.00	\$18,000.00	\$18,000.00
Collections	\$500.00	\$1,262.30	\$500.00
Dispatch	\$8,500.00	\$8,564.00	\$9,500.00
Fuel	\$4,000.00	\$4,000.00	\$5,000.00
Health Insurance	\$19,186.00	\$15,231.87	\$19,000.00
Infection Control	\$200.00	\$141.10	\$400.00
Insurance	\$19,000.00	\$18,920.80	\$24,000.00
Legal	\$200.00	\$2,300.00	\$1,000.00
Maintenance	\$16,500.00	\$17,407.25	\$16,000.00
New Equipment	\$5,000.00	\$7,546.43	\$28,400.00
Office	\$4,000.00	\$9,259.67	\$6,000.00
Oxygen	\$3,000.00	\$3,101.56	\$3,000.00
Payroll	\$262,000.00	\$302,394.00	\$312,000.00
Public Education		\$684.51	\$0.00
Public Relations	\$200.00	\$728.89	\$600.00
Supplies	\$7,000.00	\$5,754.09	\$6,000.00
Training	\$3,000.00	\$3,894.17	\$4,500.00
Uniforms	\$2,500.00	\$2,536.18	\$2,500.00
Utilities	<u>\$8,000.00</u>	<u>\$7,382.40</u>	<u>\$8,000.00</u>
<b>Total:</b>	<b>\$420,786.00</b>	<b>\$469,109.22</b>	<b>\$504,400.00</b>
<b>Fund Balance</b>	<b>\$30,661.53</b>	<b>\$68,029.23</b>	<b>\$35,629.23</b>



## Raymond S. Burton

338 River Road  
Bath, NH 03740  
Tel. (603) 747-3662  
Car Phone (603) 481-0863  
E-mail: ray.burton4@gte.net

*Executive Councilor  
District One*

### Report to the People of District One By Ray Burton, Executive Councilor

It is a pleasure to report to you now in my 25th year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249, 000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to the State of New Hampshire, or order on line at [www.gencourt.state.nh.us/visitorcenter](http://www.gencourt.state.nh.us/visitorcenter). The entire directory is available at <http://www.state.nh.us/government/agencies.html>

The 2003-04 NH County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at [www.nhcounties.org](http://www.nhcounties.org)

Also available at no cost from the Secretary of State Office at 271-3242 or at [elections@sos.state.nh.us](mailto:elections@sos.state.nh.us), or mail at Secretary of State, State House Room 204, Concord, NH 03301 are the following publications:

- The NH Election Procedural Manual for 2004-2005
- The NH Election Laws for 2004-2005
- The NH Political calendar for 2004-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or [ray.burton4@gte.net](mailto:ray.burton4@gte.net)

As long as I'm around as one of your elected officials never ever feel you are alone in your hour of need. Contact me anytime!

#### **COOS COUNTY:**

Berlin, Carroll, Clarksville, Colebrook, Columbia, Dalton, Dixville, Dummer, Errol, Gorham, Jefferson, Lancaster, Milan, Millsfield, Northumberland, Pittsburg, Randolph, Shelburne, Stewartstown, Stark, Stretford, Whitfield

#### **SULLIVAN COUNTY:**

Charlestown, Claremont, Cornish, Croydon, Grantham, Newport Plainfield, Springfield, Sunapee



#### **Towns in Council District #1**

##### **CARROLL COUNTY:**

Albany, Bartlett, Chatham, Conway, Eaton, Effingham, Freedom, Hart's Loc., Jackson, Madison, Moultonborough, Ossipee, Sandwich, Tamworth, Tuftonboro, Wakfield, Wolfeboro,

##### **GRAFTON COUNTY:**

Alexandria, Ashland, Bath, Benton, Bathislem, Bridgewater, Bristol, Campton, Canaan, Dorchester, Easton, Ellsworth, Enfield, Franconia, Grafton, Groton, Hanover, Haverhill, Hebron, Holderness, Landaff, Lebanon, Lincoln, Lisbon, Livermore, Littleton, Lyman, Lyme, Monroe, Orange, Orford, Piermont, Plymouth, Rumney, Sugar Hill, Thornton, Warren, Waterville Valley, Wantworth, Woodstock

##### **BELKNAP COUNTY:**

Alton, Belmont, Center Harbor, Gifford, Laconia, Meredith, New Hampton, Sanbornton, Tilton

COMMISSIONERS' REPORT  
FISCAL YEAR 2003

The Grafton County Commissioners present the following reports and financial statements for the period of July 01, 2002 – June 30, 2003. We hope that they will increase your understanding of Grafton County finances and operations and assure our citizens that their tax dollars are being spent wisely.

Financially, Fiscal Year 2003 was another good year for the County. Revenue received for the fiscal year was \$20,828,739.79 and the total expended was \$19,968,912.84 with \$10,948,197 being raised in County taxes. The budget process for FY 2004 was somewhat more challenging than other years have been. With a great deal of uncertainty from the State of NH with their budget process there were many unanswered questions. In addition, the County had many increases that were unforeseeable and beyond control. However, the County did pass a budget, which, contained an increase of \$2,724,842, or 13.74%, with a tax increase of 1,469,782.

On September 16, 2002 the groundbreaking ceremony was held which was the beginning of construction on our capital project. Since that point, significant work has been accomplished on the new addition for the Nursing Home. The first phase of the project is scheduled for completion in early October 2003. We are eagerly anticipating this opening. The building is a beautiful, state-of-the-art facility that will be such an asset to all the residents of Grafton County. The second phase of the project, which will include a renovation of the 1969 building will begin upon completion of the first phase and will take approximately six to nine months. We anticipate that by the beginning of FY 2005 the Nursing Home will be united again in one building.

June 30, 2003 marked the expiration of our first Collective Bargaining Agreement with the United Electrical Workers, which represented units at both the Nursing Home and Department of Corrections. During the month of June many members of the Department of Corrections unit chose to withdraw membership and with that came the withdrawal of the UE from the Department of Corrections. Those employees returned to employee council status as of July 01, 2003. The Nursing Home unit is negotiating with the County team at this time.

During the 2002 NHAC Annual Conference last fall, Eileen Bolander was named "Nursing Home Administrator of the Year" – congratulations to her on a job well done. The Nursing Home also received a deficiency free survey last fall from the State survey team. Congratulations to the entire Nursing Home staff!

The Grafton County Economic Development Council was again approved for funding this year.

The Barbara B. Hill Fun(d) continues to help less fortunate children in Grafton County with FUN activities. During this year a fund drive was held to collect money for the

Barbara B. Hill Fun(d), to date we have collected \$6,980.00. As always donations are welcome at any time.

During the past year concerns were raised regarding the County Farm's financial status. To address these concerns a Farm Task Force was developed and met several times throughout the course of the winter months to make some recommendations regarding the farm. One of the recommendations made was to establish a Farm Advisory Committee, which has been set up and is in its infancy. This Committee will work through suggestions and develop ideas that will be brought forward to the Commissioners. The hope is to get some diversity at the farm, as many are aware, the dairy farming industry is experiencing some very difficult times. We are taking steps to address this issue to sustain the Farm as a viable and vital part of Grafton County for future generations.

Grafton County has completed another successful year and have much to look forward to in the coming year. **We are thankful for the excellent employees that we have and extend a heartfelt thanks to each of them. Without all of you Grafton County would not function!**

The Grafton County Commissioners hold regular weekly meetings at the County Administrative Building on Dartmouth College Highway in North Haverhill, with periodic tours of the Nursing Home, Department of Corrections, County Farm and Courthouse. The Commissioners also attend monthly meetings of the Grafton County Executive Committee. All meetings are public. Please call the Commissioners' Office to confirm date, time and schedule.

Respectfully submitted,

Steve Panagoulis, Chair (District 3)  
Michael J. Cryans, Vice-Chair (District 1)  
Raymond S. Burton, Clerk (District 2)

## **2003 REPORT OF UNH COOPERATIVE EXTENSION GRAFTON COUNTY OFFICE**

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Funded through the federal, state and county governments, and competitive grants. Educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council.

Education programs and assistance are objective, informal and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on-site visits, seminars and conferences, and up-to-date web sites. Our staff is able to respond quickly with needed information via electronic mail, keeps up-to-date on the latest research and information, and works collaboratively with many agencies and organizations.

A professional staff of seven educators works out of the Extension Office located in the Grafton County Courthouse in North Haverhill. Two additional staff members work in Plymouth and Littleton to provide educational programs for limited-resource families. Additional support is provided through trained volunteers who assist with Extension programs and increase our outreach capabilities.

### **EDUCATIONAL PROGRAMS IN GRAFTON COUNTY, FY03:**

- To strengthen NH's Communities: Community Profiles; Community Conservation Assistance Program; Preserving Rural Character through Agriculture; Urban and Community Forestry; Community Youth Development; and Volunteer Training.
- To strengthen NH's Family and Youth: After-School Programs; Family Resource Management; 4-H Youth Development; Family Lifeskills Program; 4-H Camps; Nutrition and Food Safety Education; Parenting Education; Cradle Crier/Toddler Tale Newsletters; and Volunteer Leader Training Programs.
- To sustain NH's Natural Resources: Dairy Management; Agroecology; Forest Industry Assistance; Forest Resources Stewardship Program; Fruit Production and Management; GIS Training; Lakes Lay Monitoring

Program; Integrated Pest Management; Ornamental Horticulture; Plant Health Diagnostic Laboratory; Vegetable Crop Production; Wildlife Habitat Program; Water Quality/Nutrient management Programs and Agricultural Business Management.

**Extension Staff:** Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4-H Youth Development; Michal Lunak, Dairy; Deborah Maes, Family Development; Northam Parr, Forestry & Wildlife Resources; Robin Peters, Nutrition Connections; Jacqueline Poulton, LEAP Program, and Jean Conklin, Agricultural Resources. Educators are supported by Donna Mitton, Kristina Vaughan and Sharon Youngman.

**Extension Advisory Council:** Mike Dannehey of Woodsville; Shelia Fabrizio of North Haverhill; James Kinder of Haverhill; David Keith of North Haverhill; Shaun Lagueux of Bristol; Jane O'Donnell of Littleton; Cindy Putnam of Piermont; Debby Robie of Bath; Carol Ronci of Franconia, Denis Ward of Monroe. Teen Members include: Tosona Melanson of Dorchester; Molly Roy of Bath and Justine Morris of Haverhill.

Extension Office Hours are Monday through Friday from 8 AM to 4 PM.

<b>Phone:</b>	603-787-6944	<b>Fax:</b>	603-787-2009
<b>Email:</b>	<a href="mailto:ce.grafton@unh.edu">ce.grafton@unh.edu</a>		
<b>Mailing Address:</b>	3785 DCH, Box 8, North Haverhill, NH 03774-4936		
<b>Web Site:</b>	<a href="http://ceinfo.unh.edu">http://ceinfo.unh.edu</a>		

*Extension programs and policies are nondiscriminatory with regard to age, color, handicap, national origin, race, religion, sex, sexual orientation and veterans' status.*

Respectfully submitted,



Northam D Parr, County Office Administrator

BUDGET FOR THE TOWN OF MONROE

Source of Income	Estimated Revenue 2003	Actual Revenue 2003	Estimated Revenue 2004
Land Use Change Tax	\$ 1500.00	\$ 1875.00	\$ 1500.00
Yield Taxes	2000.00	6672.58	2500.00
Int. Penalties on Del. Taxes	2000.00	6257.47	2500.00
Motor Vehicle Permits	146000.00	150846.50	148000.00
Other Licenses and Permits	1000.00	388.00	1000.00
Licenses, permits	1500.00	1434.00	1500.00
<u>FROM STATE:</u>			
Shared Revenue	8500.00	8594.00	8500.00
Highway Block Grant	27000.00	27144.21	27000.00
Room & Meals	20000.00	23080.93	20000.00
Grants	-0-	17057.00	4000.00
<u>CHARGES FOR SERVICES:</u>			
Income From Depts.	650.00	597.31	650.00
<u>MISCELLANEOUS REVENUE:</u>			
<u>Sale of Town</u>			
Property	200.00	-0-	200.00
Int. on Investments	5000.00	2347.37	4000.00
Other Income	3000.00	5863.58	3000.00
<u>Rent of Town</u>			
Property	4800.00	5314.98	5000.00
Capital Reserve Funds	10000.00	-0-	-0-
<b>TOTAL REVENUE</b>	<b>\$ 233150.00</b>	<b>257472.93</b>	<b>229350.00</b>

**BUDGET - TOWN OF MONROE - 2004**

<i>Line Item</i>	<i>2003 Budget</i>	<i>2003 Spent</i>	<i>2004 Budget</i>
4130 Executive	20,275.00	20,909.51	20,500.00
4140 Election, Reg.	11,540.00	12,736.53	11,960.00
4150 Financial Admin.	39,935.00	90,118.44	124,230.00
4152 Revaluation of Property	2,000.00	12,842.50	2,000.00
4153 Legal Expense	15,000.00	9,549.17	15,000.00
4155 Employee Benefits (Payroll Expenses)	17,000.00	16,953.97	17,000.00
4191 Planning and Zoning	600.00	299.46	600.00
4194 General Government Building	31,581.25	26,544.31	29,718.00
4195 Cemeteries	7,850.00	7,474.26	7,850.00
4196 Insurance	16,000.00	17,296.43	17,500.00
4197 Advertising & Regional Assoc	3,227.15	3,227.15	3,254.84
4199 Town Building Expenses	20,103.42	21,557.02	22,903.00
4200 Post Office (Maintenance)		1,740.48	500.00
4210 Police	9,000.00	9,026.94	9,700.00
4215 Ambulance	10,170.60	10,170.60	10,371.60
4220 Fire	21,300.00	21,348.50	25,000.00
4312 Highways & Streets	278,741.65	178,846.73	279,794.03
4316 Street Lighting	15,000.00	12,648.95	13,000.00
4323 Solid Waste Collection	27,000.00	23,195.85	25,000.00
4324 Solid Waste Disposal Hazardous Waste Disp.	40,000.00 755.00	43,387.95 500.20	44,000.00
4332 Water Services	100.00		100.00
4415 Health Agencies and Hospitals	11,522.20	11,098.50	7,032.00
4442 Direct Assistance	1,500.00	5,464.87	1,500.00
4520 Parks & Recreation	6,237.00	6,810.40	5,873.00
4550 Library	35,263.31	34,062.20	34,835.44
4551 Patriotic	1,000.00	54.32	1,500.00
4915 Capital Reserve Fund (Warrant Articles)			
Highway Dept. Truck Fund	5,000.00	5,000.00	20,000.00
Fire Truck Fund	10,000.00	10,000.00	10,000.00
Civil Defense Fund	4,000.00	4,000.00	4,000.00
4915 History Fund	0.00		
4723 Interest	900.00		900.00
4151 Bank Fees		126.00	
<b>Total Appropriations</b>	<b>\$662,601.58</b>	<b>\$616,991.24</b>	<b>\$765,621.91</b>

**TOWN MEETING WARRANT  
THE STATE OF NEW HAMPSHIRE**

THE POLLS WILL BE OPEN FROM 12 NOON TO 6:00 P.M.

To the inhabitants of the Town of Monroe, in the county of Grafton in said state, qualified to vote in Town Affairs: You are hereby notified to meet at Monroe Town Hall in said Monroe on Tuesday, the 9<sup>th</sup> (nineth) day of March, next at 7:00 of the clock in the P.M. to act upon the following subjects: With the School business meeting preceding Town business meeting:

1. To choose all necessary Town Officers for the year ensuing. (By Ballot)
2. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be added to the Fire Truck Capital Reserve Fund previously established. (Majority Vote Required)  
The Selectmen & Budget Committee recommend this appropriation.
3. To see if the Town will vote to raise and appropriate the sum of twenty thousand (\$20,000.000) to be added to the Highway Department Truck Capital Reserve Fund previously established. (Majority Vote Required) The Selectmen & Budget Committee recommend this appropriation.
4. To see if the Town will vote to raise and appropriate the sum of four thousand (\$4,000.) to add to the Civil Defense Capital Reserve Fund previously established and name the Selectmen as agents to expend from this fund. Selectmen & Budget Committee recommend this appropriation.
5. To hear all reports of committees and officers heretofore chosen and pass any vote relating thereto.
6. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations for the same. This money includes all warrant articles.

7. To transact any other business that may legally come before said meeting.

Given under our hands and seal, this tenth day of February, in the year of our Lord Two Thousand Four.

Donna H. Mitton	<b>Selectmen</b>
Robert M. Wormer	<b>Town of</b>
Gerry LaFlamme	<b>Monroe</b>

A True Copy of Warrant.....Attest:

Robert M. Wormer	<b>Selectmen</b>
Donna H. Mitton	<b>Town of</b>
Gerry LaFlamme	<b>Monroe</b>

## 2003 REPORT OF UNH COOPERATIVE EXTENSION—GRAFTON COUNTY OFFICE

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A professional staff of seven educators works out of the Extension Office located in the Grafton County Courthouse in North Haverhill. Two additional staff members work in Plymouth and Littleton to provide educational programs for limited-resource families. Additional support is provided through trained volunteers who assist with Extension programs and increase our outreach capabilities.

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**Phone:** 603-787-6944 **Fax:** 603-787-2009  
**Email:** [ce.grafton@unh.edu](mailto:ce.grafton@unh.edu)  
**Mailing Address:** 3785 DCH, Box 8, North Haverhill, NH 03774-4936  
**Web Site:** <http://ceinfo.unh.edu>

*Extension programs and policies are nondiscriminatory with regard to age, color, handicap, national origin, race, religion, sex, sexual orientation and veterans's status.*

Respectfully submitted,



Northam D Parr, County Office Administrator



## North Country Council, Inc.

Regional Commission & Economic Development District  
The Cottage at the Rocks  
107 Glessner Road  
Bethlehem, New Hampshire 03574  
(603) 444-6303 FAX: (603) 444-7588  
E-mail: [nccinc@moose.ncia.net](mailto:nccinc@moose.ncia.net)

December 22, 2003

To: Board of Selectman

From: Michael King

Subject: Annual report 2003

This year North Country Council celebrated its 30<sup>th</sup> Anniversary as a planning commission. I would like to thank all the towns that have supported us throughout the years. Each and every one of the 51 municipalities in our region has contributed to our success over the past 30 years and we hope we have contributed to yours. Enclosed please find our annual report for the year 2003. This report is provided to you as a summary of the major projects and work products of North Country Council over the past year. This is provided in summary form to be used in your Town's Annual Report. A more comprehensive report is available upon request.

Once again thank you for all of your support, we continue to be available to you for technical planning assistance and we are looking forward to working with you in the coming year.

Sincerely,

  
Michael J. King  
Executive Director

## NORTH COUNTRY COUNCIL ANNUAL REPORT 2003

It has been another busy year at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of the major projects are as follows:

### Transportation:

- Completed over 200 traffic counts during the spring, summer and early fall
- Complete the TIP process and sent a report to NHDOT with our region's priorities
- Coordinated the Transportation Enhancement process including a work session with the committee, project review based on set criteria, presentations by applicants, and a final review and prioritization and final report to NHDOT
- Began the updating of the regional transportation plan.
- Coordination meetings with NHDOT on process of the Ten Year Plan
- Attendance and participation at the GACIT meetings throughout the North Country
- Assisted Community Planner with the update to two master plans' Transportation Sections
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee.

### Economic Development:

- Successfully received \$1.5 million from EDA for the Mouth Washington Valley Technology Village
- Coordinated the North Country District Economic Development Committee
- Successfully extended the EDA District to include all of Grafton County
- Successfully completed a \$2.6 million EDA application for the Dartmouth Regional Technology Village in Lebanon, currently hiring an engineer for the project.
- The CEDS Committee also undertook a major re-write of the CEDS document and held seven public meetings in order to educate the public about EDA and to gather input to economic issues in the region.
- Wrote 34 grants, for a total of \$7,020,505 for the region in order to assist local communities. Of these grant applications \$4,567,830 have been funded and \$1,469,000 is still pending.
- Applied for funding to assist with a telecommunications feasibility study, one of the major issues raised at the public advisory meetings in the spring.

### Community/Regional Planning:

- Provided technical assistance to 20 towns throughout the region.
- Participated in the updated 7 master plans and zoning ordinances for member communities.
- Coordinated the Law Lecture Series for the NH Municipal Association.
- Provided assistance to three (3) towns for the creation of Hazard Mitigation Plans.

### Environmental Planning:

- Provided technical assistance to over 25 communities in the area of solid waste and hazardous waste management.
- Coordinated the Household Hazardous Waste Management collections for 23 communities.
- Conducted solid waste and transfer station audits for 2 community transfer stations.
- Conducted an ongoing fluorescent light collection program.
- Conducted 2 electronic equipment collections
- Provided technical assistance in the National Flood Insurance Program throughout the region.

Many of these programs will continue into the year 2004. Major programs for the year 2004 will be completion of our Regional Transportation Plan, the development of a feasibility study for a Regional Hazardous Waste collection site and the continued assistance to all of our communities in grant writing, community planning and other community planning needs.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses and citizens.

Sincerely

Michael J. King  
Executive Director



# TRI-COUNTY COMMUNITY ACTION

Serving Coos, Carroll & Grafton Counties

30 EXCHANGE STREET, BERLIN, N.H. 03570

TOLL FREE NO. 1-800-552-4617

FAX NO. 752-7607

December 1, 2003

Board of Selectmen  
Town of Monroe  
Monroe, NH 03771

Dear Select Board:

The Tri-County Community Action Program is a private, non-profit agency that is requesting, at your 2004 Town Meeting, \$1,400 in funding from the Town of Monroe to help support its Community Contact Division.

The following is a report of services provided in fiscal year 2002-2003:

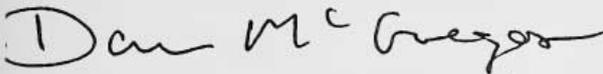
Services Provided:	# of House Holds	Dollar Amount
Fuel Assistance Program	21	\$12,005
State Wide Electrical Assistance Program	15	\$6,000
Food Pantry (58 people receiving 3 days worth of food)	14	\$870
Referrals (i.e.; Housing, Health, Budgeting, Legal Aid, Income)	49	---

**THROUGH THE EFFORTS OF THE TRI-COUNTY COMMUNITY ACTION PROGRAM, THE MONROE CITIZENS HAVE RECEIVED A TOTAL OF \$18,875 IN ASSISTANCE BETWEEN JULY 1, 2002 AND JUNE 30, 2003.**

Community Contact provides these and other necessary services for the less fortunate citizens in your town and surrounding vicinities. We are depending upon funding from your town and others countywide.

We sincerely appreciate the Town of Monroe for its past support and look forward to our continuing partnership to provide essential services to your residents.

Very truly yours,



Daniel G. McGregor  
Woodsville Community Contact Manager

WEATHERIZATION 752-7105	ADMINISTRATION 752-7001	COMMUNITY CONTACT 752-8041	FUEL ASSISTANCE 752-7100
AMERICORPS 752-5760	CT. DIVERSION-YTH. ALTERNATIVES 752-1872	R.S.V.P. 752-4103	PLANNING & ADMIN. 752-7165



September 12, 2003

Board of Selectman  
PO Box 63  
Monroe, New Hampshire 03771

Dear Board of Selectman:-

Thank you very much for the opportunity to again apply for financial support from the Town of Monroe for fiscal year 2004. You have been very supportive to the American Red Cross in previous years and we are very appreciative.

On behalf of our clients, the Board of Directors, volunteers and staff we are requesting consideration for a Red Cross appropriation in your next fiscal year annual budget. The funding requested will support services provided by our chapter to the residents of the town of Monroe. We are requesting support at the rate of .40 (forty cents) per resident, for a total of \$302.00 based on a population of 755. This rate has not been increased since 1992, even through the cost of services continues to rise.

The mission of the Red Cross is to help people prevent, prepare for, and respond to emergencies. Responding to emergencies includes providing disaster relief services, 24 hours a day, 3656 days a year. The services that the American Red Cross provides are described below.

#### **Disaster Services**

This direct emergency assistance includes vouchers for food, clothing, medicine, emergency shelter, basic household necessities, mental health counseling, emergency home repairs, damage assessments and building repair estimates. In addition, American Red Cross disaster volunteers work as case managers for disaster victims, providing linkage to non profit organizations that offer fuel assistance, emergency care for pets, donations of needed goods and services and pre-disaster needs. All direct assistance from the Red Cross is based on verified, disaster-caused needs. **We never send a bill for these services – ever – no matter how long we must stay on the scene of disaster.**

#### **Armed Forces Emergency Services**

The Red Cross also serves as the official communication link between active members of the military and their families relaying urgent messages regarding birth, death and serious illness. This service is also provided 24 hours a day, 365 days a year, around the world, without federal or state government funding.



**Health and Safety Programs**

Preparing for emergencies is also a vital part of the Red Cross Mission. We achieve this goal by providing health and safety courses, including first aid, CPR, lifeguard training, water safety and swimming lessons and HIV/AIDS education. Each year, thousands of residents throughout the Greater White Mountain Chapter receive certification in these classes and stand ready to assist when help is needed.

The American Red Cross, Greater White Mountain Chapter, provides these services to 69 communities in its jurisdiction, covering more than 3,000 square miles from Gilmanton to the Canadian border.

The Red Cross is not a government agency and receives no federal or state government funding. We are a non profit organization that depends on charitable gifts of time and money from the American people to provide our services

An appropriation of \$<sup>302.00</sup> dollars from the town of Monroe will help to ensue that the Red Cross can respond swiftly in times of tragedy, crisis and disaster.

If you require additional information, please let me know.

Thank you for your consideration of this request.

Sincerely,

*Shelley Proulx*

Shelley Proulx

Acting Executive Director

Greater White Mountain Red Cross



90 Swiftwater Road, P.O. Box 2001, Woodsville, New Hampshire 03785-2001 • 603-747-9000 • FAX 603-747-3310

January 9, 2004

Board of Selectmen  
Town of Monroe  
Monroe, NH 03771

Dear Members of the Board:

It has been another very exciting year at Cottage Hospital. Over the past year we have seen growth in many areas of the hospital, including our Obstetrics department, and we welcomed three new providers to the area.

In general, the year was something of a turn-around year as the full impact of Critical Access revenues was felt as well as slight volume increases. We were incredibly fortunate to achieve Critical Access designation, which has turned the hospital's position to a positive bottom line for the second year in a row for 2002-2003.

At Cottage Hospital we are all very proud of the personal care that we are able to give to our patients. Time and time again, we hear about the outstanding care that patients and family members have received while with us.

We know our communities are supportive of our institution, and we are extremely grateful for the financial support that our area towns have provided over the years. Although funds are always needed and welcomed at Cottage Hospital, we know there are many worthy organizations also asking for money this year. Therefore, the Cottage Hospital Board of Trustees has decided NOT to ask the town of Monroe for financial support for the tenth consecutive year.

We thank you for your continued support and pledge to continue to do our best to provide you with the best healthcare possible.

We will appreciate your including this message in your 2003 Annual Report, and we will forward our 2003 Annual Report to you as soon as it is available. Best wishes for a healthy new year.

Sincerely,

Reginald J. Lavoie  
Administrator

"A Critical Access Hospital"



**ANNUAL REPORT - 2003**  
**Riverbend Subcommittee**  
**Connecticut River Joint Commissions**

This year the Riverbend Subcommittee began to update our *Connecticut River Corridor Management Plan* with a close look at water quality and water-related issues in our region, particularly the need for more complete information on the safety of the river for swimming, fishing, and boating.

The towns of Littleton, Concord, Newbury, Haverhill, and Bath have sent new representatives to the Subcommittee, bringing new ideas and interests to ensure that discussions continue to be well-balanced. There is currently a vacancy in Monroe's membership. Citizens interested in representing the town are invited to contact the selectmen.

The Subcommittee has continued to carry out our legal obligation to provide information and assistance to the states, towns, and local landowners on projects near the river. We have advised the State of New Hampshire on the importance of keeping river flow gages in service to help with river management.

We have encouraged all towns in our region to review our current *Connecticut River Corridor Management Plan*, and to incorporate its recommendations as they update town plans and revise their zoning ordinances, particularly for shoreland protection. The heavy rains of last August demonstrated the critical importance of giving rivers and streams enough room. All riverfront landowners should be aware that the NH Shoreland Protection Act now applies to the Connecticut River. Contact the town office for more information.

The Riverbend Subcommittee is advisory and has no regulatory authority. The public is welcome to participate in our meetings, on the fourth Thursday evening of every other month, at Littleton Community House. More information, including a calendar, advice on bank erosion and obtaining permits for work in or near the river, and a summary of the *Connecticut River Corridor Management Plan*, is on the web at [www.crjc.org/localaction.htm](http://www.crjc.org/localaction.htm).

*Philip J. Blanchard, Monroe representative*



## ANNUAL REPORT 2003 CONNECTICUT RIVER JOINT COMMISSIONS

This year the Connecticut River Joint Commissions have looked at issues as wide-ranging as the status of municipal wastewater treatment plants in the watershed to the hazards of development on the varved clays left by glacial Lake Hitchcock. Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river and its valley.

In 2003, the Commissions completed a major riverbank restoration demonstration project at the Fort at No. 4 in Charlestown, which protected both a key Contact Period archeological site at the fort and a population of federally endangered mussels just offshore. We continue to work to bring the attention of federal and state agencies to *the Connecticut River Corridor Management Plan*, to give local people new influence in the decisions of their government when it comes to their river. Our five local river subcommittees are an active voice for river issues in their regions.

With the support of the four US Senators from NH and VT, the Commissions were able to provide \$85,000 in Partnership Program grants for locally-inspired projects, including grants for a bi-state Milk Marketing Study Group, an assessment of erosion control methods used along Millers Run, several historic restoration projects, and a North Country/Northeast Kingdom extension of the Connecticut River Birding Trail.

CRJC supports efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with businesses and the states to strengthen the local base for tourism through visitor centers in ten "waypoint communities" along the Connecticut River Byway. This year we worked to provide signage for each of them, and provided staff and coordination for the Byway effort. Visit the Byway at [www.ctrivertravel.net](http://www.ctrivertravel.net).

We welcome the public to our meetings on the last Monday of each month. Visit our web site at [www.crjc.org](http://www.crjc.org) for a calendar of meetings, useful information and links, and our newsletter, *River Valley News*.



Grafton County

# Senior Citizens Council Inc.

P.O. Box 433  
Lebanon, NH  
03766-0433

phone: 603-448-1897  
fax: 603-448-3906

www.gescc.org  
e-mail: gescc@gescc.org

October 29, 2003

Bristol Area Senior Services  
P.O. Box 266  
Bristol, NH 03222  
744-8395

Horse Meadow Senior Center  
91 Horse Meadow Road  
N. Haverhill, NH 03774  
787-2539

Linwood Area Senior Services  
P.O. Box 461  
Lincoln, NH 03251  
745-4705

Littleton Area Senior Center  
P.O. Box 98  
Littleton, NH 03561  
444-6050

Mascoma Area Senior Center  
P.O. Box 210  
Canaan, NH 03741  
523-4333

Orford Area Senior Services  
P.O. Box 98  
Orford, NH 03777  
353-9107

Plymouth Regional Senior Center  
P.O. Box 478  
Plymouth, NH 03264  
536-1204

Upper Valley Senior Center  
P.O. Box 433  
Lebanon, NH 03766  
448-4213

RSVP of Upper Valley & White Mts.  
P.O. Box 433  
Lebanon, NH 03766  
448-1825

Donna Mitton, Chair  
Board of Selectmen  
Town of Monroe  
PO Box 63  
Monroe, NH 03771

Dear Ms. Mitton:

Grafton County Senior Citizens Council, Inc. is requesting an appropriation in the amount of \$680.00 from the Town of Monroe for fiscal year 2004. This represents a per capita amount of \$3.60 for each of the 189 Monroe residents aged 60 and older.

During FY 2003, 72 elders from your community received congregate or home delivered meals through Grafton County Senior Citizens Council, Inc., used our transportation service, the services of our social worker or one or more of our other services designed to support the independence of older adults. GCSCC's cost to provide services for Monroe residents in 2003 was \$8,940.45.

Enclosed is a report detailing services provided to your community during 2003. Should you have questions or concerns about this report or our request, I would be most happy to meet with you to discuss our services in more detail.

We very much appreciate Monroe's support and look forward to serving older individuals in your community this coming year.

Sincerely,

Roberta Berner  
Executive Director

Enclosures

G:\Word Processing\Towns\Letters\Appropriation2\2004\Town Letters FY 2004.doc

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A United Way Agency providing services to older adults in Grafton County



Grafton County

# Senior Citizens Council Inc.

P.O. Box 133  
Lebanon, NH  
03766-0433

phone: 603-448-1897  
fax: 603-448-3906

www.gcsc.org  
e-mail: gcsc@gcsc.org

## GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

### ANNUAL REPORT 2003

Bristol Area Senior Services  
P.O. Box 266  
Bristol, NH 03222  
744-8395

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

Horse Meadow Senior Center  
91 Horse Meadow Road  
N. Haverhill, NH 03774  
787-2539

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregational dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

Linwood Area Senior Services  
P.O. Box 461  
Lincoln, NH 03251  
745-4705

During 2003, 72 older residents of Monroe were served by one or more of the Council's programs offered through the Horse Meadow or Littleton Area Senior Center:

Littleton Area Senior Center  
P.O. Box 98  
Littleton, NH 03561  
444-6050

- Older adults from Monroe enjoyed 868 balanced meals in the company of friends in the center's dining room.
- They received 532 hot, nourishing meals delivered to their homes by caring volunteers.
- Monroe residents were transported to health care providers or other community resources on 5 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 20 visits by a trained social worker.
- Monroe's citizens also volunteered to put their talents and skills to work for a better community through 981 hours of volunteer service.

Mascoma Area Senior Center  
P.O. Box 210  
Canaan, NH 03741  
523-4333

The cost to provide Council services for Monroe residents in 2003 was \$8,940.45.

Orford Area Senior Services  
P.O. Box 98  
Orford, NH 03777  
353-9107

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Plymouth Regional Senior Center  
P.O. Box 478  
Plymouth, NH 03264  
536-1204

Upper Valley Senior Center  
P.O. Box 433  
Lebanon, NH 03766  
448-4213

Grafton County Senior Citizens Council very much appreciates Monroe's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

RSVP of Upper Valley & White Mts.  
P.O. Box 433  
Lebanon, NH 03766  
448-1825

Roberta Berner, Executive Director

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A United Way Agency providing services to older adults in Grafton County

COMPARATIVE INFORMATION

From Financial Statements for GCSCC  
Fiscal Years 2002 and 2003

October 1 - September 30

UNITS OF SERVICE PROVIDED

	FY 2002	FY 2003
Dining Room Meals	82,437	77,984
Home Delivered Meals	123,938	119,695
Transportation (Trips)	40,054	44,698
Adult Day Service (Hours)	13,842	15,426
Social Services (1/2 Hours)	12,176	8,192
ServiceLink contacts		940

COST PER UNIT OF SERVICE PROVIDED

	FY 2002	FY 2003
Congregate/Home Delivered Meals	\$ 5.70	\$ 6.10
Transportation (Trips)	\$ 10.93	\$10.57
Adult Day Service	\$ 3.11	\$ 6.11
Social Services	\$17.57	\$21.88

## Grafton County Senior Citizens Council, Inc.

Statistics for the Town of Monroe  
October 1, 2002 to September 30, 2003

During the fiscal year, GCSCC served 72 Monroe residents (out of 189 residents over 60, 2000 Census).

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u>	<u>X</u>	<u>Unit (1) Cost</u>	<u>=</u>	<u>Total Cost of Service</u>
Congregate/Home Delivered	Meals	1,400	x	\$6.10	\$	8,540.00
Transportation	Trips	5	x	\$10.57	\$	52.85
Adult Day Service	Hours	0	x	\$6.11	\$	0.00
Social Services	Half-hours	20	x	\$21.88	\$	437.60
Activities		217		N/A		

Number of Monroe volunteers: 4. Number of Volunteer Hours: 981

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GCSCC cost to provide services for Monroe residents only	\$	<u>8,940.45</u>
Request for Senior Services for 2003	\$	<u>680.00</u>
Received from Town of Monroe for 2003	\$	680.00
Request for Senior Services for 2004	\$	<u>680.00</u>

**NOTE:**

1. Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2002 to September 30, 2003.
2. Services were funded by Federal and State programs 56%; municipalities, county and United Way 9%; Contributions 10%; In-kind donations 16%; Friends of GCSCC 7%; Other 2%.

459 Plains Road  
Monroe, N. H. 03771  
January 22, 2004

Board of Selectmen  
P. O. Box 63  
Monroe, N.H. 03771

Dear Friends:

The West Barnet Senior Mealsite continues to serve residents of Monroe. There are usually between 15 and 20 present at West Barnet each Wednesday and Friday and others who are served through home delivery. We gratefully acknowledge your support of \$500 this past year. But if it would be possible for you to consider an increase in your budget this year, it would be much appreciated. As you know, food costs continue to rise as well as the price of gas for preparing the meals.

Because our Treasurer, Lloyd Jones, passed away approximately a year ago, any contribution may be sent to Audrey Bogie, Box 27, East Ryegate, VT 05042. Trusting you for a favorable reply, I am

Sincerely,



Marilyn Dickinson, Secretary  
West Barnet Senior Mealsite



November 26, 2003

Budget Committee  
PO Box 63  
Monroe, NH 03772

Dear Committee Members,

The Hospice of the Littleton Area, which serves the town of Monroe, is requesting \$471.00 for fiscal year 2004.

Hospice of the Littleton Area is a community-based program of volunteers who offer supportive care to the terminally ill and their families in seventeen communities.

To date, Hospice of the Littleton Area has served 79 patients. This year, our volunteers have given nearly 4,100 hours of direct service to patients and families, all at no cost.

We also offer bereavement services, free of charge, for one year following the death of a loved one, and maintain a lending library of supportive materials for patients, family members, primary caregivers, hospice volunteers and medical professionals.

A significant portion of our funding comes from the generous support provided by the towns we serve in the North Country. Your support is vital to the continuance of hospice services.

We are truly grateful for your longstanding support of Hospice of the Littleton Area, and wish to thank you in advance for your consideration for this up-coming year.

Should you have questions please call me at 444-9221. I would be happy to meet with the budget committee if so requested.

Sincerely,

Michael A. Neil  
Executive Director

**HOSPICE OF THE LITTLETON AREA  
2003 ANNUAL REPORT**

In this, our 14<sup>th</sup> year of town funding, Hospice of the Littleton Area provided services to a total of 209 patients and family members. Our service area includes the towns of Littleton, Bath, Bethlehem, Carroll (Twin Mountain), Dalton, Easton, Franconia, Haverhill, Landaff, Lincoln, Lisbon, Lyman, Monroe, Sugar Hill, Whitefield, Woodstock and Woodsville.

The director, volunteer coordinator and hospice volunteers provided special care to 89 individuals and their families coping with the advanced and final stages of illness. These services took place in patient's homes, at Littleton Regional Hospital, or in nursing homes. Additionally our bereavement care program supported a total of 120 grieving clients through mailings, phone contact, one-on-one counseling sessions and bimonthly grief support group meetings at both the Littleton Community House and the Haverhill Senior Center.

Hospice of the Littleton Area continues its partnership with two area programs. HLA provides volunteer and bereavement services to the North Country Home Health & Hospice Agency's Medicare Hospice Program and offers supportive care to patients and family members in the hospice room at the Littleton Regional Hospital. In all our efforts this year, the Hospice of the Littleton Area staff and volunteers gave over **5,130 volunteer hours** in services.

Our Volunteer Coordinator conducted the annual six-week (18-hour) Hospice Volunteer Training Program. Those attending included individuals interested in becoming volunteers or increasing their awareness of hospice care. Eleven (11) people completed our 2003 Spring Training Program. Since 1983, we have trained 277 people and currently have 72 active volunteers available to support area residents.

Hospice of the Littleton Area conducts outreach services through public information seminars and meetings with civic organizations and schools. It also offers a lending library (in the hospice office) with resources (books/videos) for patients, family members, primary care givers and hospice volunteers.

There is *no charge* to patients or families for the services of Hospice of the Littleton Area, which was founded in 1983. This service is made possible only through the generous support provided by the towns that we serve. Without financial help from the towns, we would not be able to provide supportive care to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we continue to provide special care to the residents of area communities.

Respectfully submitted,

Michael A. Neil  
Executive Director

HOSPICE OF THE LITTLETON AREA 2003 SERVICE REPORT

	HOSPICE PATIENT SERVICE		BEREAVEMENT SERVICES	
	# clients	# vol. and staff hours	#clients	
Bath	3	75	3	
Bethlehem	7	169	13	
Carroll (Twin Mtn.)	0	0	2	
Easton	3	7	4	
Franconia	5	390	10	
Haverhill (Woodsville)	5	312	7	
Landaff	0	0	0	
Lincoln	1	37	1	
Lisbon	5	651	6	
Littleton	21	935	33	
Lyman	1	629	1	
Monroe	0	0	0	
Sugar Hill	0	0	3	
Woodstock	2	167	1	
Out of Area Towns ( Whitefield, Dalton)	6	368	10	
Littleton Regional Hospital	30	557		
<b>PATIENT TOTAL HOURS:</b>	<b>89</b>	<b>4,297</b>	<b>120</b>	<b>2,145</b>
<b>OTHER VOLUNTEER SERVICES</b>				
Administrative		181.5		
Board of Directors		457		
<b>TOTAL HOURS FOR 2003 (Volunteers and Staff)</b>		<b>5,131</b>		

## WHITE MOUNTAIN MENTAL HEALTH

P.O. Box 599 • 29 Maple Street • Littleton, New Hampshire 03561 • 603-444-5358 • Fax 603-444-0145

November 5, 2003

Board of Selectmen  
Monroe, NH 03771

Dear Selectmen:

White Mountain Mental Health and Developmental Services is requesting level funding for the year 2004 in the amount of \$1054.

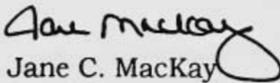
Enclosed you will find the 2003 Directors Report for White Mountain Mental Health and Developmental Services. Please feel free to publish this in your annual report and/or to provide copies to your selectboard and budget committee.

For some of the towns we serve, the number of residents seen and hours of service appear to have decreased. Actually, this is the result of changing our report to allow you to see only the people we have served in our outpatient mental health program, which your town contribution supports. In the past, our report included all services: home visits, vocational supports, case management, community-based supports and all developmental services. Several towns have asked that we provide a clearer picture of the number of uninsured and underinsured residents accessing our mental health services, which prompted this change. I hope that this report will prove to be more meaningful to you as you review our request.

As always I would be very happy to attend your budget committee meeting to explain more fully the services we provide and to answer any questions you may have. Please let me know if this would be useful for you.

Thank you for your continuing support of our services.

Sincerely,

  
Jane C. MacKay  
Area Director

enc

Northern New Hampshire Mental Health and Developmental Services

27 Central Street  
Woodsville, NH 03785  
603-747-3658

173 Middle Street  
Lancaster, NH 03584  
603-788-2521 ext: 2138

Rt. 112, Main Street  
Lincoln, NH 03251  
603-745-2090

WHITE MOUNTAIN MENTAL HEALTH  
and  
DEVELOPMENTAL SERVICES  
DIRECTOR'S REPORT  
Town of Monroe

Each year the writing of this report provides an opportunity to reflect on the year's challenges and accomplishments. This year, my 10<sup>th</sup> as Director, I would like to reflect on the changes in mental health and developmental services during the past decade.

**1993**

- All clients, including children and elders, were required to come into the office for appointments, and missed appointments were common.
- Medications were difficult to regulate, had many side effects and were often not effective. Medications for serious mental illness were generally very sedating and management of severe symptoms was often difficult.
- Many people with developmental disabilities were put on "behavior plans" to manage their aggressive or inappropriate behavior.
- Our most mentally ill adults attended a "day program" in our building; almost none were viewed as being capable of holding a job.
- All of our developmental services were provided in our building in a "sheltered workshop". Recreation outside of the building involved several clients going together in a van. "Real" jobs were rare.
- The concept of outpatient mental health short-term therapy was new and regarded as a poor substitute for longer term treatment.
- Most mental health clients were insured, and most insurance covered an unlimited number of visits.

**2003**

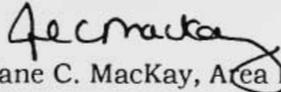
- Most children, elders and seriously ill adults needing mental health treatment are seen at home, school or in their community. Multiple services assist people where they live.
- A new generation of medications, combined with new understanding of brain chemistry has provided effective treatment for many forms of mental illness. "Self management" and "recovery" are now realistic goals.
- We no longer utilize "behavior plans" for people with developmental disabilities. Instead, we view behavior as communication and we try hard to respond to the needs expressed.

- Mentally ill adults receive support to live and work in the community. "Clean and Green Enterprises" is an active client-run business.
- People with developmental disabilities are working in a variety of jobs and are reliable and loyal employees. Some people with disabilities have their own businesses. Our staff work to connect people with disabilities to their community instead of "sheltering" them.
- Our mental health clinicians are trained to provide short-term therapy, which research has shown to be as effective as longer-term treatment.
- A high percentage of our mental health clients are uninsured due to the high cost of health insurance, and all insurance companies limit the number of visits they will cover. We continue to be the "safety net" for these people.

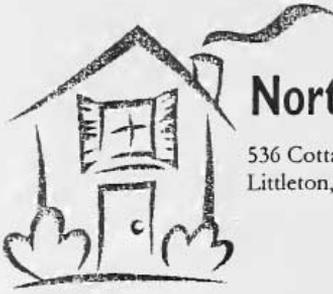
It is clear that much has changed in the past decade. Some changes, like the skyrocketing cost of health insurance, are cause for concern. Other changes, like the availability of in-home supports, improved medications and community integration of people with disabilities, are cause for celebration. In both cases, we need the support of our towns to assure that we continue to move forward in the next decade.

During 2003, 6 uninsured or under-insured people in the town of Monroe received 61.75 hours of service. Town contributions allow us to continue to offer discounted services. Thank you for the past decade of support.

Respectfully Submitted,



Jane C. MacKay, Area Director



# North Country Home Health & Hospice Agency, Inc.

536 Cottage Street  
Littleton, NH 03561

Tel: 603-444-5317  
Fax: 603-444-0980

January 6, 2004

Office of Selectmen  
Town of Monroe  
PO Box 63  
Monroe, NH 03771

Dear Selectmen,

Thank you for the opportunity to provide Home Health and Hospice services to residents of the Town of Monroe during 2003.

Enclosed is the 2003 Report of Services for the Town of Monroe from North Country Home Health & Hospice Agency, Inc. (NCHHA). The Report is formatted in Times New Roman (10) and is submitted in camera-ready format as well as on disk.

We appreciate the confidence shown in North Country Home Health & Hospice Agency by residents of the North Country. We trust that NCHHA is meeting your needs and we hope that you will contact us if you or the residents of Monroe have any questions or suggestions about home health care and hospice services.

Sincerely,

Gail Jurasek  
Executive Director

**Littleton Office**  
536 Cottage Street  
444-5317

**Lincoln Office**  
Linwood Medical Center  
444-5317

**Woodsville Office**  
Ralston Road  
747-8170

ANNUAL REPORT  
NORTH COUNTRY HOME HEALTH AND HOSPICE AGENCY, INC.  
TOWN OF MONROE  
2003

Home care is critical to serving the growing health care need of this country. North Country Home Health and Hospice Agency makes it possible for hundreds of people a year to continue their lives at home. Recognizing that clients and their families have special requests and routines, we coordinate all aspects of our clients' care with a keen respect for individual needs. In working with families we discover what is important to the client - their independence, their ability to determine their own future, their right to say, "thanks, but no thanks." It is in the respect of our clients' values and expectations that have earned us a reputation for providing exceptional health care services.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 32-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

**Explanation of Services:**

*Skilled Services* – shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

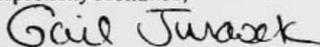
*Supportive Care Services* – home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

*Hospice Care* – a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Monroe in FY2003 include:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	353
Physical/Occupational/Speech Therapy	211
Medical Social Service	6
Home Health Aid/Homemaker/Companion	486
Total	1056

Respectfully submitted,



Gail Jurasek, Executive Director



600 St. Johnsbury Road, Littleton, NH 03561

Phone: 603-444-9000 or 800-464-7731

Fax: 603-444-0443

www.littletonhospital.org

December 15, 2003

Monroe Board of Selectmen  
PO Box 63  
Monroe, NH 03771

Dear Selectmen:

Littleton Regional Hospital is pleased to report that it has achieved considerable improvement in its operational and financial viability over the last year. This fiscal stability was achieved without diminishing our commitment or services to the greater North Country Community.

During the period of 7/1/02 - 6/30/03 Littleton Regional Hospital provided a record \$2,728,052 in community benefits to our patients, their families, community health organizations and Towns in our service area. In Fiscal Year (FY) 2003 Littleton Regional Hospital provided \$899,379 in charitable care alone.

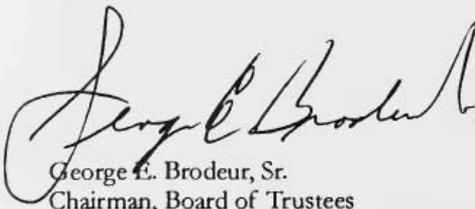
Littleton Regional Hospital has opened its doors to an increasingly larger number of patients from the Town of Monroe who have no means for paying for often lifesaving medical care. In FY 2003, Littleton Regional Hospital provided charity care to patients in the amount of \$15,089.00 to patients residing in the Town of Monroe.

The amount of financial support Littleton Regional Hospital receives represents only a fraction of the costs of providing charity care and community support programs. The management and staff who strive to provide the best care and support to all our patients sincerely appreciate your Community's continued support and commitment to Littleton Regional Hospital.

This year Littleton Regional Hospital requests a financial donation in the amount of \$2,000.00 from the Town of Monroe to help offset the cost of charity care and community benefit programs that the Hospital provides, such as the paramedic intercept program, community health education programs and improved access to specialty physicians.

On behalf of Littleton Regional Hospital's Board of Trustees, Medical Staff and employees we thank you and your Community for your ongoing support and consideration of this financial request. As always it is an honor to serve the residents of Monroe.

Sincerely,



George E. Brodeur, Sr.  
Chairman, Board of Trustees



William E. Holmes, CHE  
Administrator



Woodsville Area Fourth Of July Committee, Inc.  
P.O.Box 50  
Woodsville, NH 03785



December 8, 2003

Board of Selectmen  
Town of Monroe, New Hampshire

Dear Members:

I am sending this letter to this board on behalf of the annual Woodsville/Wells River Fourth of July Committee.

I have enclosed an Annual Report from this group which you may use for whatever purpose you would like, including, but not limited to inclusion in your Annual Town Report.

A large amount of money is raised each year for this event from various sources. These sources include contributing businesses, individuals, a raffle, bingo game, concessionaire fees and more. However, as you are well aware, costs continue to rise each year as well.

Therefore, please accept this letter as a request for a line item to be included in your annual town budget in support of this traditional event.

If you have any questions, would like more details, or would like a personal visit from a member of this committee, please feel free to contact me.

Thank you in advance for your consideration of this matter.

Sincerely,

Gary Scruton, President  
Woodsville / Wells River  
Fourth of July Committee  
P.O. Box 67  
Woodsville, NH 03785

Work Tel: 603-747-2505  
E-mail: GaryScruton@Yahoo.com

## REPORT OF THE WOODSVILLE/WELLS RIVER FOURTH OF JULY COMMITTEE

It is hard to believe that another year has passed and it is time again for my annual report from the Woodsville/Wells River Fourth of July Committee. As always I must say that it has been a good year for this committee and for the celebration that we so enjoy putting together.

The past year saw several changes from years gone by. The most major change this past year was found at the very beginning of the day. With the closing of the Davidson Industries (formerly Newman Lumber) property our committee was forced to find a new location to set up our grand parade. With the consent of the Woodsville Elementary School and the cooperation of homeowners and businesses in the area, Parade Chairman Steve Strout and his crew were able to line up this very grand parade and still were able to step off at the appointed hour with very little notice to the thousands of parade watchers.

The Fourth of July Committee took the lead on the building of a new office/storage facility on the Community Field. With the consent of the Precinct Commissioners and the financial help of generous donators and much labor from N.F.P. Construction of Woodsville, the building is up. There is still finish work to be done, and contributions are still greatly appreciated. We plan to have the final touches done in time for the 2004 celebration.

The 2003 celebration saw Bingo added to the list of activities on the field. With the help of caller David Victor and the contribution of prizes from Betty Ward, Margaret Hunt, Janice Parkington (Cheap Kids II) and others, this new project brought in some additional and much needed money to our fund raising efforts.

On a much sadder note I feel that it is only appropriate at this time to mention the passing of one of the former Presidents of the Fourth of July Committee. Paul Mayette passed away during 2003. He headed this group for several years and saw the celebration grow and prosper. We will all miss Paul and hope to keep the tradition of this celebration strong and prosperous as Paul helped it to become.

In closing I should also thank all of the volunteers who make this annual event happen. And would like to mention that we are more than just a Woodsville/Wells River Organization. In fact we have officers from Woodsville, Monroe and Barnet, volunteers from Bath, Wells River, Bradford, Mt. Lakes, Ryegate, Littleton and more. So wherever you live feel free to join us in continuing this celebration.

Respectfully submitted,  
Gary Scruton, President  
Woodsville/Wells River  
Fourth of July Committee

MARRIAGES REGISTERED IN THE TOWN OF MONROE, NH FOR THE YEAR ENDING DECEMBER 31, 2003.

DATE OF MARRIAGE	GROOM'S NAME	GROOM'S RESIDENCE	BRIDE'S NAME	BRIDE'S RESIDENCE	TOWN OF ISSUANCE	PLACE OF MARRIAGE
JULY 19, 2003	CHARLES M. WEST	MONROE, NH	ELSBETH J. MITCHELL	LITTLETON, NH	LITTLETON, NH	LITTLETON, NH
OCTOBER 1, 2003	JIM T. CARR	MONROE, NH	GLORIA C. WELCH	MONROE, NH	MONROE, NH	MONROE, NH

BIRTHS REGISTERED IN THE TOWN OF MONROE, NH FOR THE YEAR ENDING DECEMBER 31, 2003.

CHILD'S NAME	DATE OF BIRTH	PLACE OF BIRTH	FATHER'S NAME	MOTHER'S NAME
CATHERINE ANASTASIA FISKE	JANUARY 31, 2003	LITTLETON, NH	ROBERT FISKE	DEBBIE FISKE
MORGAN OLIVIA MCPHEE	MAY 27, 2003	ST. JOHNSBURY, VT	DARYL MCPHEE	JENNIFER MCPHEE
PAULINE DELIA CURRIER	NOVEMBER 05, 2003	WOODSVILLE, NH	DANNY CURRIER	CATHERINE CURRIER
GAVIN DAVID BEDELL	NOVEMBER 25, 2003	WOODSVILLE, NH	JEREMY BEDELL	JENNIFER BEDELL

DEATHS REGISTERED IN THE TOWN OF MONROE, NH FOR THE YEAR ENDING DECEMBER 31, 2003.

DECEDENT'S NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S NAME
RITA O. O'DELL	JANUARY 29, 2003	LANCASTER NH	ISAAC WEDGE	DELIA WEDGE
FORREST W. PARKER	APRIL 28, 2003	FRANCONIA NH	RAY PARKER	MINNIE WHITING PARKER
PAULINE E. KROGSTAD	MAY 05, 2003	MONROE NH	WILLIAM VON BEHREN	FRIEDA NEUMANN VON BEHREN
TRENT T. TOMPKINS	MAY 07, 2003	LEBANON NH	JEFFERY TOMPKINS	MELINDA MILLETTE
MARGARET D. BRADSHAW	AUGUST 13, 2003	N. HAVERHILL NH	EDWARD MAHONEY	MARY SULLIVAN MAHONEY
JEAN GATES FRAZER REYNOLDS	SEPTEMBER 02-2003	N. HAVERHILL NH	GEORGE TYLER	MARY GATES TYLER
RALPH ALBERT HAMMOND	OCTOBER 10, 2003	N. HAVERHILL NH	ALBERT HAMMOND	ROSE KNAPP HAMMOND



**ANNUAL REPORT**  
**of the**  
**SCHOOL BOARD**  
**of the**  
**MONROE SCHOOL DISTRICT**  
**for the**  
**FISCAL YEAR**  
**July 1, 2002**  
**to**  
**June 30, 2003**



# MONROE SCHOOL DISTRICT

## INDEX to the MONROE SCHOOL DISTRICT ANNUAL REPORT

Dedication .....	2
Organization of Monroe School District .....	4
2002-2003 School Faculty .....	4
Minutes of the Monroe School District Meeting on March 11, 2003 .....	5
School Warrant – March 09, 2004.....	8
Monroe School District Budget.....	10
FY 2004-2005 Budget Components Chart .....	18
District Administrator’s Report .....	18
Report of Honors & Awards .....	20
Honor Rolls for the 2002-2003 School Year.....	21
2002-2003 School Year Enrollment .....	21
Enrollment by Grade .....	21
High School Tuition Report .....	21
Independent Auditor’s Report.....	22
Exhibit B from FY2003 Audit Report.....	24
FY 2003 Treasurer’s Report .....	25
Monroe School District Revenues.....	26
SAU #77 – Monroe School District Tax Rate.....	26
FY 2003 Employee Costs .....	27
Vendor Payments FY 2003.....	29

## MONROE SCHOOL DISTRICT



### **Nancy Zickler**

1951 –2003

**Art and Family Consumer Science Teacher and Friend**

**This year's School Report is dedicated to the memory of Nancy Zickler, Art and Family Consumer Science teacher and friend, who passed away on December 21, 2003.**

**Education was an important part of Nancy's life. She was an art history major receiving her bachelor's degree from the University of New Hampshire, her teaching certificate from Plymouth State, and her master's degree in family and consumer science at UVM.**

**Along with teaching at Monroe Nancy taught at Waterford and Gilman schools. Nancy loved to travel and study art and had the opportunity to travel to Japan, Russia and Greece. She loved learning about the culture of other countries. As a lifelong learner, she brought her knowledge into the classroom and shared it with Monroe students and staff.**

**Nancy had a love for sailing and for the past few summers she had the opportunity to sail as an assistant cook aboard the American Eagle out of Rockland, Maine. Nancy was an avid quilter and rug hooker.**

**Nancy was a hero in life and in death. Students and staff appreciate the short time we had with Nancy. Her warm smile and caring thoughts will never be forgotten as well as her passion for teaching the children of Monroe.**

# MONROE SCHOOL DISTRICT

## ORGANIZATION OF MONROE SCHOOL DISTRICT BOARD

Keith Fortier, Chair	Term Expires 2003
Deborah Sanders-Dame	Term Expires 2004
Penny Korte / Jesse LaFlamme	Term Expires 2004
Van-George Belanger	Term Expires 2005
Joan Mead	Term Expires 2005

### MODERATOR

Denis Ward

### CLERK

Elizabeth Ward

### TREASURER

Laurel Gibson

### TRUANT OFFICER

Maynard Farr

### DISTRICT ADMINISTRATOR\*

Carl M. Ladd

### 2002-2003 FACULTY

Leah Holz	Grades Kindergarten - 2
Jennifer Weber	Grades Kindergarten - 2
Anik Avard	Grades 3 & 4
Wendy Stavseth	Grade 3 & 4
Jeanne Ward	Grade 5 & 6
Amy Henderson	Grade 7
Willard Newton Jr.	Grade 8
Naomi Belmore	Special Education
Dale Camara	Music/Band
Nancy Zickler	Art/Family Life/Con Ed.
Ken Marier	Physical Education
Rick Daley	Guidance
Gayle Wormer	School Nurse
Linda Scavitto-Bengston / Robin Boutin	Instructional Assistant
Christine Emerson / April Hutchinson /	
Deborah McDanolds	Part Time Instructional Assistant
Cynthia Magoon	Part Time Instructional Assistant
Heidi Scott	Library/Nurse's Assistant
Shirley Beamis	Administrative Assistant to the Superintendent
Sandra Lang	Administrative Secretary
Patricia Bailey	School Lunch Director
Cindy Guibord	School Lunch Assistant
Willard Newton Sr.	Custodian
Steve Davies	Part Time Custodian

- Superintendent and Principal's official title

## MONROE SCHOOL DISTRICT

### Monroe School District Minutes of the Monroe School District Meeting March II, 2003

Monroe School District Polls opened at 11 :00 AM. on March 11,2003 and were declared closed at 6:00 P.M. by School District Moderator Denis Ward.

The Polls were to close at 6:00 P.M. but because of the turn out of voters it took longer to count the ballots. Moderator Denis Ward informed the public that the meeting would be starting late because of the counting. Moderator Denis Ward opened the meeting at 7:00 P.M.

Opening the meeting was Boy Scout Andre Sanders with the Flag salute with Leilani Sanders singing the National Anthem.

ARTICLE I: To choose, by non-partisan ballot, the following school district officers for the year 2003-2004.

- a. School District Moderator (1 year) Denis Ward with 167 votes and declared the Winner**
- b. School District Clerk (1 year) Elizabeth J Ward 163 votes and declared the winner.**
- c. School District Treasurer (1 year) Laurel Gibson 174 votes and declared the winner.**
- e. School Board Member (3-year term) Don Merchand with 135 votes and declared the winner.**
- f. School Board Member (1-year term) Jesse LaFlamme with 28 votes and declared the winner.**

Note: No one ran for the 1 year School Board Member so we had 33 write in votes with only 3 or 4 votes.

ARTICLE II: To see if the Monroe Consolidated School District will vote to approve the cost items included in the collective bargaining agreement between the Monroe Consolidated School Board and the Monroe Teachers' Association, which call for the following increases in salaries and benefit:

## MONROE SCHOOL DISTRICT

School Year	Estimated Salary Increase	Estimated Benefits Increase	Estimated Total Increase
2002-2003	0	0	0
2003-2004	0	0	0
2004-2005	14,562	1,566	16,128

and further to raise and appropriate the sum of \$0.00 for the 2003-2004 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. The school board and budget committee recommends this appropriation. (No tax impact).

(Majority vote required) Kevin Eckerman made motion to accept the article as written and second by John Mead.

Lothar Riba made motion to move the question and was second by Mrs. Jackson. Ballot vote was requested.

**Article II passed with a 92-40 ballot vote**

**ARTICLE III:** Shall Monroe Consolidated School District, if article 2 is defeated, authorized the governing body to call one special meeting, at it's opinion, to address article 2 cost items only? (This article may be passed over if article 2 is approved)

**Article III was passed over.**

**ARTICLE IV:** To see if the school district will vote to create an expendable trust fund under the provision of RSA 198-20c, to be known as the school building maintenance fund, for the purpose of repairing and maintaining the school building. Further more, to raise and appropriate the sum of twenty thousand dollars (\$20,000.00) toward this purpose and to name the school board as agents to expend from this fund. The school board and budget committee recommends this appropriation. (Tax impact: 18). (Majority vote required).

Cindy Frazer made the motion to accept the article as written and was seconded by Maynard Farr.

**Article IV passed with a voice vote.**

**ARTICLE V:** To see if the school district will vote to create an expendable trust fund under the provision of 198:20c, to be known as the high school tuition fund, for the purpose of providing tuition for

## MONROE SCHOOL DISTRICT

unanticipated high school students. Furthermore, to raise and appropriate up to twenty thousand (\$20,000.00) to be placed in said fund, with such amount to be funded from the year-end un designated fund balance available on July I, and to name the school board as agents to expend from this fund. The school board and budget committee recommends this article. (No tax impact). (Majority vote required).

Cindy Frazer made motion to accept this article as written and was seconded by John Mead.

**Article V passed with a voice vote.**

**ARTICLE VI:** To see if the school district will vote to raise and appropriate \$1,722,062.00 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment of statutory obligations of the district. This article does not include appropriations voted in other warrant articles. The school board and budget committee recommends this appropriation. (Majority vote required).

Motion made by Kevin Eckerman to accept article as written and seconded by Cindy Frazer.

Paula Guion made motion to amend article **VI** to add \$1,600.00 to budget for ski program and was seconded by Sandy Lang. This amendment was defeated 62 no and 51 yes.

**Article VI passed as written with voice vote.**

**ARTICLE VII:** To transact any other business that may legally come before said meeting.

Elizabeth Ward asked about full day Kindergarten and Pre-School for 4 year olds.

Van George Belanger recognized Keith Fortier for his 3 years on the board.

Rocky Bunnell asked about tile Summer Reading for troubled readers.

Terry Wheeler made motion to adjourn at 9:15 P.M. and was second by Cindy Frazer. Motion passed by voice vote.

Respectfully Submitted

Elizabeth J Ward

School District Clerk

# MONROE SCHOOL DISTRICT

Monroe School District  
**School Warrant**  
The State of New Hampshire

For Fiscal Year 2004-2005

To the inhabitants of the School District of Monroe in the County of Grafton, State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Monroe Town Hall in said District on Tuesday, the ninth (9<sup>th</sup>) day of March 2004. Polls will open for the election of District Officers at 12:00 noon and to close not earlier than 6:00p.m. Action on all remaining articles to commence at 7:00 p.m.

ARTICLE I: To choose, by non-partisan ballot, a Moderator for the ensuing year.

ARTICLE II: To choose, by non-partisan ballot a School District Clerk for the ensuing year.

ARTICLE III: To choose by non-partisan ballot, a Treasurer for the ensuing year.

ARTICLE IV: To choose by non-partisan ballot, two School Board members for a term of three (3) years each.

ARTICLE V: To see if the school district will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the school building maintenance trust fund previously established. The school board recommends this appropriation.

ARTICLE VI: To see what sum the district will vote to raise and appropriate for the support of schools, for the payment

## MONROE SCHOOL DISTRICT

of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. The school board recommends \$1,603,233.00. This article does not include appropriations voted in other warrant articles. (Majority vote required)

ARTICLE VII: To transact any other business that may legally come before said meeting.

Given under our hands at said Monroe this 11th day of February 2004.

Deborah Sanders-Dame, Chair  
Van George Belanger  
Joan Mead  
Donald Merchand  
Jesse Laflamme

MONROE SCHOOL BOARD

A true copy of Warrant -----Attest:

Deborah Sanders-Dame, Chair  
Van-George Belanger  
Joan Mead  
Donald Merchand  
Jesse LaFlamme

MONROE SCHOOL BOARD

MONROE SCHOOL DISTRICT

MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenses	Adopted	Proposed
Account Number/Description	2002-2003	Budget	Budget
	Budget	2003-2004	2004-2005
		Budget	Budget

**Fund 10 General**  
**Fund**

**FUNCTION 1100 REGULAR ED**

110 Professional Salaries	264,225.00	243,844.00	281,012.00
120 Substitute Salaries	4,500.00	4,500.00	4,500.00
211 Health Insurance	28,147.00	29,407.00	41,277.00
213 Life Insurance	441.00	576.00	432.00
220 FICA (Social Security & Medicare)	20,558.00	18,998.00	21,842.00
232 Teacher Retirement	5,728.00	5,452.00	6,468.00
250 Unemployment Insurance Comp	1,044.00	815.00	848.00
260 Workmen's Compensation	2,069.00	1,912.00	1,056.00
290 Annuities	2,500.00	2,600.00	2,400.00
320 Prof Ed Svc: Itinerant Teachers/Tutors	20,926.50	10,000.00	9,900.00
323 OT for 504 Students	7,480.00	5,940.00	3,940.00
330 Other Purchased Services	500.00	500.00	510.00
330 VLC 100 Acre Wood Program	810.00	0.00	0.00
430 Repair Musical Instruments	400.00	600.00	612.00
561 High School Tuition In-State - WHS	0.00	0.00	9,450.00
561 High School Tuition In-State - Littleton HS	8,150.00	9,450.00	0.00
562 HS Out of State Tuition St J A	559,325.00	654,336.00	458,720.00
562 HS Out of State Driver Ed St J A	660.00	660.00	0.00
562 HS Out of State Tution Burke Mt Academy			9,760.00
562 HS Out of State Tution LI	8,630.00	0.00	9,374.00
610 Supplies	15,084.64	11,833.00	11,786.00
640 Text Books	6,789.05	3,763.00	2,210.00
640 Trade Books		1,765.00	1,765.00
640 Periodicals	446.95	259.00	358.00
650 Software		839.00	1,021.00
734 Additional Equipment	4,345.53	5,521.00	3,515.00
733 Furniture	600.01	770.00	0.00
810 Dues and Fees	570.00	195.00	975.00
<b>TOTALS - FUNCTION 1100 REGULAR ED</b>	<b>963,929.68</b>	<b>1,014,535.00</b>	<b>883,731.00</b>

**FUNCTION 1200 SPECIAL ED**

110 Professional Salaries	46,313.00	47,320.00	29,232.00
112 Non-Teacher Salaries MCS	20,730.00	10,169.00	19,455.00

## MONROE SCHOOL DISTRICT

112 Non-Teacher Salaries Pre-School	5,760.00	9,832.00
120 Substitute Salaries	800.00	400.00
211 Health Insurance	7,702.00	3,902.00
213 Life Insurance	50.00	72.00
220 FICA (Social Security & Medicare)	5,362.00	5,065.00
231 Non-Teacher Retirement	858.00	510.00
232 Teacher Retirement	1,253.00	1,221.00
240 Courses & Workshops	1,572.60	1,200.00
250 Unemployment Insurance Comp	260.00	249.00
260 Workmen's Compensation	540.00	490.00
290 Annuities	1,000.00	1,000.00
320 Prof Ed Svc: Spec Ed Occupational Therapy	7,480.00	9,900.00
561 SE Tuition In State	24,334.00	25,551.00
562 Special Ed HS Tuition OutofSt	43,925.00	31,125.00
569 Special Ed Tuition Summer School HS		5,500.00
569 Special Ed Tuition Private HS	45,000.00	36,000.00
580 Travel	500.00	500.00
610 Supplies	125.00	615.00
640 Books	477.07	654.00
640 Trade Books		343.00
650 Software Renewals		40.00
734 Special Ed Add'l Equip	353.87	230.00
810 Dues & Fees	87.00	90.00
<b>TOTALS - FUNCTION 1200 SPECIAL ED</b>	<b>208,722.54</b>	<b>187,866.00</b>
<b>FUNCTION 1300 VOCATIONAL</b>		
562 Voc Ed Tuition Out of State-3	0.00	0.00
<b>TOTALS - FUNCTION 1300 VOCATIONAL</b>	<b>0.00</b>	<b>4,600.00</b>
<b>FUNCTION 1410 CO-CURRICULAR</b>		
330 Other Prof Svc: Co-Curr Other Officials	1,300.00	2,430.00
610 Supplies	836.00	1,000.00
734 Co-Curr New Equip	330.00	322.00
810 Dues and Fees	620.00	250.00
<b>TOTALS - FUNCTION 1410 CO-CURRICULAR</b>	<b>3,086.00</b>	<b>4,002.00</b>
<b>FUNCTION 1430 SUMMER SCHOOL</b>		
112 Non-Teacher Salaries	1,400.00	0.00
220 FICA (Social Security & Medicare)	118.58	0.00
250 Unemployment Insurance Comp	25.00	0.00
260 Workmen's Compensation	16.00	0.00
610 Supplies	75.00	0.00
640 Books	0.00	600.00
<b>TOTALS - FUNCTION 1430 SUMMER SCHOOL</b>	<b>1,634.58</b>	<b>600.00</b>

# MONROE SCHOOL DISTRICT

## FUNCTION 2112 SUPPORT SERVICES

### ATTENDANCE

330 Other Prof Svc: Truant Officer EI & HS	25.00	25.00	25.00
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<b>TOTALS - FUNCTION 2112 SUPPORT SERVICES ATTENDANCE</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>
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## FUNCTION 2120 GUIDANCE

110 Professional Salaries	5,366.00	9,552.00	9,953.00
213 Life Insurance		72.00	0.00
220 FICA (Social Security & Medicare)	411.00	731.00	761.00
250 Unemployment Insurance Comp	67.00	88.00	88.00
260 Workmen's Compensation	41.00	74.00	37.00
290 Annuity		200.00	200.00
610 Supplies	65.00	75.00	80.00
640 Books	150.00	115.00	120.00
640 Periodicals	0.00	0.00	0.00
810 Dues and Fees	50.00	50.00	52.00

<b>TOTALS - FUNCTION 2120 GUIDANCE</b>	<b>6,150.00</b>	<b>10,957.00</b>	<b>11,291.00</b>
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## FUNCTION 2125 RECORD MAINTENANCE

360 Test Scoring	400.00	400.00	500.00
610 Supplies	100.00	100.00	110.00

<b>TOTALS - FUNCTION 2125 RECORD MAINTENANCE</b>	<b>500.00</b>	<b>500.00</b>	<b>610.00</b>
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## FUNCTION 2130 HEALTH SERVICES

112 Non-Teacher Salaries	5,388.00	5,550.00	5,717.00
220 FICA (Social Security & Medicare)	412.00	425.00	437.00
250 Unemployment Insurance Comp	57.00	58.00	63.00
260 Workmen's Compensation	41.49	43.00	21.00
320 Prof Ed Svc: Health Physicals & Dental Pgm	300.00	400.00	0.00
430 Repairs		150.00	150.00
610 Supplies	225.00	120.00	125.00
640 Books		20.00	22.00

<b>TOTALS - FUNCTION 2130 HEALTH SERVICES</b>	<b>6,423.49</b>	<b>6,766.00</b>	<b>6,535.00</b>
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## FUNCTION 2150 SPEECH THERAPY

320 Prof Ed Svc: Speech Therapist	10,710.00	6,160.00	2,800.00
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<b>TOTALS - FUNCTION 2150 SPEECH THERAPY</b>	<b>10,710.00</b>	<b>6,160.00</b>	<b>2,800.00</b>
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## FUNCTION 2162 PHYSICAL THERAPY

323 Physical Therapy Services	2,000.00	3,000.00	1,500.00
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<b>TOTALS - FUNCTION 2162 PHYSICAL THERAPY</b>	<b>2,000.00</b>	<b>3,000.00</b>	<b>1,500.00</b>
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## FUNCTION 2190 OTHER SUPPORT SERVICES

320 Prof Ed Svc: Assemblies	300.00	600.00	600.00
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# MONROE SCHOOL DISTRICT

890 Misc: Field Trip Entrance Fees	600.00	1,200.00	1,200.00
895 Winter Activities Scholarships			750.00
<b>TOTALS - FUNCTION 2190 OTHER SUPPORT SERVICES</b>	900.00	1,800.00	2,550.00

**FUNCTION 2212 CURRICULUM DEVELOPMENT**

320 Prof Ed Svc: Curriculum Development	1,500.00	3,500.00	0.00
610 Supplies	225.00	500.00	0.00
<b>TOTALS - FUNCTION 2212 CURRIUCULUM DEVELOPMENT</b>	1,725.00	4,000.00	0.00

**FUNCTION 2213 STAFF TRAINING**

240 Tuition Reimbursement	6,750.00	7,200.00	7,200.00
240 Workshop Reimbursement	1,975.00	2,500.00	2,500.00
580 Travel	300.00	450.00	450.00
<b>TOTALS - FUNCTION 2213 STAFF TRAINING</b>	9,025.00	10,150.00	10,150.00

**FUNCTION 2221 MEDIA SUPERVISION**

112 Non-Teacher Salaries	10,409.00	10,722.00	10,925.00
211 Health Insurance	3,851.00	3,902.00	4,468.00
220 FICA (Social Security & Medicare)	796.00	820.00	836.00
231 Non-Teacher Retirement	431.00	444.00	645.00
240 Courses & Workshops	150.00	0.00	0.00
250 Unemployment Insurance Comp	84.00	84.00	88.00
260 Workmen's Compensation	80.00	83.00	40.00
<b>TOTALS - FUNCTION 2221 MEDIA SUPERVISION</b>	15,801.00	16,055.00	17,002.00

**FUNCTION 2222 LIBRARY**

240 Workshops		165.00	172.00
610 Supplies	300.00	288.00	292.00
640 Trade Books	2,000.00	1,180.00	1,185.00
640 Text Books		212.00	215.00
640 Periodicals	300.00	300.00	320.00
650 Software		300.00	320.00
<b>TOTALS - FUNCTION 2222 LIBRARY</b>	2,600.00	2,445.00	2,504.00

**FUNCTION 2223 AUDIO VISUAL**

430 Audio Visual Repairs & Maint	200.00	200.00	205.00
610 Supplies	150.00	300.00	320.00
734 Media Equipment	500.00	2,759.00	500.00
810 Video Rental Dues	360.00	360.00	375.00
<b>TOTALS - FUNCTION 2223 AUDIO VISUAL</b>	1,210.00	3,619.00	1,400.00

**FUNCTION 2311 SCHOOL BOARD**

112 Non-Teacher Salaries	3,250.00	3,250.00	3,250.00
220 FICA (Social Security & Medicare)	249.00	249.00	249.00
250 Unemployment Insurance Comp	34.00	34.00	35.00

# MONROE SCHOOL DISTRICT

260 Workmen's Compensation	25.00	25.00	12.00
520 School Board Liability Ins	2,250.00	2,000.00	2,100.00
540 Advertising	0.00	100.00	300.00
580 Travel	150.00	0.00	50.00
610 School Board Supplies	100.00	100.00	103.00
810 Dues and Fees	2,652.00	2,652.00	2,750.00
<b>TOTALS - FUNCTION 2311 SCHOOL BOARD</b>	<b>8,710.00</b>	<b>8,410.00</b>	<b>8,849.00</b>

**FUNCTION 2312 SCHOOL BOARD CLERK**

330 Other Prof Svc: School Board Clerk	800.00	800.00	800.00
<b>TOTALS - FUNCTION 2312 SCHOOL BOARD CLERK</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>

**FUNCTION 2313 TREASURER**

112 Non-Teacher Salaries	1,500.00	1,500.00	1,500.00
112 Treasurer Salaries, Deputy	50.00	50.00	50.00
220 FICA (Social Security & Medicare)	119.00	115.00	119.00
250 Unemployment Insurance Comp	20.00	17.00	17.00
260 Workmen's Compensation	14.00	12.00	6.00
531 Treasurer Telephone	20.00	0.00	0.00
534 Treasurer Postage	340.00	350.00	355.00
610 Supplies	100.00	0.00	10.00
890 Misc: Treasurer Misc Expenses	100.00	0.00	0.00
<b>TOTALS - FUNCTION 2313 TREASURER</b>	<b>2,263.00</b>	<b>2,044.00</b>	<b>2,057.00</b>

**FUNCTION 2314 DISTRICT MEETING**

112 Non-Teacher Salaries	310.00	310.00	355.00
220 FICA (Social Security & Medicare)	24.00	24.00	24.00
250 Unemployment Insurance Comp	12.00	3.00	3.00
260 Workmen's Compensation	7.00	3.00	1.00
330 Other Prof Svc: District Mtg Other Services	100.00	100.00	95.00
540 Advertising	225.00	225.00	215.00
550 Printing	500.00	500.00	502.00
610 Supplies	50.00	50.00	51.00
<b>TOTALS - FUNCTION 2314 DISTRICT MEETING</b>	<b>1,228.00</b>	<b>1,215.00</b>	<b>1,246.00</b>

**FUNCTION 2316 NEGOTIATIONS**

330 Other Prof Svc: Negotiations, Elementary	0.00	0.00	0.00
<b>TOTALS - FUNCTION 2316 NEGOTIATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**FUNCTION 2317 AUDIT SERVICES**

330 Other Prof Svc: Audit Services	2,200.00	2,700.00	3,000.00
<b>TOTALS - FUNCTION 2317 AUDIT SERVICES</b>	<b>2,200.00</b>	<b>2,700.00</b>	<b>3,000.00</b>

# MONROE SCHOOL DISTRICT

**FUNCTION 2318 LEGAL SERVICES**

330 Other Prof Svc: Legal Services	3,500.00	3,500.00	3,500.00
<b>TOTALS - FUNCTION 2318 LEGAL SERVICES</b>	3,500.00	3,500.00	3,500.00

**FUNCTION 2321 EXECUTIVE ADMINISTRATION SERVICES**

110 Superintendent Salary	58,402.00	60,000.00	59,740.00
110 Admin Asst Salary	24,391.00	25,123.00	25,877.00
110 Secretary	20,525.00	21,141.00	21,776.00
120 Secretary Substitutes	200.00	160.00	200.00
211 Health Insurance	18,585.16	27,603.00	31,606.00
213 Life Insurance	150.00	216.00	144.00
220 FICA (Social Security & Medicare)	7,919.00	8,141.00	8,231.00
231 Non-Teacher Retirement	4,278.00	4,399.00	6,346.00
240 Education & Training	385.00	3,000.00	2,000.00
250 Unemployment Insurance Comp	338.00	254.00	266.00
260 Workmen's Compensation	798.00	820.00	398.00
290 Annuities	2,000.00	1,000.00	1,000.00
330 Other Prof Svc: Purchased Services	1,300.00	1,000.00	525.00
330 Payroll			180.00
330 Other Fiscal			120.00
430 Repairs	210.00	0.00	100.00
531 Telephone	5,150.00	5,275.00	5,000.00
532 Communications	900.00	500.00	550.00
534 Postage	1,880.00	2,000.00	2,004.00
540 Advertising	800.00	900.00	1,000.00
550 Printing	170.00	170.00	170.00
580 Travel	2,000.00	2,000.00	2,000.00
610 Supplies	1,730.00	1,730.00	1,730.00
610 Supplies Checks & W-2s			350.00
640 Books	125.00	125.00	150.00
650 Software Renewals			60.00
650 Payroll Software Renewals			175.00
650 Other Fiscal Software Renewals			200.00
734 Additional Equipment	200.00	200.00	205.00
739 Replacement Equipment	100.00	100.00	115.00
751 Furniture	100.00	0.00	0.00
810 Awards for Students & Staff			750.00
810 Dues and Fees	1,170.00	1,170.00	1,275.00
<b>TOTALS - FUNCTION 2320 EXECUTIVE ADMINISTRATION</b>	153,806.16	167,027.00	174,243.00

**FUNCTION 2490 GRADUATION SUPPLIES**

610 Supplies	197.00	217.00	220.00
<b>TOTALS - FUNCTION 2490 GRADUATION SUPPLIES</b>	197.00	217.00	220.00

**FUNCTION 2620 OPERATING BUILDINGS SERVICES**

112 Non-Teacher Salaries	29,334.00	30,214.00	31,129.00
112 Non-Teacher Salaries Part-Time		8,320.00	8,570.00
120 Substitute Salaries	1,600.00	0.00	0.00

# MONROE SCHOOL DISTRICT

211 Health Insurance	7,702.00	7,803.00	8,935.00
213 Life Insurance	50.00	72.00	72.00
220 FICA (Social Security & Medicare)	2,366.45	2,948.00	3,037.00
231 Custodian Retirement	1,214.00	1,251.00	1,837.00
250 Unemployment Insurance Comp	101.00	168.00	176.00
260 Workmen's Compensation	1,426.00	1,400.00	838.00
411 Water & Sewage	2,000.00	1,700.00	500.00
421 Rubbish Removal	900.00	900.00	950.00
430 Contracted Repairs/Maint Svc	5,833.00	5,500.00	5,500.00
490 Alarm Monitoring Service	1,400.00	1,400.00	1,350.00
520 Property Ins	5,200.00	5,000.00	4,900.00
580 Mileage	190.00	220.00	200.00
610 Supplies	5,000.00	5,000.00	4,990.00
622 Electricity	12,075.00	12,150.00	12,300.00
624 Fuel Oil	8,400.00	8,400.00	9,000.00
734 Additional Equipment	615.00	0.00	615.00
739 Replacement Equipment	525.00	0.00	0.00
751 Furnishings	3,505.00	300.00	300.00
<b>TOTALS - FUNCTION 2620 OPERATING BUILDINGS SERVICES</b>	<b>89,436.45</b>	<b>92,746.00</b>	<b>95,199.00</b>
 <b><u>FUNCTION 2630 CARE AND UPKEEP OF GROUNDS SERVICES</u></b>			
430 Playground Maintenance			500.00
610 Supplies	110.00	240.00	230.00
<b>TOTALS - FUNCTION 2630 CARE AND UPKEEP OF GROUNDS SERVICES</b>	<b>110.00</b>	<b>240.00</b>	<b>730.00</b>
 <b><u>FUNCTION 2640 CARE AND UPKEEP OF EQUIPMENT SERVICES</u></b>			
430 Equipment Repairs & Maint	2,000.00	2,000.00	1,950.00
430 Maintenance Contracts	6,000.00	6,000.00	5,908.00
<b>TOTALS - FUNCTION 2640 CARE AND UPKEEP OF EQUIPMENT SERVICES</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>7,858.00</b>
 <b><u>FUNCTION 2650 SMALL ENGINE</u></b>			
610 Supplies	50.00	50.00	45.00
<b>TOTALS - FUNCTION 2650 SMALL ENGINE</b>	<b>50.00</b>	<b>50.00</b>	<b>45.00</b>
 <b><u>FUNCTION 2720 PUPIL TRANSPORTATION</u></b>			
510 Pupil Transportation El	55,560.00	55,200.00	46,000.00
510 Pupil Transportation HS	37,040.00	36,800.00	46,000.00
510 Transportation Special Ed	2,000.00	2,500.00	3,000.00
510 Summer School Transportation	0.00	500.00	500.00
510 Athletic Transportation	1,261.00	2,479.00	2,479.00
510 Winter Activities Transportation	1,100.00	0.00	1,400.00
510 Field Trip Transportation	1,450.00	1,450.00	1,450.00
330 Other Prof Svc: Elementary Bus Driver Physicals	400.00	300.00	300.00
<b>TOTALS - FUNCTION 2720 PUPIL TRANSPORTATION</b>	<b>98,811.00</b>	<b>99,229.00</b>	<b>101,129.00</b>
 <b>TOTAL FUND 10</b>	<b>1,603,553.90</b>	<b>1,658,658.00</b>	<b>1,540,081.00</b>

MONROE SCHOOL DISTRICT

***Fund 20 Federal  
Projects***

<b><u>FUNCTION 2140 PSYCHOLOGICAL SERVICES</u></b>	13,850.00	12,834.00	10,000.00
240 Eisenhower Prof. Dev. Funds (Tuition Reimbursement)	0.00	0.00	0.00
<b>TOTALS - FUNCTION 2140 PSYCHOLOGICAL SERVICES</b>	<b>13,850.00</b>	<b>12,834.00</b>	<b>10,000.00</b>
<b>TOTAL FUND 20</b>	<b>13,850.00</b>	<b>12,834.00</b>	<b>10,000.00</b>

***Fund 21 School  
Lunch Program***

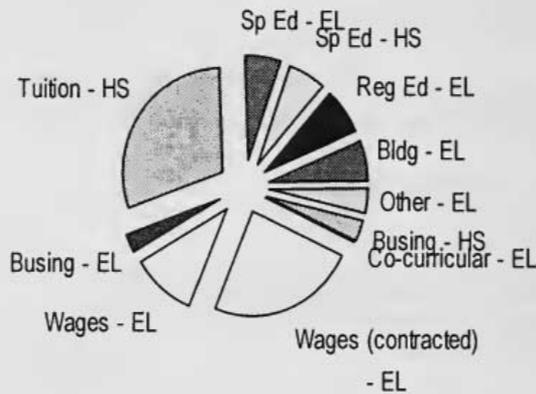
<b><u>FUNCTION 3120 FOOD SERVICE OPERATIONS</u></b>			
112 Non-Teacher Salaries	22,646.00	20,976.00	21,520.00
120 Substitute Salaries	150.00	160.00	160.00
211 Health Insurance	7,702.08	7,803.00	8,935.00
213 Life Insurance	100.00	144.00	72.00
220 FICA (Social Security & Medicare)	1,744.00	1,617.00	1,659.00
231 Non-Teacher Retirement	623.00	642.00	943.00
250 Unemployment Insurance Comp	166.00	143.00	151.00
260 Workmen's Compensation	949.00	800.00	457.00
430 Food Service Repairs/Maint	2,000.00	500.00	1,500.00
430 Food Service Maint Contract	0.00	150.00	150.00
580 Travel	100.00	100.00	95.00
610 Supplies	1,500.00	1,500.00	1,500.00
610 Food Svc Supplies - Propane	975.00	975.00	950.00
630 Food Service Food	14,000.00	14,000.00	14,000.00
739 Replacement Equipment	1,000.00	1,000.00	1,000.00
810 Dues and Fees	60.00	60.00	60.00
<b>TOTAL FUND 21</b>	<b>53,715.08</b>	<b>50,570.00</b>	<b>53,152.00</b>
<b>GRAND TOTAL</b>	<b>1,671,118.98</b>	<b>1,722,062.00</b>	<b>1,603,233.00</b>

Increase over the prior year's budget

-6.90%

# MONROE SCHOOL DISTRICT

## FY 2004-2005 Budget Components



High School = HS

Busing - HS 3.09%

Co-curricular - EL .025%

Wages (contracted) - EL 23.70%

Wages - EL 10.30%

Busing - EL 3.02%

Elementary = EL

Tuition - HS 30.40%

Sp Ed - EL 5.85%

Sp Ed - HS 6.16%

Reg Ed - EL 6.92%

Bldg - EL 6.48%

Other - EL 3.84%

## DISTRICT ADMINISTRATOR'S REPORT

February, 2004

Dear Monroe Community,

It is an honor for me to spend my workdays in the company of your children. They have accepted me graciously and it has been easy for me to become invested in their lives. Most of the children take school very seriously and embrace all of the opportunities that the Monroe School offers. Parents work with us to overcome obstacles and to provide additional learning experiences. Raising children is a

## MONROE SCHOOL DISTRICT

community effort. Our reward is competent, emotionally healthy citizens for everyone's future.

I am impressed with the caliber of the Monroe teaching staff. They are genuinely invested in the children's success. They set the bar high and plan stimulating learning opportunities to teach the required skills. They treat the children with kindness and warmth creating a safe and caring environment in which children can learn. Support staff members work well beyond their station. Both new and long-term support staff demonstrates a daily dedication to the well being of your children. Not every school can boast of this asset. You have reason to be pleased.

Since SAU 77 is only 4 years old, there are still vestiges of SAU 23 that need to be retooled to reflect the character of Monroe as well as advancements in our understanding of education. Your school board is currently reviewing all policies most of which are 12 years old. The "required" policies are nearly complete. Many policies are only "recommended" or "optional" so it is likely that some will not apply to our single school SAU. Curriculum is also in need of upgrading to assure alignment with the New Hampshire Education Framework as well as state-of-the-art educational practices. Brain research continues to open new doors to the way children learn requiring teachers to continually reassess the way they teach.

We have reintroduced both Spelling Bee and Geography Bee and will continue to seek academic enrichment activities for the children. The PTF has set its sights on arts experiences generously treating the children to a harp demonstration, clay making workshop, historical re-enactment and writer/illustrator workshop. PTF also provided bus fare to theatrical productions at St. Johnsbury Academy and Barnet School. Next Fall, we expect to travel to Boston to see the first ever road show of the Broadway musical, *The Lion King*.

As long as the children's world is moving forward, schools need to keep pace. The Monroe School is working on improvements in several directions. Technology has fallen behind so we are working on an evenly paced upgrading of curriculum, teacher skills and equipment. We are expecting to add Algebra I as a Grade 8 option in mathematics. Pre-school as well as 2 days of all-day Kindergarten will be added in the Fall. In the primary team, we have already begun work on school-wide support for early literacy. This means that reluctant readers can have several reading opportunities every day with various members of the staff. Fluent reading is about practice, practice, practice and it takes the school community and parents working together to get reluctant readers over the top. The academic demands of middle school catch some children unprepared to organize themselves productively. We have just

## MONROE SCHOOL DISTRICT

begun offering after-school homework help for kids who need more structure and support to complete their work. Things just aren't "the way they used to be" and keeping up to date is a constant challenge.

Over the past 10 years, the K-8 school enrollment decreased by nearly 50% while the high school enrollment continued to grow. The '05 school year will be a turning point with the elementary population remaining stable while high school enrollment begins a steady decline. Within 5 years, high school enrollment will have decreased by half. This has positive fiscal implications for taxpayers and at the same time offers an opportunity to review and enhance educational opportunities at the elementary level.

While change is inevitable and progress is essential, tradition gives children values and roots. We pledge allegiance to our nation every morning. I read "Words of Wisdom" and remind everyone to be "kind, responsible and the best they can be." The children speak politely to the adults and (usually) to each other. The big kids treat the little kids with care. The adults model traditional values and expect decorum in every setting. We all eat lunch together at 12:30. We have a moment of silence and sing Happy Birthday. The children are learning that it is possible to live in peace and that they can be leaders in a better future for everyone.

In behalf of Monroe's children, we thank you for your continued support of this unique and successful community school.

Karen Winter Stewart  
District Administrator

### **REPORT OF HONORS & AWARDS** 2002-2003 School Year

**The following 2002-2003 graduates were honored on June 8, 2003:**

Brent Ackley  
Jaime Gibson  
Trevor Leafe

Van-Ryan Belanger  
Mark Jaynes  
Heidi Peterson

#### **HONORS AND AWARDS**

Pierce Corey Memorial Award  
Merle Powers Memorial Award  
Highest Honors in English  
Highest Honors in Mathematics  
Highest Honors in Science

Amanda Regis  
Heidi Peterson  
Heidi Peterson  
Trevor Leafe  
Heidi Peterson

# MONROE SCHOOL DISTRICT

Highest Honors in History	Heidi Peterson
Most Improved Award	Heidi Peterson
Highest Academic Average	Trevor Leafe

## HONOR ROLLS FOR THE 2002-2003 SCHOOL YEAR

### **HIGH HONORS (Grades 6-8)**

Gabrielle Fortier	Grade 6
Amanda Regis	Grade 7
Trevor Leafe	Grade 8

### **HONORS**

Hillary Brown	Grade 6
Katie Moyse	Grade 6
Eric Weber	Grade 6
Sam Bonosevich	Grade 7
Heidi Peterson	Grade 8

### **2002-2003 School Year Enrollment**

Number of pupils registered during the year	68
Percent of Average daily membership	96.7
Percent of Attendance	96.7
High School pupils whose tuition was paid by the district	64

### **ENROLLMENT by Grade**

Grade:	K	1	2	3	4	5	6	7	8	
Number of Pupils	5	5	6	14	5	5	12	9	7	
Total Enrollment										68

## **HIGH SCHOOL TUITION REPORT**

During the 2003-2004 school year Monroe School District paid tuition for the following grade nine through twelve students at these area high schools in New Hampshire, Vermont and New York.

St. Johnsbury Academy	64
Concord High School	1
Lyndon Institute	1
Littleton High School	1
Burke Mt. Academy	1
King Street School (Special Education)	1
Gow School (Special Education)	<u>1</u>
Total	70

# MONROE SCHOOL DISTRICT

## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

**193 North Main Street., Concord, New Hampshire  
03301-5063**

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the School Board  
Monroe School District  
Monroe, New Hampshire

We have audited the accompanying general purpose financial statements of the Monroe School District as of and for the year ended June 30, 2003, as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Monroe School District has not maintained historical cost records of its fixed assets.

## MONROE SCHOOL DISTRICT

The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Monroe School District as of June 30, 2003, and the results of its operation for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements of the Monroe School District taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purpose of additional analysis and are not a required part of the general purpose financial statements of the Monroe School District. Such information has been subjected to the auditing procedures applied to the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general financial statements taken as a whole.

November 18, 2003

*Plodzik & Sanderson  
Professional Association*

# MONROE SCHOOL DISTRICT

from Audit Report June 30, 2003, by Plodzick & Sanderson

## Exhibit B

Monroe School District  
 Combined Statement of Revenues, Expenditures & Changes in Fund Balances  
 All Governmental Fund Types  
 For the Fiscal Year Ended  
 June 30, 2003

	General Fund	Special Revenue Fund	Total (Memorandum Only)
<u>Revenues</u>			
School District Assessment	977,186		977,186
Other Local	4,138		4,138
State	658,116	413	658,529
Federal	2,200	21,888	24,088
<u>Other Financing Sources</u>			
Operating Transfers In		49,054	49,054
<u>Total Revenues and Other Financing Sources</u>			
	1,641,640	71,355	1,712,995
<u>Expenditures</u>			
<u>Current</u>			
Instruction	1,086,663	16,565	1,103,228
<u>Support Services</u>			
Student	19,397		19,397
Instructional Staff	23,261		23,261
General Administration	20,134		20,134
Executive Administration	80,684		80,684
School Administration	89,925		89,925
Operation and Maintenance of Plant	91,715		91,715
Student Transportation	98,569		98,569
Non-Instructional Services		54,790	54,790
<u>Other Financing Uses</u>			
Operating Transfers Out	49,054		49,054
<u>Total Expenditures and</u>			

## MONROE SCHOOL DISTRICT

<u>Other Financing Uses</u>	1,559,402	71,355	<u>1,630,757</u>
<u>Excess of Revenues and</u>			
<u>Other Financing Sources Over</u>			
<u>Expenditures and Other</u>			
<u>Financing Uses</u>	82238		82,238
<u>Fund Balances - July 1</u>	32686	0	<u>32,686</u>
<u>Fund Balances - June 30</u>	114,924	0	<u><u>114,924</u></u>

NOTE from SAU 77: Special Revenue Fund refers to the Food Service.

### FY 2003 Treasurer's Report

Monroe School District Montly Cash Management Report  
for Month Ended June 2003

	<u>From Treasurer's Report</u>
Cash on Hand, July 1, 2001	25,652.90
District Assessment	0.00
Received from Selectment to Date	1,224,240.00
Total Received from State Funds to Date	319,196.53
Total Received from Federal Funds to Date	7,766.27
Total Received from Trust Funds to Date	0.00
Total Received All Other Sources to Date	<u>21,106.20</u>
Total Receipts to Date	1,572,309.00
Less School Board Orders Paid to Date	1,567,639.05
WGSB Service Charges to Date	<u>162.80</u>
Balance on Hand per the Treasurer's Account June 30, 2003	<u><u>30,160.05</u></u>

# MONROE SCHOOL DISTRICT

## MONROE SCHOOL DISTRICT REVENUES

	Budgeted 2002-2003*	Budgeted 2003-2004**	Proposed 2004-2005	+/-
Beginning Fund Balance	30,033.00	102,561.00	50,000.00	-52,561.00
<u>Code Revenue from State Sources</u>				
1991 Adequate Education Grant	394,084.00	409,555.00	174,297.89	-235,257.11
3240 Catastrophic Aid	0.00	9,000.00	0.00	-9,000.00
3270 Child Nutrition	650.00	400.00	400.00	0.00
3900 Kindergarten Revenue	0.00	0.00	0.00	0.00
<u>Revenue from Federal Sources</u>				
4400 Federal Grand Funds (Fund 20)	13,850.00	12,834.00	10,000.00	-2,834.00
4460 Child Nutrition	2,600.00	1,900.00	1,900.00	0.00
4810 National Forest Reserve	162.00	60.00	0.00	-60.00
4920 Medicaid	3,500.00	2,000.00	1,000.00	-1,000.00
<u>Revenue from Local Sources Other than Taxes</u>				
1510 Interest on Investments	2,000.00	800.00	500.00	-300.00
1920 Donations	0.00	0.00	0.00	0.00
1990 Other Local Revenue	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE BEFORE TAXES</b>	<b>446,879.00</b>	<b>539,110.00</b>	<b>238,097.89</b>	<b>-301,012.11</b>
1121 Current/Local Appropriation	977,186.00	1,036,777.00	1,219,141.16	182,364.16
1991 State Education Taxes***	247,054.00	195,235.00	164,669.95	-30,565.05
<b>TOTAL REVENUES</b>	<b>1,671,119.00</b>	<b>1,771,122.00</b>	<b>1,621,909.00</b>	<b>-149,213.00</b>

\* From the MS-24 form submitted to the NH Dept. of Revenue Administration on 09/12/02.

\*\* From the MS-24 form submitted to the NH Dept. of Revenue Administration on 09/25/03.

\*\*\* Raised by local taxes

### SAU 77 - MONROE SCHOOL DISTRICT SCHOOL TAX RATE

	School Year	Explanation	Tax Rate	Amount Raised by \$1 in Taxes
	1994-95		\$13.66	\$101,514.00 = \$1.00 Tax Rate
	1995-96		\$12.42	\$109,369.00 = \$1.00 Tax Rate
	1996-97		\$10.51	\$114,583.00 = \$1.00 Tax Rate
	1997-98		\$10.95	\$115,227.00 = \$1.00 Tax Rate
	1998-99		\$11.32	\$115,475.00 = \$1.00 Tax Rate
	1999-2000	State Ed Taxes	\$8.83	\$28,945.70 = \$1.00 Tax Rate
	1999-2000	Local Appropriation	\$8.14	\$115,590.48 = \$1.00 Tax Rate
	2000-2001	State Ed Taxes	\$8.81	\$29,004.40 = \$1.00 Tax Rate
	2000-2001	Local Appropriation	\$7.43	\$115,964.85 = \$1.00 Tax Rate
	2001-2002	State Ed Taxes	\$8.70	\$29,310.55 = \$1.00 Tax Rate
	2001-2002	Local Appropriation	\$7.69	\$107,914.97 = \$1.00 Tax Rate
	2002-2003	State Ed Taxes	\$8.21	\$30,077.69 = \$1.00 Tax Rate
	2002-2003	Local Appropriation	\$9.00	\$108,634.84 = \$1.00 Tax Rate
Actual	2003-2004	State Ed Taxes	\$4.03	\$48,400.35 = \$1.00 Tax Rate
Actual	2003-2004	Local Appropriation	\$5.87	\$176,548.12 = \$1.00 Tax Rate
Proposed	2004-2005	State Ed Taxes	\$6.68	\$48,400.35 = \$1.00 Tax Rate
Proposed	2004-2005	Local Appropriation	\$3.40	\$176,548.12 = \$1.00 Tax Rate

MONROE SCHOOL DISTRICT

**FY 2003 EMPLOYEE COSTS**

First Name	FY 2003 Wages	FY 2003 Benefits	Total Cost of Employee
<b>Administration</b>			
Shirley Beamis	24,389.12	7,378.01	31,767.13
Carl Ladd	59,586.85	21,423.81	81,010.66
Sandra Lang	20,524.92	13,386.92	33,911.84
<b>Administration</b>	<b>104,500.89</b>	<b>42,188.74</b>	<b>146,689.63</b>
<b>Media Services</b>			
Heidi Scott	10,409.10	5,387.99	15,797.09
<b>Media Services</b>	<b>10,409.10</b>	<b>5,387.99</b>	<b>15,797.09</b>
<b>Special Ed</b>			
Naomi Belmore	47,312.92	5,175.56	52,488.48
Robin Boutin	1,824.00	1,449.96	3,273.96
Christen Emerson	350.00	32.07	382.07
April Hutchinson	364.00	33.19	397.19
Cynthia Magoon	1,032.50	93.81	1,126.31
Deborah McDanolds	532.00	48.67	580.67
Linda Scavitto-Benston	9,576.00	3,744.28	13,320.28
<b>Special Ed</b>	<b>60,991.42</b>	<b>10,577.53</b>	<b>71,568.95</b>
<b>District Meeting</b>			
Paula Cheney	55.00	5.41	60.41
Mary Locke	55.00	5.41	60.41
Elizabeth Ward	150.00	14.03	164.03
<b>District Meeting</b>	<b>260.00</b>	<b>24.85</b>	<b>284.85</b>
<b>School Board</b>			
Van-George Belanger	650.00	59.13	709.13
Keith Fortier	650.00	59.13	709.13
Joan Tyler Mead	650.00	59.13	709.13
Deborah Sanders-Dame	650.00	59.13	709.13
<b>School Board</b>	<b>2,600.00</b>	<b>236.52</b>	<b>2,836.52</b>
<b>Guidance</b>			
Richard Daley	9,462.68	890.91	10,353.59
<b>Guidance</b>	<b>9,462.68</b>	<b>890.91</b>	<b>10,353.59</b>
<b>Nurse/Health</b>			
Gayle Wormer	5,007.06	456.57	5,463.63
<b>Nurse/Health</b>	<b>5,007.06</b>	<b>456.57</b>	<b>5,463.63</b>

## MONROE SCHOOL DISTRICT

### Substitutes

Caryn Bonosevich	142.84	13.46	156.30
Laura Fortier	40.00	3.21	43.21
Elizabeth O'Donnell	890.00	81.38	971.38
Hannah Sanderson	40.00	3.21	43.21
Jennifer Tuttle	21.00	1.68	22.68
Eileen Ward	820.00	74.76	894.76
<b>Substitutes</b>	<b>1,953.84</b>	<b>177.70</b>	<b>2,131.54</b>

### Regular Ed

Leah Holz Allin	26,125.06	11,581.77	37,706.83
Anik Avard	23,750.10	6,996.18	30,746.28
Dale Camara	14,200.00	1,226.84	15,426.84
Amy Henderson	23,749.96	6,996.17	30,746.13
Willard Newton, Jr.	29,688.10	7,629.17	37,317.27
Wendy Stavseth	44,937.92	4,922.38	49,860.30
Jeanne Ward	39,151.06	16,003.09	55,154.15
Jennifer Weber	39,000.04	4,289.40	43,289.44
Nancy Zickler	21,875.12	1,886.38	23,761.50
<b>Regular Ed</b>	<b>262,477.36</b>	<b>61,531.39</b>	<b>324,008.75</b>

### Treasurer

Laurel Gibson	1,499.94	136.30	1,636.24
<b>Treasurer</b>	<b>1,499.94</b>	<b>136.30</b>	<b>1,636.24</b>

### Food Service

Pat Bailey	15,178.02	10,210.96	25,388.98
Cindy Guibord	6,707.60	611.95	7,319.55
<b>Food Service</b>	<b>21,885.62</b>	<b>10,822.91</b>	<b>32,708.53</b>

### Buildings

Steve Davie	160.00	14.83	174.83
Willard Newton, Sr.	30,751.03	12,649.69	43,400.72
<b>Buildings</b>	<b>30,911.03</b>	<b>12,664.52</b>	<b>43,575.55</b>

<b>TOTAL</b>	<b>511,958.94</b>	<b>145,095.92</b>	<b>657,054.86</b>
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\* These employees received annuities which were added to salary.

Benefits include health insurance, life insurance, worker compensation insurance, unemployment insurance, social security taxes, medicare taxes, and retirement. The health insurance premiums included here represent only the portion of the premium which the district pays. The district paid 90% of the premiums for teachers, 80% for support staff, and 100% for the district administrator.

# MONROE SCHOOL DISTRICT

## SAU #77 / Monroe School District Vendor Payments FY 2003 July 2002 through June 2003

Academic Therapy Publicatio	157.30	Channing-Bete Co.	37.89
AIMS Educational Foundatio	39.95	Clem, Kathy Shelton	240.00
Allin, Leah	172.50	Concord High School	4,660.08
Altman, Gary D	513.00	Conn. Valley League	240.00
American Lightning Rod Co,	650.00	Cottage Hospital dba Monroe	230.00
ASCD	104.00	Cottage Hospital Physical The	337.50
Avard, Anik	828.00	Crabtree Publishing Co.	34.82
Bailey, Pat	20.70	Cricket Magazine Group	61.94
Barnet School District	30.00	Curriculum Associates	147.94
Beamis, Shirley	162.46	Cut to Sew	105.10
Belanger, Van-George	250.00	Daley, Richard	29.95
Belmore, Naomi	1,496.98	Decker Equipment	501.96
BMI Educational Services, In	58.42	Deer Creek	1,827.50
Bond Auto Parts	100.00	Delta Education	222.06
Boynton, Jay C.	3,761.00	Earthlink formerly Together N	285.40
Bradford-Pratts	758.17	Ebsco	81.05
Brevis Corporation	40.07	Educational Testing Service	65.95
Bureau of Education & Resea	920.00	Educators Publishing Service	42.12
Burlington Food	7,870.69	Eichelberger, Brenda	630.00
Butson's Supermarket	1,591.90	Ellis Music	267.50
Caledonian Record Publishin	2,107.38	Empire Janitorial	1,259.73
Casella Waste Mgt, Inc.	810.31	EPS	147.84
Cast-A-Spell aka Spelling Etc	96.36	Ernie's Refrigeration Co.	748.50
Catamount Arts	68.00	ETA Cuisenaire	154.17
CDW Government, Inc.	1,724.00	Fairbanks Museum	75.00
CEC	84.00	Farr, Maynard	25.00
Central Supply	87.00	Fix, Michael	2,450.00
Chace, Raymond	60.00	Foggs	1,895.24
Chace, Ryan	30.00	Foodplay Productions	184.00

## MONROE SCHOOL DISTRICT

Fortis	690.60	Keith's Sporting Goods	219.50
Gaylord Bros.	77.93	Kenco	677.28
GE Capital	2,904.15	Kremer, Robert	650.00
Gibson, Laurel - vendor	4.00	Ladd, Carl - vendor	2,340.31
Gow School	34,873.11	Lang, Sandra	453.78
GPN	112.24	Leafe, Francis	250.00
Granite State Electric	10,208.74	Leigh Sykes Vermont Life Sa	836.00
Green, Cheryl	110.00	LePage Bakeries, Inc.	511.70
Haverhill Cooperative School	2,238.71	Littleton School District - SA	9,000.00
HealthTrust	10,880.42	Lynaugh Roofing	430.00
Henderson, Amy - vendor	8.49	Lyndon Institute	8,626.00
Highsmith	242.85	Lyndonville Office Equipmen	1,675.83
Hillman, Douglas	11,302.50	Mastercard	2,938.09
Hobart Corp.	1,500.00	McDonald Publishing Co.	43.41
Holiday Inn Portland by the B	115.00	McGraw Hill formerly Every	272.38
Holt, Rinehart, Winston	1,298.58	McGraw Hill formerly Everyc	781.20
Holz, Leah	280.00	McIntire Business Products, I	127.42
Horace Mann - Belmore	10,642.50	Measured Progress	154.00
Horace Mann - Lang	210.00	MindWare	71.35
Horace Mann - Weber	857.00	Modern Woodmen of Americ	435.00
Houghton Mifflin Co. formerl	165.05	Monroe Consolidated School	283.66
Houghton Mifflin Great Sourc	388.87	Montshire Museum	95.00
HP Hood Inc.	3,153.45	Moyse, Duane	500.00
Institute for Educational Devc	318.00	Mt. Kearsarge Indian Museun	155.00
Interact	66.55	Murphy Electric Service Inc.	1,218.96
Interstate Restaurant Equipme	1,025.00	N.E.S.O., Inc.	687.33
Intuit, Inc.	431.93	NASCO	2,725.96
Jan's Bloom Room	58.50	NEA/NH	3,408.20
Jones, Connie	500.00	NELMS	80.00
Journal Opinion, Inc.	275.47	NERA	465.00
JPI Transportation	95,371.99	Neutron Industries, Inc.	148.81

## MONROE SCHOOL DISTRICT

Newport Marriott	291.20	Primex - P/C formerly NHSB	7,021.98
Newton, Bill	119.68	Primex - UC Fund formerly N	55.00
Newton, Jr., Willard	11,878.56	Recording for the Blind & Dy	499.90
NH Assoc of School Bus. Off	75.00	Riverside Publishing	76.42
NH Assoc. of School Principæ	560.00	Ross Business Center	2,824.25
NH Music Educators Assoc.	25.00	Salmon Press, Inc.	338.00
NH Public Television	200.00	SAU 23	30,565.42
NH Retirement System	36,566.36	SAX Arts & Crafts - see Scho	769.02
NH School Administrators As	805.00	Saxon Publishers	100.84
NH School Boards Assoc	7,041.53	SBG-VAA	400.00
NH School Health Care Coali	92,465.25	SBL-VAA formerly Nationwi	1,082.00
NHAEOP	40.00	Scholastic Arrow	26.00
North Country Education Fou	8,932.00	Scholastic Inc alias Scholastic	252.84
Palace Theater	72.00	Scholastic Supplemntary Mat	51.67
Palmieri Roofing, Inc.	7,118.00	School Specialty	3,174.00
Parsons, Jr., Calvin T.	697.50	Scott Foresman--Addison We	152.98
Paydays, Inc.	245,115.32	Scott, Heidi	182.61
Pearson Learning Group	653.98	Shiffler Equipment Sales, Inc.	181.78
Pellets, Inc.	26.00	Short Books, The	53.00
Perez Litho	75.00	Smith, Carol	110.00
Perfection Learning	395.10	Spelling Etc.	24.20
Peterson, LoriMarie	3,236.43	St. Johnsbury Academy	545,154.82
Petty Cash	154.82	Staples	3,305.37
Pitney Bowes	128.00	State of NH - Criminal Recor	136.00
Plodzic & Sanderson	2,400.00	Stavseth, Wendy	824.69
Plymouth State College	1,121.00	Stimson, Peter	1,060.00
Positive Promotions	113.47	Sundance	478.74
Postmaster Monroe	410.50	Teacher's Software Co. aka Te	148.78
Poulsen Lumber Co., Inc.	255.27	Technology Plus	990.00
Premiere Agendas FORMERI	54.97	The Regional Program	110.00
Prentice-Hall Direct	33.84	The Speech Room	125.00

## MONROE SCHOOL DISTRICT

Timberdoddle Tech Service	139.95
Town of Monroe Water Dept.	268.50
Treasure, State of NH [Surplu	857.28
Troll Press	40.46
Trombly Plumbing & Heating	2,624.28
Tuck Press	631.00
U.S. Games	341.85
Union Leader Corp.	270.00
US Treasury	20,058.98
USI	160.69
Verizon	2,800.24
Vermont Leadership Center	800.00
Vermont Musical Instrument	1,474.00
Village Book Store	44.91
VT Alliance for Arts Ed	750.00
VT Dept. of Taxes	807.72
Walter E. Jock Oil	11,565.50
Ward, Eileen	166.23
Ward, Elizabeth	138.52
Ward, Jeanne	193.89
Weber, Jennifer	373.78
WGSB	195,024.58
Wheeler, Linnae	363.71
White Market	265.23
Woodsville True Value	94.36
World Book School & Library	849.00
Wormer, Gayle	90.77
Zickler, Nancy	56.35

TOTAL	\$1,534,741.10
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Most of the amount for the checks written to WGSB (Woodsville Guaranty Bank) are not expenses to the District. Much of it is direct deposits of employees' net pay, their portion of social security and medicare taxes, and all of their federal withholding taxes.







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