

2015 Monroe, NH Select Board Meeting Minutes

December 29, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved a transfer of \$1,0500.00 from the Woodsville Bank General Fund to the Woodsville Bank ICS account. They also approved a transfer of \$11,970.01 from the Water Department PDIP account to the Woodsville Bank Water account.

The Selectmen approved two pistol permits, one Use of Town Hall contract and an Intent to Cut.

Keith Merchand was in with concerns on the road plowing. He was concerned at the time the Buffum Road got plowed on Monday and felt that it should be done earlier. The Selectmen said they would discuss it with Butch.

The Selectmen worked on the budget.

Meeting Adjourned at 9:00 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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Selectmen's Meeting  
December 15,2015

The Selectmen reviewed and signed the manifest, approved one Use of Town Hall contract and one Use of Town equipment contract.

Gillian Morrison was in to talk to the Selectmen about the Town Assessor. Gary went to her house and showed her the letter stating who he was as well as wearing his badge and having magnetic signs on the side of his vehicle. She did not let him in because she did not feel comfortable about it. She feels the Town letterhead should have the town seal on it to make it more professional looking. The Selectmen said they would talk about it. The Selectmen discussed it and decided to put the seal on the town letterhead.

Keith Merchant [*sic*] was in to talk about a few items he would like put in the budget. The Town has hired Susan Price as the Deputy Tax Collector so we will need to budget for her.

Meeting Adjourned at 9:00 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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December 8, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved one Use of Town Hall contract and one pistol permit.

The Selectmen discussed warrant articles.

The Selectmen have received complaints on people speeding through town and have requested that Cindy contact the State Police about this.

Meeting Adjourned at 8:45P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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Selectmen's Meeting  
December 1, 2015

The Selectmen reviewed and signed the manifest, approved three Use of Town Hall contracts and one building permit. They also approved one intent to cut.

Todd Webster was in and asked us to remind everyone that the Fireman's Breakfast is Sunday (December 6) at the Town Hall from 7:00 until 10:00 AM.

The Selectmen worked on the budget.

The Angel Tree is now up at the Town Office. We are asking for gifts to be unwrapped this year. Stop in and pick up a name or give me a call and I can give you one over the phone.

Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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November 24, 2015  
Selectmen's Meeting

The Selectmen received a call from Trans Canada asking for Mike Monaghan to meet with them as they are donating a truck to the Town of Monroe for the Fire Department and needed him to sign the paperwork.

Harlow Ward was in for an intent to cut.

The Selectmen approved to Use of Town Equipment contracts.

Meeting Adjourned at 9:00 P.M.  
Respectfully Submitted;  
Joyce Cate

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November 17, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest and approved two Use of Town Hall contracts; they also signed a letter authorizing the Trustees to transfer \$6, 826.41 from the Utility Trust Fund to Woodsville Bank General Fund to pay George E. Sansoucy and \$357.09 from the Utility Trust Fund to pay Donahue, Tucker and Crandella, PLC.

The Selectmen received two bids for plowing North Monroe Fire Station and the Lang Road, one from Andre Provencal and one from J. Fenoff Site Works. They voted to accept the bid from Andre Provencal. The Selectmen voted to adopt a policy on Recycling, Large Trash and Weekly Trash.

#### Recycling

Recycling is for residents of the Town of Monroe for items generated in the Town of Monroe, all others will be prosecuted at their expense.

#### Large Trash

Large Trash is done approximately four times yearly. This is for residents of the Town of Monroe for trash generated in the Town of Monroe. All others will be prosecuted at their expense.

#### Weekly Trash

The Town of Monroe pays for weekly trash pickup; this is for residents of the Town of Monroe and trash generated in the Town of Monroe. If you are accepting family or friends trash, to go out with yours we will be prosecuting you.

If you have any questions on this please contact the Selectmen's Office.

The Selectmen reviewed the Income and expense accounts and discussed warrant articles.

Meeting Adjourned at 9:15 P.M.  
Respectfully Submitted,  
Cindy Frazer  
Administrative Assistant

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November 10, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, they also signed the tax warrant. The Selectmen also approved two Use of Town Hall contacts and one raffle permit.

A resident was in to give some information on Vermont people bringing their recycling to Monroe. The Selectmen wants to remind everyone that the Recycling, large trash pickup and weekly trash is for Monroe Residents only. If you see people from out of town using our services please contact the Selectmen's Office.

Meeting Adjourned at 9:00 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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November 3, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, and approved four Use of Town Hall contracts.

The Selectmen had a complaint of Vermont people using the recycling which has been forwarded to the State Police. The Town of Monroe pays for recycling and it is for Monroe residents only. The Selectmen also had complaints on dogs barking which was *[sic]* also forwarded to the State Police.

Dr Hammer was in to see the Selectmen about the guard rail on Fairfield Road needing repairs. The Selectmen said they would let Butch know about this.

Meeting Adjourned at 9:00 P.M.

Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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October 27, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved one timber tax bill and three pistol permits. They also reviewed and signed the MS1 form for the Department of Revenue. The Selectmen signed a letter authorizing the Trustees to pay Brett Purvis and Associates \$1,333.00 a month from the Assessing Fund through December 2016.

Meeting Adjourned at 9:00 P.M.

Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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October 20, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest and approved one building permit.

Barbara Cobb was in to thank the Selectmen for letting Bone Builders have their exercise class at the town hall. They have between 10 and 15 people exercising each class.

The Selectmen approved three Use of Town Hall contracts and signed a letter authorizing the Trustee's to transfer \$7,921.26 from the Utility Trust Fund to pay George E. Sansoucy, PE, LLC and Donahue, Tucker, & Ciandella, PLLC.

Russell Brown was in to let the Selectmen know that the Air Handler system at the Municipal Building needs to be cleaned. He will get a quote on the cost and get back to the Selectmen with the figure.

Meeting Adjourned at 9:00 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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October 13, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, they also reviewed a updated application for building permits and approved that, it will go into effect immediately.

David Choate was in to see the Selectmen about getting the culvert in front of his house cleaned out before winter.

The Selectmen discussed the work that needs to be done on the parking lot at the town offices.

Meeting Adjourned at 9:15 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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October 6, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest. They also signed a one year contract with Interlocal Trust for Health Insurance.

Robert Wormer made the motion to go into Non Public session at 7:45 P.M. the purpose of RSA 91-A:3, II(a), seconded by Dan Powers, all in favor. Michael Monaghan made the motion to come out of non public session at 8:30 P.M., seconded by Dan Powers, all in favor. Dan Powers made the seal the minutes permently, *[sic]* seconded by Robert Wormer, all in favor.

Meeting Adjourned at 8:45 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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September 29, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved two Use of Town Hall contracts, three pistol permits and two intent to cuts.

Russell Brown was in to talk with the Selectmen about a truck the Fire Department may be getting from Trans Canada. He will keep the Selectmen posted on what is going on with this.

Rocky Bunnell was in to see the Selectmen about having a sign put up near his place of business for trucks turning and entering. He has one there now as he was doing a logging job there but that sign belongs to him and he will be taking that down and using it on his next job. The Selectmen told him to contact the state about putting a sign up as it is a state road.

The Selectmen would like to thank everyone who worked on the Harvest Festival for making it another successful event.

Meeting Adjourned at 9:15 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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Selectmen's Meeting  
September 22, 2015

The Selectmen reviewed and signed the manifest and approved three Use of Town Hall contracts. They also signed a letter authorizing the Trustees to transfer \$406.49 from the Utility Trust Fund to the Woodsville Bank General Fund to pay Donahue, Tucker and Ciandella, PPLC.

The Selectmen received a letter of resignation from Delta Merchand, she will not be doing the Water Department billing and collecting as of the first of the year.

Don't forget the Harvest Festival is this weekend! We will start out Friday night with a family movie at the Town Hall, Saturday the parade is at 11:00 with many events going on throughout the day and fireworks about 7:00 P.M. Sunday the Fire Department will be doing a breakfast at the Town Hall and there will also be a 5K race starting at the school at 8:00 A.M.

Meeting Adjourned at 9:30 P.M.  
Respectfully Submitted;

Cindy Frazer  
Administrative Assistant

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September 15, 2015 Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved one Use of Town Hall contract and two Intent to cuts. The Selectmen also approved a transfer of \$25,000.00 from the Woodsville Bank ICS account to the Woodsville Bank General Fund. The Selectmen signed a letter authorizing the Trustees to transfer \$6,742.21 from the Utility Trust Fund to the Woodsville Bank General Fund to pay George E. Sansoucy, PE, LLC.

Maynard Farr was in to have the Selectmen sign the Resolution and Adoption of the Emergency Management Plan.

Large trash day is Saturday September 19th from 9:00 – 3:00. Please do not drop anything off at any other time! This is the last large trash day of the year.

The Harvest Festival will be September 26th. We are having a farmers market this year. You must be a resident of Monroe with locally grown or handmade items, no yard sale items are permitted. There will be no cost to set up, anyone interested can contact Katrina Wilderstein [*sic*] at 171 Woodsville Road, Monroe. I am attaching the form you will need to fill out if interested or you may pick one up at the library.

Meeting Adjourned at 9:00P.M.

Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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September 8, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest and approved two building permits. They also signed a contract with Pike Industries to pave a portion of

Plains Road.

The Selectmen approved a transfer of \$4,100.00 from the Woodsville Bank Water Fund to the NHPDIP Water Fund.

The Selectmen reviewed the income and expense report.

Meeting Adjourned at 8:15 P.M.

Respectfully Submitted;

Cindy Frazer

Administrative Assistant

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August 25, 2015

Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved two building permits, one Use of Town Hall contract, one Use of Town Equipment contract and three pistol permits.

Maynard Farr was in to let the Selectmen know that the Emergency Management Plan has been updated and a copy has been emailed to all committee members for approval, once that is done the Selectmen will get a copy to review and sign.

Meeting Adjourned at 9:00P.M.

Respectfully Submitted;

Cindy Frazer

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August 18, 2015

Selectmen's Meeting

The Selectmen reviewed and signed the manifest and approved one intent to cut. The Selectmen denied one building permit and sent it to the Board of Adjustment.

Todd Foley was in to talk with the Selectmen. He is concerned about how fast the traffic is coming off Plains Road onto Main Street, he asked if the Selectmen would consider putting a stop sign there instead of a yield sign. The Selectmen will look into this.

The Selectmen signed a contract with Bore Tech out of St. Johnsbury, Vt. To bore for water line going from the Town Office across the street for a new

hook up.

Meeting Adjourned at 9:30 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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August 11, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest and approved one Use of Town Hall contract. They signed the parade permit which needs to go to the state for approval as well as approving one two person lot in North Monroe Cemetery. The Selectmen also approved two pistol permits and one building permit.

The Selectmen reviewed the quotes for boring under the Woodsville Road for a waterline. They need to have a couple of questions answered before making a final decision.

Meeting Adjourned at 9:15P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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August 4, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved two Use of Town Hall contracts and one Use of Town Equipment contract.

Last week someone picked up a dog that was running loose and took it to Ryegate Small Animal Clinic. They do not take stray dogs and the Town of Monroe has a contract with A Notch Above in Littleton for strays.

The church newsletter has put the wrong date for large trash in one spot in the newsletter the correct date is Saturday, September 19 from 9:00 until 3:00.

The Selectmen voted to raise the limit on the town credit card to \$7,500.00.

Meeting Adjourned at 9:00P.M.  
Respectfully Submitted;

Cindy Frazer  
Administrative Assistant

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July 28, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved one intent to cut, two Use of Town Hall contracts and two Use of Town Equipment contracts. They also approved three building permits, one cemetery lot and signed the MS-535 form for the Dept. of Revenue.

The Selectmen discussed Harley View Drive and voted to put a weight limit on that road which is effective immediately.

Meeting Adjourned at 8:00P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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July 21, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, they also approved two Use of Town Hall contracts and two Use of Town Equipment contracts. The Selectmen signed a letter authorizing the Trustee's to transfer \$129.45 from the Utility Appraisal Trust Fund to the Woodsville Bank General fund to pay Upton and Hatfield, LLP.

The Selectmen denied a building permit and has asked the person to fill out a new one.

The Selectmen discussed the water line that needs to go across the road by the Town Office, the state is requiring us to do this job different than we planned. Dan will talk with Bob from Woodsville Water and Light about this.

The Selectmen reviewed the income and expense report.

Meeting Adjourned at 9:00 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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July 14, 2015

Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved two building permits and one Use of Town Hall contract. The Selectmen also authorized the Trustees to make two transfers from the Utility Trust Fund to the Woodsville Bank General Fund, one is in the amount of \$112.50 to pay Upton and Hatfield and the second one is in the amount of \$791.85 to pay George E. Sansoucy, PE, LLC.

We would like to remind everyone that Saturday July 18th is Large Trash Day. You can bring your items between 9:00 and 3:00 on Saturday only.

Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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July 7, 2015 Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved two Use of Town Hall contracts and one cemetery lot; they also approved a transfer of \$800,000.00 from the ICS account to the Woodsville Bank General Fund.

The Selectmen discussed a water leak at the North Monroe Cemetery and voted to repair the leak.

Meeting Adjourned at 9:00 P.M.

Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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June 30, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved one Use of Town Hall contract; they also signed one Land Use Chance tax. The Selectmen signed a letter authorizing the Trustees to transfer \$1,700.00 from the Civil Defense Fund to the Woodsville Bank General Fund to pay Mapping & Planning Solutions for work being done on the Monroe Emergency Operations Plan.

The Selectmen approved and signed an updated cemetery policy.

THE TOWN OFFICES WILL BE CLOSED FRIDAY JULY 3RD IN OBSERVANCE OF INDEPENDENCE DAY.

Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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June 23, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest.

Randall from Corrette and Associates was in to discuss the town audit with the Selectmen. He discussed the internal controls and suggested a couple of policies be approved by the Selectmen. He said we should have a copy of the audit in the next couple of weeks.

The Selectmen signed a one year contract with Woodsville Ambulance and approved one pistol permit.

The Selectmen received a bill for the update of the Emergency Management Plan that is being worked on and voted to take the money from the Civil Defense Fund to pay this bill.

Robert Wormer made a motion to go into nonpublic session at 8:30 seconded by Dan Powers, all in favor. Michael Monaghan made the motion to come out of non public session at 9:15, Dan Powers seconded, all in favor. Dan Powers made the motion to seal the non public minutes permanently.

Meeting Adjourned at 9:30 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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June 16,2015  
Selectmen's Meeting

The selectmen reviewed and signed the manifest, approved two Use of Town Hall contracts and signed one Intent to Excavate. They also signed a letter authorizing the Trustees to transfer \$2,844.60 from the Utility Trust Fund to Woodsville Bank General Fund to pay George E. Sansoucy, PE, LLC.

The Selectmen discussed putting the water line across the road by the town office. Stakes had been put in where the line was going to go but the stakes have been moved so Cindy will call the land owner to see where he wants the water line to be.

The Selectmen approved one building permit and two Intent to Cuts.

Meeting Adjourned at 9:00P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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\*\*No Meeting on June 9th\*\*  
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June 2, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved three Use of Town Hall contracts and two Use of Town Equipment contracts. They also approved one Intent To Cut and two Timber Tax bills.

The Selectmen discussed putting a water line across the road by the Town Office and what they have to do to get this job done.

We would like to remind everyone that Town Wide Yard sales are this Saturday. We would also like to remind everyone that the Town Clerk and Selectmen's Office will be closed on Tuesday June 9th and Friday June 12.

Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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Selectmen's Meeting  
May 26, 2015

The Selectmen reviewed and signed the manifest and approved two building permits. The Selectmen received a check for \$200.00 from the McIndoes Academy Alumni Association as a thank you for letting them have their reunions at the Town Hall each year. They requested that the money be used for something for the kitchen.

The Selectmen opened the bids for the roof job on the Town Office Building, they received three bids and voted to accept the bid from L. P. Page Roofing.

The Selectmen will not be meeting on June 9th, ,the Town Clerks Office will also be closed on June 9th as well as June 12th.

Meeting Adjourned at 8:30 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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May 19, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest; they also approved two Use of two Town Equipment contracts and one Use of Town Hall contract. The Selectmen approved one building permit, two intent to cuts and two timber tax bills. The Selectmen approved a transfer of \$3,350.00 from the Monroe Water Dept. account to the NHPDIP Water account. They also approved a transfer of \$11, 880.46 from the NHPDIP Water account to the Woodsville Bank Water account. The Selectmen signed the Property Tax Warrant and signed two pistol permits.

Bruce Frazer was in to discuss the lift at the Town Hall with the Selectmen. The lift is broken, the State has come and checked it and it needs a new mother board. He will order one but it could be a few weeks before the lift is repaired.

Edward Leing was in to see the Selectmen about a building permit to put a porch on the front of his home, he was not sure if he needed one as there use to be one there. The Selectmen told him that a building permit was needed when building anything on your property. He had his permit with him but it was not excepted [*sic*] as he needed to get his wife's signature on it.

Meeting Adjourned at 9:45 P.M.  
Respectfully Submitted;  
Cindy Frazer, Administrative Assistant

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Selectmen's Meeting  
May 12, 2015

The Selectmen reviewed and signed the manifest, one Use of Town Hall contract and one Raffle permit. They also signed a letter authorizing the Trustee's to transfer \$475.00 from the Utility Trust Fund to the Woodsville Bank General Fund to pay Upton and Hatfield, LLP. The Selectmen also signed one Timber Tax bill.

The Selectmen discussed hanging a flag on the wall at the Town Hall and voted two to one not to hang one as we have both the American Flag and State Flag on the stage which can be used at all events.

The Selectmen signed a contract with Vermont Fence Company to replace one side of the fence at the Monroe Cemetery.

The Selectmen wanted to remind everyone that large trash day is Saturday May 16th at the Municipal Building. Items can be dropped off from 9:00 A.M. until 3:00 P.M. only!

Meeting Adjourned at 9:30 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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May 5, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved one Use of Town Hall contract and one pistol permit, the also signed one timber tax warrant.

The Selectmen discussed a few repairs that need to be done in the Well House. Cindy will call Woodsville Water and Light and have them contact Powers Plumbing and Heating about what needs to be done. They also discussed putting a new curb stop in on PJ Blanchard's property on the Woodsville Road. Cindy will contact Bill Lang about this job.

Meeting Adjourned at 9:00 P.M.  
Respectfully Submitted;  
Cindy Frazer, Administrative Assistant

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April 28, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest and approved one Use of Town Hall contract. The Selectmen also signed two timber tax bills and one intent to excavate.

The State of New Hampshire has changed the law on working with children, it now says that anyone working with children needs to have a background check done, because of this law we will be doing background checks on Judy Martin as she runs the swim program and any coaches for the Little League that work with Monroe children.

The Selectmen approved one building permit.

The Selectmen reviewed the income and expense report.

Meeting Adjourned at 9:30 P.M.

Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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April 21, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved two Use of Town Hall contracts and one raffle permit. They also signed a letter authorizing the Trustees to transfer \$125.50 from the Utility Trust Fund to the Woodsville Bank General Fund to pay George E. Sansoucy.

Delta and Keith Merchand were in to discuss some issues with the water dept. billing. Not all water bills have gone out as a few meters need to be read again.

Keith Fortier was in to see the Selectmen about putting a disinfectant mat on the Buffum Road for vehicles going into the egg farm. The Selectmen suggested putting a pull off before the driveway for this instead of putting it on the town road; they felt it would be a liability having it on the town road.

The Selectmen are pleased to announce that the abatements with TransCanada have been settled. It was agreed to keep the tax rate the same as it is now for five years. The Selectmen are pleased with this settlement.

Meeting Adjourned at 9:00P.M.  
Respectfully Submitted;  
[nb, no signature provided]

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April 14, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved 3 Use of Town Hall contracts, one intent to cut and signed a letter authorizing the Trustees to transfer \$1,832.61 from the Utility Trust Fund to the Woodsville Bank General Fund to pay Upton and Hatfield LLC.

The Selectmen discussed some of the projects to be done this summer. The new mowers for North Monroe Cemetery and for the town property have been ordered, they should be here in a couple of weeks. A bid notice for the Town Office Roof will be in the Bridge Weekly next week. The Selectmen asked Cindy to contact the Fence Company for a bid on replacing one side of the fence at the Monroe Cemetery. This is a four year project as we are trying to do one side each year.

**JUST A REMINDER THAT THIS SATURDAY IS LARGE TRASH AT THE MUNICIPAL BUILDING FROM 9:00 UNTIL 3:00. NO EARLY BIRDS PLEASE!**

Meeting Adjourned at 9:00 P. M.

Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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April 7, 2015  
Selectmen's Meeting

Todd Webster and Bruce Frazer were in to discuss the new lawn tractors with the Selectmen. Bruce will check with Blackmount Equipment and make sure that the prices haven't changed. If the price is the same he will order two.

The Selectmen reviewed and signed the manifest, approved one driveway permit, one building permit, one Use of Town Hall contract, one Use of Town Equipment contract and two pistol permits. They also signed one timber tax bill.

Meeting Adjourned at 9:00 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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Selectmen's Meeting  
March 31, 2015

Keith Merchand was in to sign and deed a property to the Town of Monroe for unpaid taxes.

Alice Frazer was into make an official request to have a flag hung at the town hall in the gym.

The Selectmen reviewed and signed the manifest and approved a transfer of \$600,000.00 from the ICS account to the Woodsville Bank General Fund. They also approved two intent to cuts and two Town Hall contracts.

Meeting Adjourned at 9:45 P. M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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Selectmen's Meeting  
March 24, 2015

The Selectmen reviewed and signed the manifest.

Tori Morse brought in a building and driveway permit. The Selectmen said Butch would have to check the driveway permit and the building permit cannot be approved until they have a state approved septic design.

The Selectmen signed a contract with George E. Sansoucy.

Mr. and Mrs. Thornhill were in to get a permit to put a trailer on their lot off from Tammy's Way. They were denied as the trailer does not meet the requirements of 800' of living space.

Meeting Adjourned at 9:30 P.M.  
Respectfully Submitted;  
Joyce Cate

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Selectmen's Meeting  
March 17, 2015

The Selectmen reviewed and signed the manifest, approved 10 Use of Town Hall contracts and signed the MS 232 for the Department of Revenue.

The Selectmen had a conference call with Skip Sansoucy to discuss a contract for this year.

Maynard Farr and Paul Hatch were in to discuss the contract for updating the Emergency Management Plan. There is a grant available for \$3,500.00 with the town matching in kind. Robert Wormer made the motion to accept the grant for the Emergency Management plan, Dan Powers seconded, all in favor. Bob Wormer made the motion to have Mike Monaghan be the Selectmen Representative on the committee, seconded by Dan Powers, all in favor.

PJ Blanchard was in to see if the Selectmen had gotten the permit to put the water line across the road to his property on Woodsville Road. The Selectmen have not done this yet but will contact the state about it.

The Selectmen voted to appoint Wayne Fearon to the Budget Committee.

Meeting Adjourned at 9:00P.M.  
Respectfully Submitted  
Cindy Frazer  
Administrative Assistant

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**NOTE: March 10th was Annual Town Meeting. To review unofficial minutes from that date, click [here](#).**

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Selectmen's Meeting  
March 3, 2015

The Selectmen reviewed and signed the manifest, approved one Use of Town Hall contract and two pistol permits.

The Selectmen want to remind everyone to come out and vote next Tuesday between noon and 6:00P.M. at the Monroe Town Hall. Town Meeting will be first this year starting at 7:00P.M. with the School District meeting to follow. When voting please remember to bring your driver's license. Also remember the Town Clerks Office will be closed all day March 10th due to elections and Town Meeting.

Meeting Adjourned at 9:00P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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February 24, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved seven Use of Town Hall contracts and signed one timber tax bill. The Selectmen also signed a letter authorizing the Trustees to transfer \$200.00 from the Utility Trust Fund to the Woodsville Bank General Fund to pay Upton and Hatfield.

The Selectmen received a petition to open the rest of Coppermine Road to 4-wheelers, they also requested that non street legal dirt bikes displaying a NH OHRV registration be allowed from the Water Tower road to the end of Coppermine (the RTE 135 end). The speed limit for both dirt bikes and 4-wheelers will be 10 miles per hour. The Selectmen voted to allow this but if they receive complaints they will be shut down. This does NOT mean that dirt bikes are allowed from the Water Tower Road to Plains Road or on Plains Road.

Meeting Adjourned at 9:00P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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February 17, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest and approved one Raffle Permit. The Selectmen also signed the Warrant and Budget to be posted for Town meeting.

Delta and Keith Merchand were in to discuss getting a new computer for the Tax Collector. His computer is very old and in need of replacement, he would like to get a new one now so he can have it up and running before the June tax bills come out. The Selectmen approved buying the computer.

Delta talked to the Selectmen about having Water bill due in 15 days instead of 30 days. The Selectmen discussed this and with the way the mail service is they voted to keep it at 30 days.

Meeting Adjourned at 9:00P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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February 10, 2015  
Selectmen's Meeting

The meeting started at the Town Hall with the Budget Hearings for both the school and the town. The School Budget was first with the Town budget following. It was a very poor turn out with only about 15 people attending. Both hearing were done by 7:45 P.M. and the Selectmen than went to the town office to continue their meeting.

The Selectmen reviewed and signed the manifest and approved a transfer of \$50,000.00 from the ICS account to the Woodsville Bank General Fund.

Marilyn Bedell let the Selectmen know that Jessica Sherman has resigned as Deputy Town Clerk. We will be looking for a new deputy.

Meeting Adjourned at 9:00 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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February 3, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest and approved two Use of Town Hall contracts. The Selectmen appointed Todd Webster as a Deputy Forest Fire Warden and removed Rick Ames. The reason for this is Todd Webster has been appointed as the Fire Chief as Rick stepped down from the position.

PJ Blanchard was in with some questions on the zoning laws, Bob told him that the Planning Board will be meeting at 7:00 on Thursday night and he will discuss it with them. PJ asked if he should also be at the meeting and Bob said that would be a good idea.

The Public hearing on the budget will be next Tuesday February 10th at the Town Hall, the school budget hearing will start at 6:00P.M. with the town's to follow.

Meeting Adjourned at 9:00P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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January 27, 2015  
Selectmen's Meeting

The Selectmen met with the Budget Committee to go over the 2015 budget. Budget Committee members were Donna Mitton, Dick Cinnamond, PJ Blanchard, Greg Moore and Cindy Frazer. The Selectmen reviewed and signed the manifest, approved one intent to cut, one building permit and 3 Use of Town Hall contracts.

Meeting Adjourned at 9:00P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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January 20, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved two Intent to Cuts, five Use of Town Hall contracts and one Raffle Permit. The Selectmen also authorized a letter authorizing the Trustees to transfer \$4,346.15 from the Utilities Trust Fund to the General Fund. This is to pay George E Sansoucy \$1,550.00 and Upton & Hatfield \$2,796.15.

The selectmen also signed a contract with Brett Purvis and Associates; this is a four year contract with no increases in cost.

The Selectmen reviewed the loan rates from Woodsville Bank and Merchants Bank compared to the DES rates we have now and decided it was not worth changing the Water Dept. loan to another bank at this time.

The Selectmen worked on the Warrant Articles. The Selectmen have asked to meet with the Budget Committee next Tuesday night at 7:00 P.M.

Meeting Adjourned at 9:30 P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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January 13, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved 6 Use of Town Hall contracts and one intent to cut. The Selectmen discussed the water loan and have decided to check with Woodsville Bank and see what their interest rates are. Cindy will check into this and get back to them next Tuesday.

The Selectmen voted to hire Matt Drew to insulate the basement at the Town Offices.

Keith Merchand was in to discuss some issues with the basketball program. At this point one coach on each team has a key to the building and he feels that both of the boys coaches should have a key. The Selectmen agreed to this as long as the coach comes in to get the key and not send someone else. He was also asking about use of the 4-H room and was told that it could be used as long as their was a responsible adult in the room at all times.

The Selectmen worked on the budget.

Meeting Adjourned at 10:00P.M.  
Respectfully Submitted;  
Cindy Frazer  
Administrative Assistant

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January 6, 2015  
Selectmen's Meeting

The Selectmen reviewed and signed the manifest, approved One Use of Town Hall contract and also signed a letter authorizing the Trustees to transfer \$1,333.00 per month from the Assessing Fund to Woodsville Bank General Fund.

The Selectmen discussed the Water System.

The Selectmen worked on the budget.

Meeting Adjourned at 9:30 P.M.  
Respectfully Submitted;

Cindy Frazer, Administrative Assistant

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**Disclaimer!**

Every set of minutes comes prefaced with the following information. We have intentionally not repeated it over and over again on this page.

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